

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
May 7, 2018

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)	√	
Ms. Michelle Syre (Vice President)	√	
Mr. Tom Mitchell		√
Dr. Mary Rapuano	√	
Ms. Lesa McGuinness		√
Mr. Jason Apter		√
Ms. Stephanie DePinto	√	

V. APPROVAL OF MINUTES

Dr. Rapuano made a motion to approve the following meeting minutes, seconded by Mrs. Syre and carried by a unanimous voice vote. Dr. Selby abstained.
Regular Meeting Minutes of April 9, 2018.

Mrs. Syre made a motion to approve the following meeting minutes, seconded by Dr. Rapuano and carried by a unanimous voice vote. Dr. Selby abstained.
Executive Session Meeting Minutes of April 9, 2018

VI. CORRESPONDENCE

None

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VII. COMMENTS

A. President's Comments Dr. Selby reminded the Board members that the student play will take place in June. He suggested that the Board members review the Board self-evaluation and the Executive Director's evaluation. The agenda for the retreat was briefly discussed.

- B. Committee Reports.
- Building and Grounds
 - Personnel & Negotiations
 - Curriculum & Policy
 - Finance
 - Public Relations
 - Technology

C. Board Member Comments Dr. Rapuano announced that one of the Charter students was accepted into a STEM overnight program. Mrs. DePinto summarized the NJSBA meeting that took place related to school safety.

- D. Faculty/ Staff Comments
E. Student Liaison Comments
F. PTO Comments
G. Presentations:

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Mrs. Lazariuk summarized the following:

- a. Enrollment for the month of April 2018, was 225 students.
- b. For the month of April 2018, a Fire Drill was held on April 26, 2018 at 10:15am.
- c. For the month of April 2018, a Shelter in Place was held on April 30, 2018 at 1:58pm.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

None

XI. BOARD ACTION ON AGENDA ITEMS

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BUSINESS RECOMMENDATIONS

Dr. Rapuano made a motion to approve the following items, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending March 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending March 2018.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of March 31, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of March 31, 2018, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending March 31, 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of March 31,2018 in the amount of \$12,500.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending April 2018 in the amount of \$328,834.96, inclusive of April 2018 payroll in the amount of \$212,596.20.
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

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EDUCATION

Dr. Rapuano made a motion to approve the following items, seconded by Mrs. Syre and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledge there were 2 Harassment, Intimidation, and Bullying (HIB) Reports for April 2018 and 1 Harassment, Intimidation, and Bullying (HIB) investigations from March that was found to be a HIB case.

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2. RESOLVED, that the Board of Trustees approve the NJHS induction ceremony for May 18, 2018 at 1:00pm.
3. RESOLVED, that the Board of Trustees approve the SWE & STEM clubs along with Mrs. DeCaprio field trip to Kitatiny HS for use of pool for Seaperch races on June 7th, 2018.
4. RESOLVED, that the Board of Trustees approve the school musical, Legally Blonde Jr. to be held June 8th and June 9th, 2018 at 7:00pm.
5. RESOLVED, that the Board of Trustees approve the 8th grade school dance and activities night, June 15th, 2018 at the Beemerville Firehouse.
6. RESOLVED, that the Board of Trustees approve the 8th Grade Class trip to YMCA Blue Mountain Camp, June 22nd 2018 at a cost of \$1,875.00.
7. RESOLVED, that the Board of Trustees approve the following upcoming field trip:

Date	Event	Grade	Chaperones	Chaperones
5/23 - 5/25/18	Boston Trip	8	Kopy	Edgerton
			Reader	Bell

PERSONNEL

Dr. Rapuano made a motion to approve the following items, seconded by Mrs. Syre and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the renewal of contracts, for the following teachers, for SY2018-2019 pending negotiations:

NAME	POSITION
Andersen, Britt	Art
Baldini, James	Social Studies
Bell, Michael	Math
Bowne, Jill	Science
Cruciata, Francesca	Math
DeCaprio, Mary Lou	Science
Duncan, Jennifer	Science
Fialcowitz, Nicholas	Health/Physical Education
Goetchius, Kaitlin	English

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Graziano, Courtney	Math
Kopycienski, Suzanne	Health/Physical Education
Kotlarz, Hillary	Reading Teacher
McCall, Kyle	English
Mirena, Elyse	English
Myslinski, Imogen	Writing
Reader, Jaime	Social Studies
Scheffler, Robin	ELAL/Disabilities
Schumann, Elisabeth	World Language
Schwartz, Michael	STEM
Sevean, Jeanne	Language Arts/Handicapped
Steffens, Jill	Language Arts Literacy
Steinetz, Scott	Music
Muller, Kim	Nurse
Palumbo, Lauren	Counselor

2. RESOLVED, that the Board of Trustees approve the renewal of contracts, for the following staff for SY2018-2019. Salaries will be determined following the conclusion of the negotiations process:

NAME	POSITION
Freeman, Kyle	Aide
Green, Kimberly	Aide
Harper, Pegeen	Aide
Rowe, Mary	Aide
Russell, Nick	Aide
Culver, Charles	Technology Coordinator
Hobson, Donna	Part-time Custodian
McMickle, Dan	Head Custodian
Schofield, Robert	Part-time Custodian
Grant, Edith	Confidential Administrative Secretary
Martin, Jessica	Confidential Administrative Secretary
Virga, Susan	Bookkeeper
Kepnes, Steven	Business Administrator
Pappa, Cynthia	School Psychologist
Muller, Kim	Nurse
Palumbo, Lauren	Counselor
Edgerton, Mark	Principal
Lazariuk, Noreen	Executive Director

POLICY

None

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XII. NEW BUSINESS

None

XIII. CLOSED SESSION:

Mrs. Syre made a motion at 5:40, to enter into closed session for the purpose of discussing HIB and negotiations with the Education Association. Dr. Selby seconded the motion and the motion passed by unanimous voice vote.

XIV. RETURN TO OPEN SESSION

Mrs. Syre made a motion at 5:51, to enter back into open session.
Dr. Selby seconded the motion and the motion passed by unanimous voice vote.

XV. PUBLIC PARTICIPATION

None

XVI. BOARD MEMBER COMMENTS

None

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Syre and seconded by Dr. Rapuano to adjourn the meeting at 5:52 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary