

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
March 8, 2021

I. **CALL TO ORDER** - Called to order at 5:06 PM

II. **DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLE CALL**

	PRESENT	ABSENT
Mr. Tom Mitchell (President)	x	
Mrs. Stephanie DePinto (Vice President)	x	
Mr. Jason Apter	x	
Ms. Anna Burke	x	
Mrs. Lesa McGuinness		x
Mr. Louis Ruggiero	x	

V. **APPROVAL OF MINUTES**

Mrs. DePinto made a motion to approve the following minutes, seconded by Mr. Apter and carried by a unanimous voice vote.

Regular Meeting Minutes of February 8, 2021

VI. CORRESPONDENCE

VII. COMMENTS

- A. President's Comments - none
- B. Committee Reports - Personnel and Negotiations meet. They discussed plans for a long term substitute, the appeal and negotiations.
- C. Board Member Comments - none
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

VIII. SUPERINTENDENT'S INFORMATION

Mrs. Lazariuk informed the Board of Trustees about plans for a long term substitute. The State of New Jersey applied to the federal government for a waiver for standardized testing and it was denied. Students will be taking the NJSLA in the Spring.

Enrollment for the month of February, 2021, was 225 students.

A fire drill was conducted in accordance with the NJDOE requirements on February 25, 2021 at 1 pm.

A Lockdown drill was held on February 26, 2021 at 1 pm.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Apter made a motion to approve the following minutes, seconded by Mr. Ruggerio and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January, 2021.

2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January, 2021.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of January 31, 2021, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2021, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January 31, 2021 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of January, 2021 in the amount of \$72581.10 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending February, 2021 in the amount of \$346496.95 inclusive of the Payroll for February, 2021 in the amount of \$206,672.61.
8. RESOLVED, that the Board of Trustees approve to decommission the following:

Chromebook

HV59852 GFKZ8B2	50R05H2
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9. RESOLVED, that the Board of Trustees accept a payment for \$350 from George Segal from the sale of a saxophone.

Mrs. Ruggiero made a motion to approve the following minutes, seconded by Mr. Apter and carried by a unanimous voice vote.

10. RESOLVED, that the Board of Trustees approve the draft 2021-2022 budget and submit it to the state as follows:

APPROPRIATIONS

General Fund Appropriations:	\$ 4,142,170.00
Debt Service Appropriations:	\$ 288,470.00
Grants:	<u>\$ 81,086.00</u>
TOTAL APPROPRIATIONS	\$ 4,511,726.00

REVENUE

State Charter School Aid:	\$ 4,430,640.00
Budgeted Fund Balance:	\$ 0.00
Grants:	<u>\$ 81,086.00</u>
TOTAL REVENUE	\$ 4,511,726.00

EDUCATION

Mr. Ruggiero made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for February, 2021 and Investigations for January, 2021.
2. RESOLVED, that the Board of Trustees approve the partnership with the New Jersey Office of Resilience.
3. RESOLVED, that the Board of Trustees approve the partnership with NASA, ARRL (American Radio Relay League) and the Sussex County Amateur Radio Club, as part of the application process for ARISS (Amateur Radio on the International Space Station).

PERSONNEL

Mr. Apter made a motion to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve Noreen Risko as a substitute teacher.

2. RESOLVED, that the Board of Trustees approve Elizabeth Jackson as a substitute teacher.

A motion was made by Ms. DePinto and seconded by Mr. Apter and carried a vote as follows:

5 Yes 0 No 1 Absent

3. RESOLVED, that the Board of Trustees deny the appeal presented in closed session for employee #110 .

XII. NEW BUSINESS -

XIII. CLOSED SESSION

The board entered into closed session immediately following the approval of the previous months Board minutes to discuss matters of personal business. Time entered closed session 5:08 pm and exited closed session at 5:21 pm.

XV. PUBLIC PARTICIPATION - none

XVI. BOARD MEMBER COMMENTS -

The Board and Mrs. Lazariuk thanked Mr. Tom Mitchell for his time and commitment to the Board for the past three years.

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Apter and seconded by Mr. Ruggiero to adjourn the meeting at 5:37 pm.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein
Board Secretary