

MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
SPECIAL BOARD MEETING
June 29, 2015

I. CALL TO ORDER

The Special Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on June 29, 2015 in the Computer Lab of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Selby at 4:00 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All persons present participated in the Pledge of Allegiance.

IV. ROLL CALL

The following roll call was taken:

| <u>Present</u> | <u>Absent</u> |
|-----------------------|---------------|
| Mrs. Wendie Blanchard | |
| Mr. Michael Nelms | |
| Dr. Mary Rapuano | |
| Dr. Ed Selby | |
| Mr. Charles Teufert | |

Also in attendance were Jill Eckel, Administrative Principal; Estrella Molinet, Business Administrator/Board Secretary; Barbara Zappile, Curriculum Supervisor, Deirdre Mastandrea, CST Supervisor

V. APPROVAL OF MINUTES

Mrs. Blanchard made a motion for the minutes of June 8, 2015 to be approved.

Regular Meeting Minutes of June 8, 2015
Executive Session Minutes of June 8, 2015

Dr. Rapuano seconded the motion and the minutes were approved by a voice vote. Mr. Nelms and Dr. Selby abstained.

Minutes of June 29, 2015

Mrs. Blanchard made a motion for the revised minutes of June 1, 2015 to be approved.

Executive Session Minutes of June 1, 2015 revised

Dr. Selby seconded the motion and the minutes were approved by a voice vote.

VI. CORRESPONDENCE

None

VII. COMMENTS

A. President's Comments

The purpose of this meeting:

1. Matters dealing with student growth and achievement.
2. Matters of personnel.
3. Schedule of special meetings for the summer months.
4. Board members' responsibilities while preparing for charter renewal.

Dr. Selby stated that #1 and #3 will be conducted in open session and #2 and #4 will be conducted in closed session.

B. Committee Reports

- Building & Grounds –
- Curriculum & Policy -
- Finance –
- Personnel & Negotiations –
- Public Relations –
- Technology Committee –

C. Board Member Comments –

Schedule of Special Meetings set up for the next 3 months to work on the following points:

1. Matters dealing with student growth and achievement.
2. Matters of personnel.
3. Board members' responsibilities while preparing for charter renewal.

| <u>Day and Date</u> | <u>Time</u> |
|----------------------------|-----------------------|
| Tuesday, July 7, 2015 | 7:00 pm |
| Thursday, July 23, 2015 | 4:00 pm |
| Monday, August 24, 2015 | 4:00 pm |
| Monday, September 14, 2015 | 6:00-7:00 pm workshop |
| Monday, September 28, 2015 | 4:00 pm |

Student Growth and Achievement

Mrs. Blanchard met with the Leadership Team last week. She had downloaded a list of what students learn in 6th, 7th and 8th grade. She was concerned that the summer work sent home was too easy. How do we improve test scores if the curriculum is not rigorous.

Mrs. Zappile responded that we are following the model curriculum on the state website- updating the curriculum and updating lesson plans.

We have a large number of students who won't do the work and parents who will not enforce that the work needs to be done.

We have problems with timely submission of homework.

Mrs. Blanchard and Dr. Selby suggested we need to look at an academic suspension policy regarding missed work, maybe these students will have to come before the board to explain why they have not done their homework.

Sale of Chromebooks

Mr. Baldini sent an email to the board regarding the re-sale of Mac-books. The board discussed several options.

- D. Faculty Comments –
- E. Student Liaison Comments
- F. PTO Liaison Comments
- G. Alumni Liaison Comments
- H. Presentations - None

XII. PRINCIPAL'S REPORT

XIII. BUSINESS ADMINISTRATOR'S REPORT

The new hire in Personnel #1 today, was budgeted for 15-16 at a step 2 for \$45,207. The new hire is being approved at a step 8 for \$53,912. The difference of \$8,705 will have to be found in the budget by the new BA.

XIV. PUBLIC PARTICIPATION – Limited to those items on the Agenda.

XV. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. Blanchard made a motion for resolutions 1 through 3 to be approved.

1. RESOLVED, that the Board of Trustees approve the Board Secretary's and Treasurer of School Monies Reports for the month ending May 31, 2015, as attached.
2. RESOLVED, that the Board of Trustees approve the certification by the Board Secretary, pursuant to N.J.S.A.18 A:17-9 that as of May 31, 2015, no line item account has

encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

3. RESOLVED, that pursuant to NJAC 6A:23-2.11(c), the Board of Trustees certifies that as of May 31, 2015, after a review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

Mr. Nelms seconded the motion and resolutions 1 through 3 were approved by a unanimous voice vote.

Mrs. Blanchard made a motion for resolution 4 to be approved.

4. RESOLVED, that the Sussex County Charter School for Technology offer for sale 16 used Mac books at a price of \$200 apiece. Teachers will receive the first right of refusal until July 14, 2015 at which time they will be offered to the public at \$200 apiece. These computers are sold AS IS.

Mr. Teufert seconded the motion and resolution 4 was approved on a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

EDUCATION

Mr. Teufert made a motion for resolution 1 to be approved. Resolution # 2 was set aside.

1. RESOLVED, that the Board of Trustees approve the 2015-2016 Principal's Waiver.
2. SET ASIDE.

Mrs. Blanchard seconded the motion and resolution 1 was approved by a unanimous voice vote.

PERSONNEL

Mrs. Blanchard made a motion for resolutions 1 and 2 to be approved. Discussion took place before the vote regarding the salary for resolution #1 and how much more was needed to be budgeted for payroll.

1. RESOLVED, that the Board of Trustees approve the 2015-2016 contract for Bonnie Sue Bastin as Teacher of English /Language Arts/Literacy and Teacher of Students with Disabilities at an annual salary of \$53,910.94 (Step 8).
2. RESOLVED, that the Board of Trustees approve the following stipends, submissions to be completed by September 1, 2015, as designated:

| | | | | |
|---|----------|--------------|---------|-------------------|
| 6 th , 7 th , 8 th TMath & Math Special Needs Population Modifications and | Addendum | Kim Staerker | \$1,500 | September 1, 2015 |
|---|----------|--------------|---------|-------------------|

| | | | | |
|---|---|---------------------|---------|--------------------|
| Differentiation | | | | |
| 6 th Grade Science | Revised, Common Core | Laura Ciccolella | \$1,200 | September 1, 2015 |
| 7 th Grade Science | Revised, Common Core | Jason Fritts | \$1,200 | September, 1, 2015 |
| 8 th Grade Science | Revised, Common Core | Laurie Drake | \$1,200 | September 1, 2015 |
| 6 th Grade PE/Health | Revised | Elise Tooker | \$1,000 | September 1, 2015 |
| 7 th Grade PE/Health | Revised | Suzanne Kopycienski | \$1,000 | September 1, 2015 |
| 8 th Grade PE/Health | Revised | Nicholas Fialcowitz | \$1,000 | September 1, 2015 |
| 6 th , 7 th 8 th Grade Spanish | Revised | Donna Nadratowski | \$2,000 | September 1, 2015 |
| 6 th Grade Social Studies | Reformatting Curriculum to State Template | Ryan Myslinski | \$500 | September 1, 2015 |
| 7 th Grade Social Studies | Reformatting Curriculum to State Template | Jillian Esposito | \$500 | September 1, 2015 |
| 8 th Grade Social Studies. | Reformatting Curriculum to State Template | Jaime Reader | \$500 | September 1, 2015 |

Mr. Teufert seconded the motion and resolutions 1 and 2 were approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, no; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

Yes: 4, No: 1

POLICY

OLD BUSINESS

XVI. PUBLIC PARTICIPATION – ANY ITEM

XVII. NEW BUSINESS

XVIII. BOARD MEMBER COMMENTS

XIX. CLOSED SESSION

A motion was made by Dr. Selby and seconded by Mrs. Blanchard that the Board of Trustees adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 29th day of June, 2015 at 5:20 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, Minutes of June 29, 2015

N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, negotiations, litigation, anticipated litigation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

4. Action may or may not be taken after closed session.

XX. RETURN TO OPEN SESSION

The meeting was called to public session at 5:50 PM by Dr. Selby and seconded by Mr. Teufert

Recommendations from the Board of Trustees coming out of the Closed Session:

- Finding and hiring a Crisis Manager.
- Withhold the renewal of the 2015-2016 Administrative Contracts until a discussion and review takes place with the Crisis Manager.

XXI. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mr. Teufert to adjourn at 6:04 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,



Estrella M. Molinet
Board Secretary

MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
EXECUTIVE SESSION
June 29, 2015

A motion was made by Dr. Selby to adjourn into closed session at 5:20 pm.

The motion was seconded by Mrs. Blanchard and was approved on a unanimous voice vote.

The Board discussed the Administrative Leadership team as a group and individually.

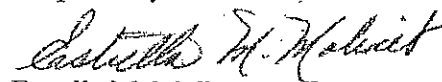
They looked at the roles of each member as seen by the Board and seen by the individual.
The lack of understanding as to what the state is looking for in the turnaround plan.

The Board concluded that an individual needed to be brought in to manage and restructure the organization and move it in the direction the state is looking for.

A motion was made by Dr. Selby to reconvene from executive session at 5:50 pm.

The motion was seconded by Mr. Teufert and was approved on a unanimous voice vote.

Respectfully Submitted,


Estrella M. Molinet
Board Secretary