

REGULAR MEETING MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
November 9, 2015

I. CALL TO ORDER

The Special Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on November 9, 2015 in the Gym of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Dr. Edwin Selby at 4:00 p.m. Dr. Selby advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All persons present participated in the Pledge of Allegiance.

IV. ROLL CALL

The following roll call was taken:

<u>Present</u>	<u>Absent</u>
Mrs. Wendie Blanchard	
Dr. Mary Rapuano	
Dr. Ed Selby	Mr. Michael Nelms
Mr. Charles Teufert	

Also in attendance: Noreen Lazariuk, Executive Director, Deirdre Mastandrea, Principal; and Rich Rennie, Business Administrator/Board Secretary

V. READING OF MISSION STATEMENT

Dr. Selby read the Mission Statement: “Sussex County Charter School for Technology seeks to provide an educational environment which will enhance learning opportunities through the integrated use of technologies.”

VI. APPROVAL OF MINUTES

Mr. Teufert made a motion for the minutes to be approved.

Special Meeting Minutes of October 26th, 2015
Executive Meeting Minutes of October 26th, 2015

Ms. Blanchard then seconded the motion and the minutes were approved by a voice vote (Dr. Selby, who did not attend the Oct 26th meeting, abstained)

VII. CORRESPONDENCE

Maternity Leave letter from Jill Steffens, Teacher of Language Arts Literacy.

VIII. COMMENTS

- A. President's Comments - Dr. Selby said he was very pleased with the Open House. Thanks to all the faculty for doing a great job. There will be a closed session at the end of the meeting. We plan on having more frequent committee meetings. In 2016, the board is exploring having meetings at 4pm during 'even months' and 7pm meetings during 'odd months'.
- B. Committee Reports
- Building and Grounds – meeting scheduled for 11/16 at 3pm
 - Personnel & Negotiations – We will be setting up initial meetings for negotiations
 - Curriculum & Policy – meeting on 11/16 at 4pm
 - Finance – meeting on 11/16 at 3pm
 - Public Relations – n/a
 - Technology – Getting a new phone system. Should also help increase the speed of internet. Installation of the new phone system is scheduled for the holiday break. Discussed enhancements to the web-site, to include online application. Mr. Teufert is developing an online application for the web-site.
- C. Board Member Comments
- D. Student Liaison Comments - none
- E. PTO Liaison Comments – n/a
- F. Faculty Comments - none
- G. Alumni Liaison Comments - none
- H. Presentations - none

IX. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of October 2015 was 225 students.

For the month of October 2015, a Fire Drill was held on October 7th, 2015, and a Shelter-In-Place was held on October 30th, 2015.

X. PRINCIPAL'S INFORMATION

The school will be updating the bell schedule, previously, there was only 2 minutes for passing time between classes.

XI. BUSINESS ADMINISTRATOR'S REPORT

Spoke with the Auditors from Nisivoccia, and the audit for the 2014-2015 school year looks clean. There was an increase to fund balance, which can help the school cushion un-expected expenses.

XII. PUBLIC PARTICIPATION

Diane Durham asked about feedback regarding the State Visit.

XIII. BOARD ACTION ON AGENDA ITEMS

EDUCATION

Dr. Rapuano made a motion for resolutions 1 through 4 to be approved.

1. RESOLVED, that the Board of Trustee approve the 2015-2016 Memorandum of Agreement Between the Sussex County Charter School for Technology and the Sparta Police Department.
2. RESOLVED, that the Board of Trustees acknowledge information regarding 3 HIB Reports for the month of October 2015. All incidents were investigated but did not meet the criteria to be considered HIB incidents, as per attached.
3. RESOLVED, that the Board of Trustees acknowledge one incident of Discipline for October 2015. A chromebook was deliberately damaged by a student.
4. RESOLVED, that the Board of Trustees approve an upcoming field trip to watch the NJ Symphony Orchestra perform "Classical Favorites for All Seasons". The trip will take place on November 19, 2015, the performance will be at the Sussex County Technical School. The trip will be \$10 per student, paid for by the student. Cost includes busing to and from the event. The event will be from 9:10am to 10:45 am.

Ms. Blanchard seconded the motion and resolutions 1 through 4 were approved by a roll call vote. Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, absent; Dr. Rapuano, yes

PERSONNEL

Mr. Teufert made a motion for resolutions 1-7 to be approved.

1. RESOLVED, that the Board of Trustees accept the Maternity Leave letter submitted by Jill Steffens, Teacher of Language Arts Literacy, retroactively, as per attached.
2. RESOLVED, that the Board of Trustees approve the revised contract for Debra D’Andrea, Maternity Leave Replacement for the position of Teacher of English Language Arts Literacy, to read “at a per diem rate of \$233.27”.
3. RESOLVED, that the Board of Trustees approve Kathleen Cahill, to serve as a Substitute Teacher for the 2015-2016 school year, on an as needed basis at the rate of \$75 per day.
4. RESOLVED, that the Board of Trustees approve Danae Dotz, to serve as a Substitute Teacher for the 2015-2016 school year, on an as needed basis at the rate of \$75 per day.
5. RESOLVED, that the Board of Trustees approve Ryan Kerstner, to serve as a Substitute Teacher for the 2015-2016 school year, on an as needed basis at the rate of \$75 per day.
6. RESOLVED, that the Board of Trustees approve Meg Gray-Revoredo, to serve as a Substitute Teacher for the 2015-2016 school year, on an as needed basis at the rate of \$75 per day.
7. RESOLVED, that the Board of Trustees approve Christina LashLain, to serve as a school counselor for the 2015-2016 school year, on an as needed basis at a rate of \$63 per hour.

Ms. Blanchard seconded the motion and resolutions 1-7 were approved by a roll call vote.
Dr. Selby, absent; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes

XIV. PUBLIC PARTICIPATION

XV. NEW BUSINESS

N/A

XV. BOARD MEMBER COMMENTS

N/A

XVI. CLOSED SESSION (IF REQUIRED)

A motion was made by Mr. Teufert and seconded by Ms. Blanchard that the Board of Education adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 9th day of November at 4:22 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, negotiations, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

XVII. RETURN TO OPEN SESSION

The meeting was called to public session at 4:37 PM by Mr. Teufert and seconded by Dr. Rapuano.

XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Ms. Blanchard and seconded by Mr. Teufert to adjourn at 4:38 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Richard Rennie
Board Secretary