

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
March 14, 2022

I. CALL TO ORDER @ 5:02 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)	x	
Ms. Stephanie DePinto (Vice President)	x	
Ms. Anna Burke		x
Mr. Michael Busniak	x	
Ms. Lesa McGuinness	x	
Mr. Garrett Perconti		x
Mr. Louis Ruggiero @ 5:07 PM	x	

V. APPROVAL OF MINUTES

Ms. DePinto made a motion to approve the following item, seconded by Mr. Busniak and carried by a unanimous roll call vote.

Regular Meeting Minutes of February 21, 2022

VI. CORRESPONDENCE

Notices from NJDOE regarding approved ARP ESSER III and Capital Maintenance Projects

VII. COMMENTS

- A. President's Comments - none
- B. Committee Reports
Curriculum & Policy: The committee has been meeting and working on the policy review.
- C. Board Member Comments: Ms. McGuinness shared with the Board the Energy Audit conducted and the findings regarding moving towards efficiency with LED lighting and new HV/AC.
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

VIII. SUPERINTENDENT'S REPORT

Mrs. Lazariuk shared the AARIS experience from February 23, 2022 and the guests who attended.

Enrollment for the month of February 2022, was 224 students.

For the month of February 2022, a Fire Drill was held on February 10, 2022 at 9:12 AM.

For the month of February 2022, a Shelter In Place Drill was held on February 28, 2022 at 11:53 AM.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Wettstein shared how both the ARP ESSER III grant was approved and the Capital Maintenance Project. She explained the budget and compared it to last years.

X. PUBLIC PARTICIPATION (Agenda Items Only) - none heard

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. DePinto made a motion to approve the following items, seconded by Mr. Ruggerio and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January, 2022.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January, 2022.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of January 31, 2022, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2022, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January 31, 2022 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of January, 2022 in the amount of \$30,121 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending February, 2022 in the amount of \$342,635.06 inclusive of the Payroll for February, 2022 in the amount of \$235,014.26.
7. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Samsung Chrome - No Serial Number available	Chromebook C.S.F.T. 979
Chromebook C.S.F.T 1077	

8. RESOLVED, that the Board of Trustees approve adding the following 403(b) service provider: Vanguard.
9. RESOLVED, that the Board of Trustees approve the bid for Planet Network, Inc. as internet provider 36 months beginning 7/1/22.
10. RESOLVED, that the Board of Trustees approve the bid for K12USA as firewall provider.

Mr. Ruggiero made a motion to approve the following item, seconded by Mr. Busniak and carried by a unanimous roll call vote.

11. RESOLVED, that the Board of Trustees approve the draft 2022-2023 budget and submit it to the state as follows:

APPROPRIATIONS

General Fund Appropriations:	\$ 4,146,572.00
Debt Service Appropriations:	\$ 288,444.00
Grants:	\$ 88,715.00
TOTAL APPROPRIATIONS:	\$ 4,523,731.00

REVENUE

State Charter School Aide:	\$ 4,435,016.00
Budgeted Fund Balance:	\$ 0.00
Grants:	\$ 88,715.00
TOTAL REVENUE	\$ 4,523,731.00

EDUCATION

Mr. Ruggiero made a motion to approve the following item, seconded by Ms. DePinto and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for February, 2022 and Investigations for January, 2022.

PERSONNEL

Mr. Ruggiero made a motion to approve the following items, seconded by Ms. DePinto and carried by a unanimous roll call vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Best Choice Home Care to provide substitute nursing services for the 2021-2022 school year at a rate of \$68 per hour.
2. RESOLVED, that the Board of Trustees approve Homecare Therapies/Horizon Healthcare Staffing to provide substitute nursing services for the 2021-2022 school year at a rate of \$64 per hour.
3. RESOLVED, that the Board of Trustees approve Veronica Eggleston to intern from March 1, 2022 to May 3, 2022 under the supervision of Casey Smith from SCESC (Occupational Therapist).
4. RESOLVED, that the Board of Trustees approve the irrevocable resignation/retirement of employee #19142, effective date to be determined.

POLICY

XII. NEW BUSINESS - none heard

XIII. EXECUTIVE SESSION - none

XV. PUBLIC PARTICIPATION (Non- Agenda Items) none heard

XVI. BOARD MEMBER COMMENTS - none

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Ruggiero and seconde by Ms. McGuinness to adjourn the meeting at 5:28 PM.

The motion was unanimously approved by a voice vote.

Next Meeting: Monday, April 11, 2022 @ 5 PM (Reorganization Meeting)

Respectfully submitted,

Kimberly Wettstein

Business Administrator/Board Secretary