

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
November 9, 2020

I. CALL TO ORDER @ 5:06 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Tom Mitchell (President)	x	
Mrs. Stephanie DePinto (Vice President)	x	
Mr. Jason Apter	x	
Ms. Anna Burke		x
Mrs. Lesa McGuinness		x
Mr. Louis Ruggiero	x	

V. APPROVAL OF MINUTES

Mr. Ruggiero made a motion to approve the following minutes, seconded by Mrs. DePinto and carried by a unanimous vote.

Regular Meeting Minutes of October 12, 2020

VI. CORRESPONDENCE

VII. COMMENTS

- A. President's Comments - Mr. Mitchell commented about how smoothly the renewal went today. The building and grounds looked awesome. He also thanked Mrs. Lazariuk and Mr. Bell for all the work they did for the renewal visit.
- B. Committee Reports - Building & Grounds are very happy with Bear Landscaping.
- C. Board Member Comments - Mr. Apter and Mr. Ruggerio both commented about the renewal visit
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations:
Ms. Valerie Dolan, Partner, Nisivoccia, LLC Auditing Firm - 2019-2020 Audit: Ms. Nolan presented a draft of the audit completed. The firm is still waiting on information from the state but that will not change the fund balance.

VIII. SUPERINTENDENT'S INFORMATION

Mrs. Lazariuk thanked the Board for assisting with the renewal today.

Enrollment for the month of October, 2020, was 225 students.

A fire drill was conducted in accordance with the NJDOE requirements on Friday, October 30 during period 10.

A Shelter-In-Place was held on Friday, October 30, 2020 at 9:50 AM.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION - none

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggerio and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary’s Report for the month ending September, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending September, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of September 30, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of September 30, 2020, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending September 30, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of September, 2020 in the amount of \$92,353.56 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending October, 2020 in the amount of \$413,046.40 inclusive of the Payroll for October, 2020 in the amount of \$202,977.89.
7. RESOLVED, that the Board of Trustees approve Ray Bear & Sons Landscaping as the snow plowing contractors for the school year 2020-2021.
8. RESOLVED, that the Board of Trustees approve the Annual Charter/Renaissance School Fiscal Questionnaire.
9. RESOLVED, that the Board of Trustees decommission the following:

Dell Chromebook	58SKYD2
Dell Chromebook	9KKZ8B2

EDUCATION

Mrs. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggerio and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for October, 2020 and Investigations for September, 2020.
2. RESOLVED, that the Board of Trustees approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2019-2020 school year.

PERSONNEL

Mrs. DePinto made a motion to approve the following minutes, seconded by Mr. Apter and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees approve Deja Wilson to complete field experience in the guidance department under the supervision of Lauren Palumbo during the Spring of 2021.
2. RESOLVED, that the Board of Trustees approve Erica Rago to complete fieldwork experience in the guidance department under the supervision of Lauren Palumbo during the Spring of 2021.
3. RESOLVED, that the Board of Trustees approve a personal leave of absence for staff assistant, Kim Green, for the 2020-2021 school year.
4. RESOLVED, that the Board of Trustees approve the Charter teachers to provide after school assistance for identified students throughout the 2020-2021 school year at a rate of \$40.00 per hour.

XII. NEW BUSINESS - Mrs. DePinto reminded the Board that negotiations would be starting soon. Anyone can participate on the negotiations committee.

XIII. CLOSED SESSION - None

XV. PUBLIC PARTICIPATION - None

XVI. BOARD MEMBER COMMENTS - None

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Ruggerio to adjourn the meeting at 5:35 pm.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein
Board Secretary