



**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*March 11, 2019*

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- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations

**VIII. EXECUTIVE DIRECTOR'S INFORMATION**

Enrollment for the month of February 2019, was 224 students.

For the month of February 2019, a Fire Drill was held on February 5, 2019 at 10:00am.

For the month of February 2019, a Shelter in Place was held on February 28, 2019 at 7:49am.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

**X. PUBLIC PARTICIPATION**

**XI. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Dr. Selby made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January 2019.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of January 31, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January 31, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of January 31,2019 in the amount of \$7,250.00 to ensure that no line items are over expended.

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6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending January 2019 in the amount of \$364,268.85, inclusive of the Payroll for October in the amount of \$212,002.39.

Ms. McGuinness made a motion to approve the following item, seconded by Dr. Selby and carried by a unanimous roll call vote.

7. RESOLVED, that the Board of Trustees approve the draft 2019-2020 budget and submission to the State NJ as follows:

APPROPRIATIONS

General Fund Appropriations:	\$3,750,331.00
Debt Service Appropriations:	\$ 309,277.00
Grants	<u>\$ 90,200.00</u>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$4,149,808.00</b>

REVENUE

State Charter School Aid:	\$4,033,651.00
Budgeted Fund Balance:	\$ 25,957.00
Grants	<u>\$ 90,200.00</u>
<b>TOTAL REVENUE:</b>	<b>\$4,149,808.00</b>

**EDUCATION**

Mrs. DePinto made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for February 2019 and (HIB) investigations for January 2019.
2. RESOLVED, that the Board of Trustees retroactively approve the following Professional Development attendance for Lillian MacRae to attend Intervention and Referral Services: The Next Generation on March 5, 2019 for a cost of \$149.00.
3. RESOLVED, that the Board of Trustees retroactively approve the following Professional Development attendance for Michael Schwartz to attend a workshop on Grant Writing 101: Innovation on a Lean Budget on March 7, 2019 for a cost of \$149.00.
4. RESOLVED, that the Board of Trustees approve the Memorandum of agreement between SCCST & Sparta Police Department (MOA).
5. RESOLVED, that the Board of Trustees approve MaryLou DeCaprio and SWE club field trip to Thor Labs on March 19, 2019 with a transportation cost of \$195.00.
6. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

DELL	ISM6L82
DELL	J2CHB52
DELL	FGHB52

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**PERSONNEL**

Mrs. DePinto made a motion to approve the following item, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the maternity leave for Francesca DeVito starting March 29, 2019.

Dr. Selby made a motion to approve the following resignation, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

2. RESOLVED, that the Board of Trustees accept with regret the resignation of Steven Kepnes, Business Administrator, effective May 1, 2019 or when a replacement is determined.

**POLICY**

**XII. NEW BUSINESS**

Mrs. DePinto suggested that new families should be invited to the Board meeting. The Board was in support of the suggestion.

**XIII. CLOSED SESSION**

Dr. Selby made a motion at 5:27, to enter into closed session for the purpose of discussing personnel matters. Ms. McGuinness seconded the motion and the motion passed by unanimous voice vote.

**XIV. RETURN TO OPEN SESSION**

Mrs. DePinto made a motion at 5:34, to enter back into open session. Ms. McGuinness seconded the motion and the motion passed by unanimous voice vote

**XV. PUBLIC PARTICIPATION                      None Heard**

**XVI. BOARD MEMBER COMMENTS**

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Mitchell to adjourn the meeting at 5:30 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes  
Board Secretary