

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*May 11, 2020*

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I. **CALL TO ORDER** - Meeting was called to order at 5:07 pm

II. **DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Mr. Tom Mitchell (President)</b>	<b>X</b>	
<b>Mrs. Stephanie DePinto (Vice President)</b>	<b>X</b>	
<b>Mr. Jason Apter</b> <b>(VIA PHONE)</b>	<b>X</b>	
<b>Ms. Anna Burke</b> <b>(VIA PHONE)</b>	<b>X</b>	
<b>Mrs. Lesa McGuinness</b>	<b>X</b>	
<b>Mr. Louis Ruggiero</b>	<b>X</b>	

V. **APPROVAL OF MINUTES**

A motion was made by Mrs. DePinto to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

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**VI. CORRESPONDENCE None**

**VII. COMMENTS**

- A. President's Comments: Mr. Mitchell commented on what a fantastic job Mrs. Lazariuk and the Charter staff are doing with the virtual learning. He also spoke about being proactive for the opening of school in September.
- B. Committee Reports - none
- C. Board Member Comments - none
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

**VIII. SUPERINTENDENT'S INFORMATION**

-Mrs. Lazariuk spoke about the online instruction taking place.

-The summer camps have been planned but the school is waiting until the end of May/beginning of June to inform parents about the different programs.

-The 8th grade trip was cancelled and parents will be receiving a full refund, less the \$75 deposit.

-Mrs. Lazariuk is part of a subcommittee at the Superintendents Round Table. This committee has been looking at how to close school and how the reopen will look in September.

-Mrs. Lazariuk informed the board that as part of Alyssa's Law, the school will be installing panic buttons in the 100 and 200 building. These panic buttons will be linked directly to law enforcement and will cut the response time down in the event of an emergency.

-Mrs. Lazariuk will be getting Air Scubbers installed in the 100 and 200 building.

-Charter will be holding a virtual graduation this year. Mrs. Lazariuk let the Board know how that will look.

Enrollment for the month of April, 2020, was 223 students.

For the month of April 2020, a Fire Drill was held on April 23, 2020 at 10:30 am.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

**X. PUBLIC PARTICIPATION None**

**XI. BOARD ACTIONS ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

A motion was made by Mrs. DePinto to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending March, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending March, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of March 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of March 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending March 31, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of March, 2020 in the amount of \$9,703 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending April, 2020 in the amount of \$ 349,313.08 inclusive of the Payroll for April, 2020 in the amount of \$206,370.37.
7. RESOLVED, that the Board of Trustees approve Bear Landscaping and Sons, Inc for grounds maintenance, lawn care, and plowing.

**EDUCATION**

A motion was made by Mrs. DePinto to approve the following items, seconded by Mrs. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for April, 2020 and Investigations for March, 2020.
2. RESOLVED, that the Board of Trustees approve the Remote Learning Plan.

### **PERSONNEL**

A motion was made by Mrs. DePinto to approve the following items, seconded by Mrs. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve hiring Mathematics Teacher, Kerry Mulligan at a salary of \$53,087 (Step 1 BA +30) for the 2020-2021 school year.
2. RESOLVED, that the Board of Trustees approve hiring Physical Education and Health, Teacher Mario Mejia at a salary of \$51,587 (Step 1 BA) for the 2020-2021 school year.
3. RESOLVED, that the Board of Trustees approve hiring Special Education/English Language Arts teacher, Corinne McLaughlin at a salary of \$55,644 (Step 7 BA) for the 2020-2021 school year.
4. RESOLVED, that the Board of Trustees approve hiring Mathematics Teacher, Racquel Cordero at a salary of \$51,587 (Step 1 BA) for the 2020-2021 school year.
5. RESOLVED, that the Board of Trustees approve the Settlement Agreement and General Release between the Board of Trustees, the Sussex County Charter School Education Association, and Employee No. 34017442, accepting the resignation of Employee No. 34017442, effective June 30, 2020, and settling all outstanding matters relating to his/her employment, as more fully set forth in the Separation Agreement and General Release which is on file with the Business Administrator/Board Secretary.

### **POLICY**

A motion was made by Mrs. DePinto to approve the following items, seconded by Mrs. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the second read of Policy numbers R8451 and 2412.

**XII. NEW BUSINESS**

The Board discussed the July retreat and completing Mrs. Lazariuk's evaluation.

**XIII. CLOSED SESSION**

**XV. PUBLIC PARTICIPATION**

**XVI. BOARD MEMBER COMMENTS**

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mrs. McGuinness to adjourn the meeting at 6:06 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Kimberly Wettstein  
Board Secretary