

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
May 9, 2022

I. CALL TO ORDER @ 5:03 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)		X
Ms. Stephanie DePinto (Vice President) arrive at 5:10 PM	X	
Ms. Anna Burke	X	
Mr. Mike Busniak	X	
Ms. Lesa McGuinness		X
Mr. Garrett Perconti	X	
Mr. Lou Ruggiero	X	

Board of Trustee	Term Expiration
Mr. Jason Apter	3/2024
Ms. Stephanie DePinto	4/2023
Ms. Anna Burke	4/2025
Mr. Mike Busniak	9/2024
Ms. Lesa McGuinness	2/2024
Mr. Garrett Perconti	9/2024
Mr. Lou Ruggiero	10/2024

V. APPROVAL OF MINUTES

A motion was made by Mr. Ruggiero to approve the following item, seconded by Mr. Perconti and carried by a unanimous voice vote.

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VI. CORRESPONDENCE none

VII. COMMENTS

- A. President’s Comments: None
- B. Committee Reports
Policy: Provided an update on the policy review.
- C. Board Member Comments: None
- D. Faculty/ Staff Comments: None
- E. Student Liaison Comments: None
- F. PTO Comments: None
- G. Presentations: None

VIII. SUPERINTENDENT’S REPORT

Mrs. Lazariuk informed the Board of Trustees that the NJSLA is complete. Make up sessions will now take place for students which were absent. She also informed the Board of upcoming end of the year events.

Enrollment for the month of April, 2022, was 226 students.

For the month of April 2022, a Fire Drill was held on April 27, 2022 at 12:44 pm.

For the month of April 2022, a Bus Evacuation Drill was held on April 7, 2022 at 6:45 am.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Wettstein shared that the Business Office is starting to prepare for their August audit. The school is looking at summer projects to be completed.

X. PUBLIC PARTICIPATION (Agenda Items Only) - none

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

A motion was made by Mr. Ruggerio to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending March, 2022.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending March, 2022.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of March 31, 2022, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of March 31, 2022, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending March 31, 2022 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of March, 2022 in the amount of \$1,800 to ensure that no line items are over expended.

6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending April, 2022 in the amount of \$380,186.47 inclusive of the Payroll for April, 2022 in the amount of \$236,768.17
7. RESOLVED, that the Board of Trustees approve petty cash receipts in the amount of \$188.50.
8. RESOLVED, that the Board of Trustees approve submitting the \$2,000 NJSIG grant.
9. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Chromebook HP 5D0775C72	Chromebook HP 5CD0288TFH
Chromebook H3TYKD2	Chromebook JY59B52
Chromebook 9BXYFY2	Chromebook 989
Chromebook FWQ05H2	Chromebook 230WKD2
Chromebook BW625H2	Chromebook D3SYKD2
Chromebook 92CHB52	Chromebook 44N6L82
Chromebook CLMLLF2	Apple MacBook 798
Chromebook 245YKD2	

EDUCATION

A motion was made by Mr. Busniak to approve the following item, seconded by Mr. Perconti and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for April, 2022 and Investigations for March, 2022.
2. RESOLVED, that the Board of Trustees approve the 2022-2023 School Year calendar.
3. RESOLVED, that the Board of Trustees approve the revised 2021-2022 School Year calendar.
4. RESOLVED, that the Board of Trustees approve the 2022-2023 School Year Holiday calendar.

PERSONNEL

A motion was made by Mr. Ruggiero to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees retroactively approve Nicole Hayn for Yearbook Advisor for the 2021-2022 school year for the stipend amount of \$3,000. (Ms. Hayn was previously approved at an incorrect stipend amount)
2. RESOLVED, that the Board of Trustees retroactively approve Roy Henderson as a part time night custodian (4 hours daily/ 5 days) at a rate of \$15 per hour, starting on April 26, 2022.
3. RESOLVED, that the Board of Trustees approve Aliena Hull as a daily substitute teacher for the 2021-2022 school year at a rate of \$100 per day.

POLICY

A motion was made by Mr. Ruggiero to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve the second reading and adoption of the following policies:

2415.05: Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
2431.4: Prevention and Treatment of Sports-Related Concussions and Head Injuries
2622: Student Assessment
3233: Political Activities
8465: Bias Crimes and Bias-Related Acts
9560: Administration of School Surveys

XII. NEW BUSINESS - none

XIII. EXECUTIVE SESSION - none

XV. PUBLIC PARTICIPATION (Non- Agenda Items) - none

XVI. BOARD MEMBER COMMENTS - none

XVII. ADJOURNMENT

Their being no further business to come before the Board, it was moved by Mr. Ruggerio and seconded by Mr. Busniak to adjourn the meeting at 5:15 PM.

The motion was unanimously approved by a voice vote.

Next Board Meeting:

Monday, June 13, 2022 at 5 PM

Board Retreat:

Monday, July 11, 2022

Respectfully submitted,

Kimberly Wettstein
Board Secretary