

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
November 11, 2019

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)	x	
Ms. Stephanie DePinto (Vice President)		x
Ms. Lesa McGuinness	x	
Ms. Anna Burke	x	
Mr. Tom Mitchell		x
Mr. Louis Ruggiero	x	
Mr. Jason Apter	x (arrived at 5:07 pm)	

V. APPROVAL OF MINUTES

Ms. McGuinness made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous vote.

Regular Meeting Minutes of October 14, 2019

VI. CORRESPONDENCE

VII. COMMENTS

A. President's Comments - Dr. Rapuano commented on the Kindness Rocks in the front garden and what a nice touch they are.

B. Committee Reports

- Personnel - A committee interviewed for the school nurse position and one was selected and will start on January 2, 2020.
- Buildings and Grounds - A walk was taken around an adjacent property recently to discuss future expansion for the school.

C. Board Member Comments

D. Faculty/ Staff Comments

E. Student Liaison Comments

F. PTO Comments

G. Presentations:

Dr. Michael Schwartz: Summer Enrichment

Valerie Dolan, Partner, Nisivoccia, LLC auditing firm-2018-2019 Audit

VIII. SUPERINTENDENT'S INFORMATION

Enrollment for the month of October, 2019, was 225 students.

For the month of October 2019, a Fire Drill was held on October 21, 2019 at 12:12 pm.

For the month of October 2019, a Lockdown Drill was held on October 23, 2019 at 11:50 am.

Mrs. Lazariuk commented on how well the open house went. The physical appearance of the buildings and property were excellent. NJHS added a kindness rock garden and recently completed some weeding in the garden beds around the buildings.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending September, 2019
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending September, 2019
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of September 30, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of September 30, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending September 30, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of September,2019 in the amount of \$1,700 to ensure that no line items are over expended
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending October 2019 in the amount of \$420,892.94 inclusive of the Payroll for October in the amount of \$206,162.60

EDUCATION

Mr. Ruggiero made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for October 2019 and Investigations for September 2019.
2. RESOLVED, that the Board of Trustees approve the following fieldtrip:

Date	Event	Grade	Location	Chaperones	Cost
11/26/19	Mindfit	6th Grade		M.Decaprio J. Duncan M. Schwartz S. Kopy N.Fialcowitz	\$15 per student \$195 per bus

PERSONNEL

Mr. Ruggerio made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve substitute teacher David Schiff for the 2019-2020 school year at \$90.00 per day.
2. RESOLVED, that the Board of Trustees approve a Substitute Nurse daily rate from \$120.00 to \$150.00 retroactively from October 9, 2019.
3. RESOLVED, that the Board of Trustees approve Carolyn Sior as a Maternity Leave Replacement for Jillian Schoonover and Nicole Anderson starting January 16, 2020 with a prorated monthly rate of \$6575.90.
4. RESOLVED, that the Board of Trustees approve the hiring of Colleen Puhala for the remaining 2019-2020 school year with a start date of January 1, 2020 with a prorated salary of \$54,145.00.
5. RESOLVED, that the Board of Trustees approve the following teacher to be compensated \$6,500 (prorated) for teaching an additional class: Britt Anderson.

XII. NEW BUSINESS

XIII. CLOSED SESSION

XV. PUBLIC PARTICIPATION

XVI. BOARD MEMBER COMMENTS

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Ms. Burke and seconded by Mr. Ruggiero to adjourn the meeting at 6:15 pm.

The motion was unanimously approved by voice vote.

Respectfully Submitted,

Kimberly Wettstein