

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
September 10, 2018

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Selby		√
Dr. Mary Rapuano (President)	√	
Mr. Tom Mitchell	√	
Ms. Lesa McGuinness	√	
Mr. Jason Apter		√
Ms. Stephanie DePinto	√	

V. APPROVAL OF MINUTES

Mr. Mitchell made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of August 13, 2018.

VI. CORRESPONDENCE

Letter from Board of Public Utilities (attached)

VII. COMMENTS

- A. President’s Comments Dr. Rapuano stated that she is looking forward to being President.
- B. Committee Reports.
 - Building and Grounds

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- Personnel & Negotiations
 - Curriculum & Policy
 - Finance
 - Public Relations
 - Technology
- C. Board Member Comments Mrs. DePinto congratulated Dr. Rapuano for being President of the Board. She also suggested that new staff members could be invited to the Board meetings for a proper welcome.
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations:

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of August 2018, was 225 students.

For the month of August 2018, a Fire Drill was held on August 28, 2018 at 9:26 am.

For the month of August 2018, a Lockdown was held on August 30, 2018 at 1:03pm.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Michelle made a motion to approve the following items, seconded by Ms. McGuiness and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending July 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending July 2018.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of July 31, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of July 31, 2018, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending July 31, 2018

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upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of July 31,2018 in the amount of \$144,650.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending July 2018 in the amount of \$382,335.53, inclusive of the Payroll for July in the amount of \$252,603.36
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

Cabinet	01155
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EDUCATION

Ms. McGuinness made a motion to approve the following item, seconded by Mr. Mitchell and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for July 2018 and (HIB) investigations for June 2018.

PERSONNEL

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Mitchell and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the amended salary of School Nurse, Adriana Kuzicki at a salary of \$59,016.00 (step 11 BA).
2. RESOLVED, that the Board of Trustees approve the hiring of classroom aid AnaElisa DeCaprio for the 2018-2019 school year \$17,000.
3. RESOLVED, that the Board of Trustees approve Noreen Lazariuk receiving her certificate of Superintendent.
4. RESOLVED, that the Board of Trustees approve Francesca Cruciata for summer administrative assistance with organizing chromebooks over the summer at \$30.00/hr.
5. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Monica Nolan for the 2018-2019 school year at \$90.00 per day.

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6. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Masters Program at Kean University. Public School Administration I, 3 Credits, Summer Semester 2018 for Michael Bell up to \$1,500.00, pending the number of Teachers who request reimbursement.
7. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Masters Program at Kean University. Public School Administration II, 3 Credits, Summer Semester 2018 for Michael Bell up to \$1,500.00, pending the number of Teachers who request reimbursement.
8. RESOLVED, that the Board of Trustees approve the amended coach stipends:

Boys Basketball	Nick Fialcowitz	\$2,300
Girls Basketball	Kaitlin Goetchius	\$2,300
Cross Country Coach	Courtney Graziano	\$2,300
Soccer	Nick Fialcowitz	\$2,300

9. RESOLVED, that the Board of Trustees approve Stephanie DePinto as Vice President for the 2018-2019 school year.

POLICY

- XII. NEW BUSINESS** none
- XIII. PUBLIC PARTICIPATION** none
- XIV. BOARD MEMBER COMMENTS** none
- XV. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Mitchell with a second by Ms. McGuinness, to adjourn the meeting at 5:30 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary