

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*October 12, 2020*

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**I. CALL TO ORDER @ 5:02 pm**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Mr. Tom Mitchell (President)</b>		<b>x</b>
<b>Mrs. Stephanie DePinto (Vice President)</b>	<b>x</b>	
<b>Mr. Jason Apter</b>	<b>x</b>	
<b>Ms. Anna Burke</b>	<b>x</b>	
<b>Mrs. Lesa McGuinness</b>		<b>x</b>
<b>Mr. Louis Ruggiero</b>	<b>x</b>	

**V. APPROVAL OF MINUTES**

Mr. Ruggiero made a motion to approve the following minutes, seconded by Mr. Apter and carried by a unanimous vote.

Regular Meeting Minutes of September 14, 2020

**VI. CORRESPONDENCE**

**VII. COMMENTS**

- A. President's Comments
- B. Committee Reports
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations

**VIII. SUPERINTENDENT'S INFORMATION**

Mrs. Lazariuk update the Board of Trustees about:

- Virtual Back to School Night was held by teachers creating videos about themselves/subject area and were sent out the parents.
- Charter is half way through the first marking period.
- The Renewal Application is complete and is due on Thursday.
- The PTO is holding virtual meetings and will be decorating the hallways for Halloween.
- The teachers are doing an amazing job this year!
- For the Open House this year, we are going to have a professional videographer come to create a video. The video will be shared on FaceBook and the website.

Enrollment for the month of September, 2020, was 227 students.

A fire drill was conducted in accordance with the NJDOE requirements on Friday, September 11 and Friday, September 18, 2020.

A lockdown was held on Friday, September 25, 2020 in accordance with NJDOE requirements.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

Mrs. Wettstein informed the Board about two grants offered by the state to help offset the cost the schools are incurring due to the CoronaVirus. These grants do not require the schools to pay back the money.

X. **PUBLIC PARTICIPATION** - none

XI. **BOARD ACTIONS ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mr. Apter made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending August, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending August, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of August 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of August 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending August 31, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of August, 2020 in the amount of \$18,862.44 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending September, 2020 in the amount of \$486,266.36 inclusive of the Payroll for September, 2020 in the amount of \$210,824.80.
7. RESOLVED, that the Board of Trustees accept a \$2,000 grant from NJSIG Insurance to be used towards the installation of panic buttons for Alyssa's Grant.
8. RESOLVED, that the Board of Trustees approve the donation of \$329.00 from the SCCST PTO to be used towards tent rentals.

9. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

Dell Laptops:

GTTMFV1	JRXGKC2
C.S.F.T. 298	C.S.F.T. 489
C.S.F.T. 842	C.S.F.T. 751
C.S.F.T. 289	C.S.F.T. 302
C.S.F.T. 290	C.S.F.T. 309

Dell Chromebooks:

C.S.F.T. 935	1WWJK82
C.S.F.T. 1079	3RC05H2
C.S.F.T. 1155	6JB NB62
C.S.F.T. 1158	83N6L82
5GDY962	J6CHB52
DZM8L82	8KV152H2

ACER Chromebooks:

C.S.F.T. 464	C.S.F.T. 689
C.S.F.T. 528	C.S.F.T. 692
C.S.F.T. 545	C.S.F.T. 707
C.S.F.T. 546	C.S.F.T. 720
C.S.F.T. 576	DB907600
C.S.F.T. 659	DBAF7600

Samsung Chromebook

MD6027030	AD204972E
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Samsung Tablet

# 6	
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Dell Tower

C.S.F.T. 315	
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Apple I Pad:

C.S.F.T. 5	C.S.F.T. 15
C.S.F.T. 8-01408	C.S.F.T. 18
C.S.F.T. 9-01407	C.S.F.T. 20
C.S.F.T. 10	C.S.F.T. 22

**EDUCATION**

Mr. Apter made a motion to approve the following minutes, seconded by Mr. Ruggiero and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for September, 2020 and Investigations for August, 2020.

**PERSONNEL**

Mr. Ruggiero made a motion to approve the following minutes, seconded by Mr. Apter and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees approve Jamie Reader for the student council stipend.
2. RESOLVED, that the Board of Trustees approve Francesca DeVito, Teacher of Mathematics/Teacher of Students with Disabilities, to receive the following Grant Funds to offset her salary, Title I Salaries in the amount of \$13,400.00.
3. RESOLVED, that the Board of Trustees approve Robert Sedlock, Teacher of Physical Education/ Health, to receive the following Grant Funds to offset his salary, Title IV Instructional Salaries in the amount of \$6,206.00.
4. RESOLVED, that the Board of Trustees approve the resignation of Francesca DeVito, Teacher of Mathematics/Teacher of Student with Disabilities effective 10/12/20 with 60 days notice.

**XII. NEW BUSINESS** Mrs.DePinto mentioned that the NJSBA will be hosting a negotiations training this coming Friday if anyone was interested.

**XIII. CLOSED SESSION**

**XV. PUBLIC PARTICIPATION**

**XVI. BOARD MEMBER COMMENTS**

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Ruggerio to adjourn the meeting at 5:25 PM.

The motion was unanimously approved by voice vote.

Respectfully submitted,

Kimberly Wettstein  
Board Secretary