

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
November 12, 2018

I. CALL TO ORDER

The meeting was called to order by Dr. Rapuano

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Selby	√	
Dr. Mary Rapuano (President)	√	
Ms. Stephanie DePinto (Vice President)	√	
Ms. Lesa McGuinness	√	
Mr. Jason Apter	√	
Mr. Tom Mitchell		√
Mr. Louis Ruggiero	√	

V. APPROVAL OF MINUTES

Ms. McGuinness made a motion to approve the following minutes, seconded by Dr. Selby and carried by a unanimous voice vote.

Regular Meeting Minutes of October 8, 2018.

VI. CORRESPONDENCE

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.
 - Building and Grounds
 - Personnel & Negotiations Mrs. Lazariuk informed the Board of those who participated in the Nurse vacancy interviews

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- Curriculum & Policy
 - Finance
 - Public Relations
 - Technology
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations: Esme Clark presented a summary of her experience in the American Association of University Women program.
Robin Scheffler described the implementation of the mindfulness program
Valerie Dolan presented the preliminary Comprehensive Annual Financial Report(CAFR) for the 2018-2019 school year.

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Mrs. Lazariuk informed the Board of holding a lottery for the wait list of students as well as the request to expand the Charter School.

Enrollment for the month of October 2018, was 225 students.

For the month of October 2018, a Fire Drill was held on October 1, 2018 at 12:20pm.

For the month of October 2018, a Shelter in Place was held on October 9, 2018 at 8:44am.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Apter made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending September 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending September 2018.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of September 30, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.

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4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of September 30, 2018, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending September 30, 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of September 30,2018 in the amount of \$17,731.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending October 2018 in the amount of \$477,112.39 , inclusive of the Payroll for October in the amount of \$216,779.16.
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

Printer	CSFT1124
Projector	CSFT322
DELL	8W59B52
DELL	1Z59B52
DELL	75CHB52
DELL	32CHB52
DELL	HT59B52
DELL	DICHB52
DELL	GN59B52
DELL	3X7MB62
DELL	8RXGKC2

EDUCATION

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for October 2018 and (HIB) investigations for September 2018.
2. RESOLVED, that the Board of Trustees accept the Grant from BASF Foundation in the amount of \$5,000.
3. RESOLVED, that the Board of Trustees approve the School Climate Committee changing Novembers event to February 15th, 2019.

PERSONNEL

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

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1. RESOLVED, that the Board of Trustees approve the termination of School Nurse Adriana Kuzicki as of December 14, 2018.
2. RESOLVED, that the Board of Trustees approve the hiring of Lillian Mac Rae for the remaining 2018-2019 school year with a start date depending on release from her existing position and a salary of \$55,790 prorated for the remainder of the year.

POLICY

Mr. Apter made a motion to approve the following item, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the following policies for a second reading:
5512 HIB- Second Read
5561-Student Restraint and Seclusion- Second Read

XII. NEW BUSINESS

Mrs. Lazariuk described options for the possible expansion of the Charter School.

Ms. McGuinness made a motion, seconded by Mr. Apter and carried by unanimous roll call vote, approving submission of the application to expand the Charter School.

XIII. PUBLIC PARTICIPATION

None heard

XIV. BOARD MEMBER COMMENTS

None heard

XV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto with a second by Mr. Mitchell, to adjourn the meeting at 6:01 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary