

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
September 14, 2020

I. CALL TO ORDER at 5:04 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Tom Mitchell (President)	x	
Mrs. Stephanie DePinto (Vice President)	x	
Mr. Jason Apter	x	
Ms. Anna Burke	x	
Mrs. Lesa McGuinness		x
Mr. Louis Ruggiero	x	

V. APPROVAL OF MINUTES

Mrs. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggiero and carried by a unanimous voice vote.

Regular Meeting Minutes of August 10, 2020

VI. CORRESPONDENCE none

VII. COMMENTS

- A. President's Comments: Mr. Mitchell commended Noreen and the staff for an impressive school opening.
- B. Committee Reports
Building & Grounds - Mrs. Lazariuk shared a slide show of pictures taken around the school building to prepare and be align with the states reopening requirements.
- C. Board Member Comments - Mr. Apter asked when temperatures of students were taken - at home or at school. Mrs. Lazariuk explained they were taken at school.
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

VIII. SUPERINTENDENT'S INFORMATION

Enrollment for the month of August, 2020, was 225 students.

Mrs. Lazariuk explained to the Board it was the best opening in her 30 years of education with both teachers and students. She thanked the staff for a collaborative effort to prepare and open the school.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

Mrs. Wettstein explained that Board members will be receiving emails to make sure everyone is up to date with their NJSBA mandated trainings.

X. PUBLIC PARTICIPATION none

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Ruggerio and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending July, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending July, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of July 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of July 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending July 31, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of July, 2020 in the amount of \$13590.09 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending August, 2020 in the amount of \$226,773.95 inclusive of the Payroll for August, 2020 in the amount of \$51,853.18.
7. WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b) has increased the bid threshold amount for school districts which do not have a Qualified Purchasing Agent, from \$29,000 to \$32,000 effective July 1, 2020;

WHEREAS, the Sussex County Charter School for Technology would like to take advantage of the maximum statutory bid threshold amount of \$32,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Sussex County Charter School for Technology establishes and sets the bid threshold amount of \$32,000 for the Board of Education, and further authorizes Kimberly Wettstein to award contracts, in full accordance with N.J.S.A. 18A: 18A-3(a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

EDUCATION

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for August, 2020 and Investigations for July, 2020.
2. RESOLVED, that the Board of Trustees accept the CenturyLink Grant award in the amount of \$4,984.00.
3. RESOLVED, that the Board of Trustees approve the following non-repairable items to be removed from inventory and decommissioned:

Smart Board	C.S.F.T. 76
Printer	C.S.F.T. 753
Printer	C.S.F.T. 1144

4. RESOLVED, that the Board of Trustees approve the Charlotte Danielson Observation Model for teacher evaluations.
5. RESOLVED, that the Board of Trustees approve the NJ School Boards Administrator Evaluation for administration evaluations.

PERSONNEL

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees retroactively approve the revised school calendar for the 2020-2021.
2. RESOLVED, that the Board of Trustees approve the hiring of health/physical education teacher, Robert Sedlock, BA step 2 \$52,087, for the 2020-2021 school year.
3. RESOLVED, that the Board of Trustees retroactively approve the revised salary for Elisabeth Schuman, MA Step 6, at \$57,605.00 for the 2020-2021 school year.

4. RESOLVED, that the Board of Trustees approve Elite Educational Initiatives, LLC at \$4,000 for the 2020-2021 school year.

XII. NEW BUSINESS

Mr. Rick Pressler joined the meeting to discuss and review the purpose, roles and expectations of the Charters annual renewal taking place this year. He spent time reviewing the process, who was involved and the expectations of the meetings/preparation that will be taking place over the next few weeks.

XIII. CLOSED SESSION none

XV. PUBLIC PARTICIPATION none

XVI. BOARD MEMBER COMMENTS

Mrs. DePinto brought up negotiations and when the process would be starting. A committee was formed, including Mr. Mitchell, Mrs. DePinto, and Mr. Apter.

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Apter to adjourn the meeting at 6:08 PM.

The motion was unanimously approved by voice vote.

Respectfully submitted,

Kimberly Wettstein
Board Secretary