

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
October 8, 2018

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Selby	√	
Dr. Mary Rapuano (President)	√	
Mr. Tom Mitchell	√	
Ms. Lesa McGuinness	√	
Mr. Jason Apter	√	
Ms. Stephanie DePinto (Vice President)	√	
Mr. Louis Ruggiero	√	

****Swearing in of new board member, Louis Ruggieo**

Mr. Kepnes swore in Mr. Louis Ruggiero as a new Board Member.

V. APPROVAL OF MINUTES

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of September 10, 2018.

VI. CORRESPONDENCE

The Board took a recess to welcome the new teachers.

VII. COMMENTS

A. President’s Comments

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- B. Committee Reports.
 - Building and Grounds Mr. Mitchell described some of the repairs that took place. A brief discussion took place regarding the need for CO detectors.
 - Personnel & Negotiations
 - Curriculum & Policy Dr. Rapuano reviewed policies related to HIB and Restraint. She also reviewed some of the field trips that the students will attend.
 - Finance Mr. Kepnes summarized the Board Secretaries report along with the recommended items.
 - Public Relations
 - Technology
- C. Board Member Comments The Board welcomed Mr. Ruggiero.
- D. Faculty/ Staff Comments: Introduction of New Staff
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations: Esme Clark

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of September 2018, was 225 students.

For the month of September 2018, a Fire Drill was held on September 14, 2018 at 8:25 am.

For the month of September 2018, a Lockdown was held on September 10, 2018 at 10:03am.

Dr. Selby left the meeting at 5:40

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Michell made a motion to approve the following items, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending August 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending August 2018.

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3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of August 31, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of August 31, 2018, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending August 31, 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of August 31,2018 in the amount of \$18,800.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending September 2018 in the amount of \$387,690.86 , inclusive of the Payroll for August in the amount of \$222,897.23.
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

Dell	FO69B52
Dell	2MQV242
Dell	9069B52
Dell	CZ59B52
Dell	13CHB52
Projector	CSFT491
Server	CSFT359
Server	CSFT1139

EDUCATION

Mrs. DePinto made a motion to approve the following items, seconded by Ms. McGuiness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for September 2018 and (HIB) investigations for August 2018.
2. RESOLVED, that the Board of Trustees approve reimbursing the following Professional Development attendance for Nick Fialcowitz at the Natural Movement Fitness Workshop, September 14th, 2018. Cost \$420.00.

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3. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Nick Fialcowitz. Workshop for Health Curriculum Training October 8, 2018. Cost \$160.00.
4. RESOLVED, that the Board of Trustees approve the following Professional Development training for SCCST staff with Kira Willey on October 24, 2018. Cost \$412.00.
5. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for MaryLou DeCaprio to attend NJ Science convention Monday October 25, 2018. Cost \$175.00.
6. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Kaitlin Goetchius to attend TCNY Dyslexia Initiative and Literacy Advancement on December 6, 2018. \$527.00.
7. RESOLVED, that the Board of Trustees approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
8. RESOLVED, that the Board of Trustees approve the following field trips:

Date	Event	Grade	Location	Chaperones	Cost
Oct. 16 th	NJHS Trip	8 th	Kalahari	DeVito	
Oct. 19 th	Anti-Bulling Summit	Peace Pal Club 6-8grade	Sparta HS	Jeanne Sevean	\$150/Bus
Nov. 14 th	Edgar Allan Poe	8 th Grade	Pax Amicus Castle Theatre	Kotlarz Steffens Sevean	\$20/per student \$325 each Bus

PERSONNEL

Mr. Michell made a motion to approve the following items, seconded by Ms. McGuiness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the HIB stipend of \$2,000 to Lauren Palumbo for the 2018-2019 school year.
2. RESOLVED, that the Board of Trustees approve the hiring of substitute Administrator Pamela Brillante for the 2018-2019 school year.

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3. RESOLVED, that the Board of Trustees approve the hiring of substitute Administrator Noreen Risko for the 2018-2019 school year.
4. RESOLVED, that the Board of Trustees approve Kimberly Wettstein as holding a principal certificate will be included in the chain of command.
5. RESOLVED, that the Board of Trustees hereby terminates Employee #19138 with 60 days' notice, effective immediately, and relieves employee of all duties and responsibilities during the notice period.
6. RESOLVED, that the Board of Trustees approves the findings and recommendations set forth in the Investigation Report, issued in response to Affirmative Action Complaint # 012018 as discussed at the October 8, 2018 Board of Education Meeting and directs the Business Administrator and Board Counsel to take any actions recommended in the report and send the appropriate notices to all parties.
7. RESOLVED, that the Board of Trustees approve Noreen Lazariuk as Superintendent-Acting Principal, effective immediately.

POLICY

216 HIB- First Read

5512 HIB- First Read

5561-Student Restraint and Seclusion- First Read

XII. NEW BUSINESS none

XIII. PUBLIC PARTICIPATION none

XIV. BOARD MEMBER COMMENTS

Mr. Ruggiero inquired about the sign at the front building on Route 94. Mrs. DePinto inquired about the possibility of installing a mirror on Route 94, so that there is greater site distance. She also inquired about installing a larger sign for the Charter School.

XV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto with a second by Mr. Mitchell, to adjourn the meeting at 6:01 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary

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