

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
October 14, 2019

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)	X	
Ms. Stephanie DePinto (Vice President)		X
Ms. Lesa McGuinness	X	
Ms. Anna Burke		X
Mr. Tom Mitchell		X
Mr. Louis Ruggiero	X	
Mr. Jason Apter (via phone)	X	

V. APPROVAL OF MINUTES

Mr. Ruggiero made a motion to approve the following minutes, seconded by Mr.

Apter and carried by a unanimous voice vote.

Regular meeting minutes from September 9, 2019.

VI. CORRESPONDENCE

None

VII. COMMENTS

- A. President's Comments: None
- B. Committee Reports
 - Curriculum/Policy: Dr. Rapuano attended the after school staff meeting where teachers worked on discussing collecting data and collaboration.
- C. Board Member Comments: None
- D. Faculty/ Staff Comments: None
- E. Student Liaison Comments: None
- F. PTO Comments: Mrs. Wilwerth represented the PTO. She informed the Board of Trustees of the Halloween Dance and Food Drive on October 25th. This year the PTO will be paying the fees associated with transportation for the 6th and 7th grade field trips.
- G. Presentations:
 - Michael Bell: 2018-2019 NJSLA Test Scores
 - Nick Fialcowitz: MovNat Professional Development

VIII. SUPERINTENDENT'S INFORMATION

Enrollment for the month of September 2019, was 224 students.

For the month of September 2019, a Fire Drill was held on September 13, 2019 at 1:58 pm.

For the month of September 2019, a Lockdown Drill was held on September 13, 2019 at 2:10 pm.

Open House is scheduled for Sunday, November 3, 2019 from 1 - 3 pm

Back to School Night was a success. This year the presentation was recorded and placed on the Charter website for those parents who were unable to attend.

IX. BUSINESS ADMINISTRATOR'S INFORMATION None

X. PUBLIC PARTICIPATION

Mrs. Wilwerth asked the Board of Trustees if it would be at all possible for Charter to provide transportation one way to the Cross Country Meets. It is challenging at times for parents who work to pick up their child at the school and then drive them to the meets.

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. McGuinness made motion to approve the following items, seconded by Mr. Ruggerio and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending August 2019
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending August 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of Augusts 31, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of August 31, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending August 31, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of August 2019 in the amount of \$4,500 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending September 2019 in the amount of \$438,948.00 inclusive of the Payroll for September in the amount of \$210,580.74.

EDUCATION

Mrs. McGuinness made a motion to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for September 2019 and Investigations for August 2019.
2. RESOLVED, that the Board of Trustees approve the reimbursement for Nick Fialcowitz in the amount of \$2247.50 for expenses (registration, lodging, meals, airfare/baggage, and rental car) while attending MovNat September 11-16, 2019.
3. RESOLVED, that the Board of Trustees approve the following field trips:

Date	Event	Grade	Location	Chaperones	Cost
10/25/19	Anti-Bullying Summit	Peace Pal Club 6-8th Grade	Sparta HS	J.Sevean	\$195 per bus
11/15/19	Edgar Allen Poe	8th Grade	Pax Amicus Castle Theatre	H.Kotlarz J.Sevean S.Andresen J.Steffens	\$20per student \$325 per bus

4. RESOLVED, that the Board of Trustees approve a school dance sponsored by the Parent Teacher Organization (PTO) on October 25, 2019 from 7 pm - 9 pm.
5. RESOLVED, that the Board of Trustees approve the National Junior Honor Society to host a fall Color Run on Sunday, November 10, 2019.

6. RESOLVED, that the Board of Trustees approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
7. RESOLVED, that the Board of Trustees retroactively approve the Affirmative Action Team conduct a Needs Assessment and develop a Comprehensive Equity Plan during July and August, 2019.

PERSONNEL

Mr. Ruggerio made a motion to approve the following items, seconded by Mrs. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve Kyle Freeman as the Girls Basketball Coach for the 2019-2020 season at the stipend rate of \$2300.00.
2. RESOLVED, that the Board of Trustees approve the Harassment, Intimidation, and Bullying (HIB) stipend of \$2000.00 to Lauren Palumbo for the 2019-2020 school year.
3. RESOLVED, that the Board of Trustees approve the Lunch Duty stipend of \$2500.00 to Sue Kopycienski for the 2019-2020 school year.
4. RESOLVED, that the Board of Trustees approve the Lunch Duty stipend of \$2500.00 to Michael Schwartz for the 2019-2020 school year.
5. RESOLVED, that the Board of Trustees approve the AM/PM Bus Duty stipend of \$2500.00 to Sue Kopycienski for the 2019-2020 school year.
6. RESOLVED, that the Board of Trustees approve the AM/PM Bus Duty stipend of \$2500.00 to Michael Schwartz for the 2019-2020 school year.
7. RESOLVED, that the Board of Trustees approve substitute teacher Michael Patsis for the 2019-2020 school year at \$90.00 per day.
8. RESOLVED, that the Board of Trustees approve substitute nurse, Kathy Westerfield, RN for the 2019-2020 school year at \$200.00 per day.

9. RESOLVED, that the Board of Trustees retroactively approve substitute nurse, Debra Card for the 2019-2020 school year effective October 11, 2019 at \$150.00 per day.
10. RESOLVED, that the Board of Trustees approve Francesca DeVito, Teacher of Mathematics/Teacher of Students with Disabilities, to receive the following Grant Funds to offset her salary, Title I Salaries in the amount of \$14,300.00.
11. RESOLVED, that the Board of Trustees approve Kimberly Wettstein to sign purchase orders, perform banking functions and act as a signatory on behalf of all Sussex County Charter School bank accounts and checks.
12. RESOLVED, that the Board of Trustees approve Suzanne Kopycienski, Teacher of Physical Education/Health, to receive the following Grant Funds to offset her salary, Title IV Instruct Salaries in the amount of \$7,400.00.
13. RESOLVED, that the Board of Trustees hereby terminates Employee #19171 with 60 days' notice, effective immediately, and relieves the employee of all duties and responsibilities during the notice period.
14. RESOLVED, that the Board of Trustees approve substitute nurse, Mandy Hume for the 2019-2020 school year effective October 14, 2019 at \$45 per hour.

XII. **NEW BUSINESS** None

XIII. **CLOSED SESSION** None

XV. **PUBLIC PARTICIPATION** None

XVI. **BOARD MEMBER COMMENTS** None

XVII. **ADJOURNMENT**

There being no further business to come before the board, it was moved by Mrs. McGuinness and seconded by Mr. Ruggerio to adjourn the meeting at 5:54 pm.

The motion was approved by a unanimous voice vote.

Respectfully Submitted,

Kimberly Wettstein

Attachment #1

Attachment #2

Attachment #3