

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*March 9, 2020*

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**I. CALL TO ORDER**

Meeting was called to order at 5:04 pm.

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Dr. Mary Rapuano (President)</b>		<b>X</b>
<b>Ms. Stephanie DePinto (Vice President) via phone @ 5:23</b>	<b>X</b>	
<b>Ms. Lesa McGuinness</b>		<b>X</b>
<b>Ms. Anna Burke via phone @ 5pm Left @ 5:24 pm Returned @ 6pm</b>	<b>X</b>	
<b>Mr. Tom Mitchell</b>	<b>X</b>	
<b>Mr. Louis Ruggiero</b>	<b>X</b>	
<b>Mr. Jason Apter via phone from 5 pm - 6 pm</b>	<b>X</b>	

**V. APPROVAL OF MINUTES**

Mr. Ruggiero made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous vote.

Regular Meeting Minutes of February 10, 2020

**VI. CORRESPONDENCE**

Letter of Resignation from Dr. Mary Rapuano

**VII. COMMENTS**

A. President's Comments

B. Committee Reports

- Curriculum & Policy: A) Discussed a proposed schedule change and the increase for math instructional time. B) Discussed policy updates (Home Instruction & Communicable Diseases)

C. Board Member Comments

D. Faculty/ Staff Comments

E. Student Liaison Comments

F. PTO Comments

G. Presentations

Dr. Michael Schwartz & Mike Bell: NJSLA Science Data & Proposed Schedule Change - Shared the NJSLA Science Data with comparisons made to State and previous Charter years.

**VIII. SUPERINTENDENT'S INFORMATION**

Mrs. Lazariuk shared the preparations that Charter has taken regarding the Covid-19 virus, including lunches for free/reduced students, days will count toward the 180 day requirement as long as instruction can be shown, Charter continues to sanitize daily and focus on high touch surfaces, and surveyed the students about technology access at home.

Mrs. Lazariuk shared that the Hamburg Superintendent reached out and was inquiring about visiting Charter with their Board of Education.

Enrollment for the month of February 2020, was 224 students.

For the month of February 2020, a Fire Drill was held on February 24, 2020 at 11:29 am.

For the month of February 2020, a Shelter In Place Drill was held on February 28, 2020 at 11:12 am.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

**X. PUBLIC PARTICIPATION None Heard**

**XI. BOARD ACTIONS ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mr. Ruggiero made a motion to approve the following minutes, seconded by Mr. Mitchell and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of January 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of

January, 2020 in the amount of \$5,000.00 to ensure that no line items are over expended.

6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending February, 2020 in the amount of \$366, 646.73 inclusive of the Payroll amount for February, 2020 in the amount of \$217,108.92.

Ms. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggiero and carried by a unanimous vote.

7. RESOLVED, that the Board of Trustees approve the draft 2020-2021 budget and submit to the State of New Jersey as follows:

**APPROPRIATIONS**

General Fund Appropriations:	\$3,953,067.00
Debt Service Appropriations:	\$ 309,273.00
Grants	<u>\$ 90,100.00</u>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$4,352,440.00</b>

**REVENUE**

State Charter School Aid:	\$4,262,340.00
Budgeted Fund Balance:	\$ 0.00
Grants	<u>\$ 90,100.00</u>
<b>TOTAL REVENUE:</b>	<b>\$4,352,440.00</b>

**EDUCATION**

Mr. Ruggiero made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous vote. Field trips approved pending school cancellations and/or superintendent cancellations of field trips.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for February 2020 and Investigations for January 2020.
2. RESOLVED, that the Board of Trustees approve a field trip to the 1st Annual STEM League Challenge sponsored by Thor Labs at Walkkill Valley Regional High School on Thursday, March 26 at a cost of approximately \$395 for busing.

3. RESOLVED, that the Board of Trustees approve a field trip for the National Junior Honor Society to attend Kalahari Water Park on Tuesday, March 24, 2020 at no cost to the school.
4. RESOLVED, that the Board of Trustees approve the 7th grade field trip to Brookdale Community College in Lincroft to attend "Journeys Beyond Genocide: The Human Experience" at a cost of \$10 per student. Transportation cost approximately \$1190. The field trip will leave at 7:45 am and return at 3 pm, requiring parents to pick up their seventh graders.  
\*\*FIELD TRIP WAS CANCELLED BY BROOKDALE COMMUNITY COLLEGE\*\*
5. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

HV7MB62	6WFYKD2	7HBNB62
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**PERSONNEL**

Ms. DePinto made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept the resignation of Dr. Mary Rapuano as a Board Trustee.

**POLICY**

Ms. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggerio and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees approve the first read of Policy Numbers R8451 and 2412.

**XII. NEW BUSINESS**

**XIII. CLOSED SESSION None**

**XV. PUBLIC PARTICIPATION None**

**XVI. BOARD MEMBER COMMENTS**

1.Mr. Ruggiero mentioned he recently walked the property. Couple of trees need shaping from the winter weather. Discussed going out to bid for landscaping services. Also about cleaning up some debris/trash along buildings.

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Ms. DePinto and seconded by Mr. Ruggiero to adjourn the meeting at 6:23 pm.

The motion was unanimously approved by voice vote.

Respectfully Submitted,

Kimberly Wettstein  
Board Secretary

