

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
May 13, 2019

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)	√	
Ms. Stephanie DePinto (Vice President)		√
Ms. Lesa McGuinness	√	
Ms. Anna Burke	√	
Mr. Tom Mitchell	√	via phone
Mr. Louis Ruggiero	√	

V. APPROVAL OF MINUTES

Mr. Ruggiero made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous voice vote.

Regular Meeting Minutes of April 8th, 2019
Executive Meeting Minutes of April 8th, 2019

VI. CORRESPONDENCE

VII. COMMENTS

- A. President’s Comments Dr. Rapuano commended the sstudents for their performance in Beauty and The Beast.
- B. Committee Reports.
 - Personnel Mrs. Lazariuk summarized an update regarding the Business Administrator vacancy.
 - Finance Mr. Kepnes updated the need to budget for health benefits increased cost.

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- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of April 2019, was 224 students.

For the month of April 2019, a Fire Drill was held on April 10, 2019 at 1:43pm.

For the month of April 2019, a Lockdown was held on April 17, 2019 at 1:37pm. Mrs. Lazariuk updated the Board regarding testing, the Boston field trip, summer camp, the Martin Guitar field trip and the National Junior Honors Society induction.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Ruggerio and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending March 2019.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending March 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of March 31, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of March 31, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending March 31, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with

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NJSA 18A:22-8.1, for the budgetary transfers for the month of March,2019 in the amount of \$92,000.00 to ensure that no line items are over expended.

6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending April 2019 in the amount of \$367,755.52, inclusive of the Payroll for April in the amount of \$217,118.56.
7. RESOLVED, that the Board of Trustees approve Total Concepts Landscape & Design, LLC for Lawn maintenance services at a rate of \$165.00 plus tax/week.
8. RESOLVED, that the Board of Trustees approve the appropriations from Fund Balance in the amount of \$75,000 due to increases in Health Benefits and special education services.

EDUCATION

Mr. Ruggerio made a motion to approve the following items, seconded by Mrs. Burke and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for April 2019 and (HIB) investigations for March 2019.
2. RESOLVED, that the Board of Trustees retroactively approve the following Professional Development attendance for Sue Virga to attend CDK Accounting with a Charter School Focus at Hawk Pointe Golf Club. FREE training.
3. RESOLVED, that the Board of Trustees retroactively approve the following Professional Development attendance for Sue Virga and Edie Grant to attend CDK Personnel training at Hawk Pointe Golf Club. FREE training.
4. RESOLVED, that the Board of Trustees approve the 2018-2019 end of year school calendar.(attached)
5. RESOLVED, that the Board of Trustees approve the 8th grade graduation at the McNiece Auditorium on Wednesday June 19th at 7:00pm.
6. RESOLVED, that the Board of Trustees approved the 8th grade dance at the Beemerville Firehouse on Friday June 7th at 6:30pm.
7. RESOLVED, that the Board of Trustees approve MaryLou DeCaprio Go Fund Me Science Teacher Award.
8. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

DELL	BOXTK82
DELL	6FFY962

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PERSONNEL

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Ruggerio and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the following camps & teachers on the following dates, salaries TBD:

July 8-12	Fitness/Sports	Sue Kopycinski
July 8-12	Come Aboard	Jen Duncan
July 15-19	Kids in the Kitchen	Nicole Anderson
July 15-19	3D Design	Danea Dotz
July 22-26	STEM Week 1	Dr. Michael Schwartz
July 29-Aug.	Superhero Screenwriting	Imogen Myslinski
July 29-Aug.	STEM Week 2	Dr. Michael Schwartz
Aug. 5-9	Idea to Invention	Ward Fleming/Danea Dotz
Aug. 5-9	Forensic Science	Dr. Michael Schwartz
Aug. 12-16	Mediums of Art	Britt Andersen
Aug. 12-16	Robotic Greenhouse	Mary Lou Decaprio

# WEEKS	COST	DISCOUNT
1	\$150	-
2	\$285	5%
3	\$405	10%
4	\$510	15%
5	\$600	20%
6	\$675	25%

XII. NEW BUSINESS none heard

XIII. PUBLIC PARTICIPATION none heard

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Burke and seconded by Ms. McGuinness to adjourn the meeting at 5:16 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
 Board Secretary

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