

MINUTES  
BOARD OF TRUSTEES  
of the  
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY  
REGULAR BOARD MEETING  
September 9, 2013

**I. CALL TO ORDER**

The Regular Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on September 9, 2013 in the Gymnasium of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Selby, Board President, at 7:05 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

All persons present participated in the Pledge of Allegiance.

**IV. ROLL CALL**

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Mr. Michael Nelms	Mrs. Wendie Blanchard
Dr. Mary Rapuano	
Dr. Ed Selby	
Mr. Charles Teufert	

Also in attendance were; Jill Eckel, Administrative Principal; Estrella Molinet, Business Administrator/Board Secretary and six members of the staff.

**V. APPROVAL OF MINUTES**

Mr. Teufert made a motion for the minutes to be approved.

- Regular Meeting Minutes of August 12, 2013
- Executive Session Minutes of August 12, 2013

Dr. Rapuano seconded the motion and the minutes were approved by a voice vote.

Minutes of September 9, 2013

**VI. CORRESPONDENCE**

- Letter from E. Tooker-wants to start a trial team for cross-country
- Letter from Joseph Palazzolo from NJCC

**VII. COMMENTS**

A. President's Comments-

Dr. Selby thanked everyone for their efforts in moving the meeting from Room 112 to the gymnasium tonight. Dr. Selby commented on the need to revise the Foundation and get it going again. He asked for a volunteer from the Board that would attend the Foundation meetings. Mr. Nelms volunteered. Dr. Selby and Mr. Nelms will be the Charter Foundation Liasons.

B. Committee Reports

- Building and Grounds –  
Pat Kane addressed the Board on Building and Grounds.  
Collecting quotes on the gutters for the gym.  
New cleaning solutions and dispensers.  
Painting of the doors.  
Fencing project complete.  
Computer Lab flooring complete.
- Personnel & Negotiations –  
None
- Curriculum & Policy –  
None
- Finance –  
None
- Public Relations –  
Three goals for the year.  
A fifth grade TecTrek- allows 5<sup>th</sup> graders to experience a day visiting and doing activities.  
Make an effort to attend Board meetings in other districts.  
Community Organization –broaden our horizon to reach the public.

C. Board Member Comments

Congratulations to Jill Steffens and baby.

D. Faculty Comments

**VIII. PRINCIPAL'S INFORMATION**

Mrs. Eckel reported a fabulous start to the new year. There were 2 grueling days and 2 wonderful days.

Laurie Drake had her baby boy.

Jill Steffens had a baby girl.

Anthony Vlahakes had his today.  
PARCC has chosen Charter to be a test school for testing.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

**X. PUBLIC PARTICIPATION**

Laura Knutelsky did a presentation to the Board on STEM and Public Relations.

STEM(Science/Technology/Engineering/Math)

How STEM applies to the school.

Careers on the rise in STEM fields.

About conducting a STEM Fair.

Donna Nadratowski did a presentation on how students learn differently today and what new technology and aps she has implemented in the classroom.

Sue Kopycienski did a presentation on some new technology and aps she uses in the classroom an example was Glogster an online poster program she does with the 6<sup>th</sup> grade students.

Jim Baldini told the Board that Century Link has not gotten back to him yet on updating the phone system. He feels that the range for a new phone system would be between \$20,000 and \$35,000.

**XI. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mr. Teufert made a motion for resolutions 1 through 9 to be approved.

1. RESOLVED, that the Board of Trustees approve the Board Secretary's Report for the month ending July 31, 2013, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending July 31, 2013, as attached.
3. RESOLVED, that the Board of Trustees approve the motion that the Board Secretary certifies that, as of July 31, 2013, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA 18A:19-2, the Board of Trustees certify that as of July 31, 2013, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending July 31, 2013, upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of August 31, 2013 in the amount of \$2,132 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the bill list for the month ending August 31, 2013 in the amount of \$ 146,699.38 inclusive of August's payroll in the amount of \$48,432.65, as attached.
7. RESOLVED, that the Board of Trustees approve the submission of the 2013-2014 No Child Left Behind Act Needs Assessment.
8. RESOLVED, that the Board of Trustees approve the submission of the 2013-2014 No Child Left Behind consolidated Formula Sub grant.

Title I Part A Basic, Concentration, Targeted and EFIG	\$17,081
Title II Part A	<u>\$ 1,814</u>
Total	<u>\$18,895</u>

9. RESOLVED, that the Board of Trustees approve the disposal of obsolete equipment on the attached list.

Mr. Nelms seconded the motion and resolutions 1 through 9 were approved by a roll call vote. Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

**EDUCATION**

**PERSONNEL**

Mr. Teufert made a motion for resolution 1 to be approved. He made the suggestion that the School check with the Insurance Company.

1. RESOLVED, that the Board of Trustees approve Elyse Tooker to coach a Cross Country team for the 2013-2014 school year at no cost to the School.

Dr. Rapuano seconded the motion and the resolution was approved by a unanimous voice vote.

**POLICY**

Mr. Teufert made a motion for resolutions 1 and 2 to be approved.

1. RESOLVED, that the Board of Trustees approve the Bring Your Own Device (BYOD) Personal Education Device Policy as a second reading.
2. RESOLVED, that the Board of Trustees approve the letter notifying parents of rights and protections related to the monitoring of school computers and other electronic devices as per N.J.S.A. 18A:36-29 (P.L. 2013, c44) as a second reading.

Dr. Rapuano seconded the motion and the resolutions were approved by a unanimous voice vote.

**XII. CLOSED SESSION**

**XIII. RETURN TO OPEN SESSION**

**XIV. PUBLIC PARTICIPATION**

None

**XV. BOARD MEMBER COMMENTS**

How do we get the Foundation going again?

**XVI. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mr. Teufert to adjourn at 8:40 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Estrella M. Molinet  
Board Secretary