

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*June 8, 2020*

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**I. CALL TO ORDER** - at 5:04 p.m.

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Mr. Tom Mitchell (President)</b>	<b>x</b>	
<b>Mrs. Stephanie DePinto (Vice President)</b>	<b>x</b>	<b>(left the mtg at 5:20)</b>
<b>Mr. Jason Apter</b>	<b>x</b>	
<b>Ms. Anna Burke</b>	<b>x</b>	
<b>Mrs. Lesa McGuinness</b>	<b>x</b>	
<b>Mr. Louis Ruggiero (arrived at 5:11 pm)</b>	<b>x</b>	

**V. APPROVAL OF MINUTES**

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous vote.

Regular Meeting Minutes of May 11, 2020

**VI. CORRESPONDENCE - none**

**VII. COMMENTS**

- A. President's Comments- Mr. Mitchell commented on how the alternative graduation preparation is going and how well it has been planned out. He also credited all the teachers and staff for all their hard work.
- B. Committee Reports
  - Curriculum & Policy- Discussed the progress of remote learning; summer camp; how important the new position they were going to vote on tonight would help the current administration.
- C. Board Member Comments - reiterated the importance for creating the new administrative job
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

**VIII. SUPERINTENDENT'S INFORMATION**

Enrollment for the month of May, 2020, was 223 students.

Mrs. Lazariuk spoke recapped the virtual plans for graduation and how the teachers would be delivering the 8th graders signs, bags, and balloons this week. She also explained how on Friday and Saturday this week, students could sign up to take pictures at the school in 15 minute intervals, following all social distancing protocols.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

Mrs. Wettstein informed the Board of Trustees that Charter received the CARES Grant funding which will be used in a variety of ways. She also explained to the Board about the NJSIG Safety Grant and if approved would be used towards installation of the panic system buttons.

**X. PUBLIC PARTICIPATION - none**

## **XI. BOARD ACTIONS ON AGENDA ITEMS**

### **BUSINESS RECOMMENDATIONS**

Ms. McGuinness made a motion to approve the following minutes, seconded by Mrs. Burke and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending April, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending April, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of April 30, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of April 30, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending April 30, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of April, 2020 in the amount of \$10,855 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending May, 2020 in the amount of \$329,175.14 inclusive of the Payroll for May, 2020 in the amount of \$200,502.28.
8. RESOLVED, that the Board of Trustees approve the application and receipt of a safety grant award from the New Jersey Schools Insurance Group for \$2,000 to be used towards the installation of the panic button system.
7. RESOLVED, that the Board of Trustees approve Bear Landscaping and Sons, Inc for grounds maintenance, lawn care, and plowing.

**EDUCATION**

Ms. McGuinness made a motion to approve the following minutes, seconded by Mr. Ruggerio and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for May, 2020 and Investigations for April, 2020.

**PERSONNEL**

Ms. McGuinness made a motion to approve the following minutes, seconded by Mrs. Burke and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees approve the renewal of LEAD teacher Stipends for the 2020-2021 school year:

Michael Bell	Math	\$2,500
Courtney Graziano	Math	\$2,500
Hillary Kotlarz	ELA	\$5,000
Imogen Myslinski	ELA	\$5,000
Michael Schwartz	STEM	\$5,000

2. RESOLVED, that the Board of Trustees approve Mary Rowe for part-time summer maintenance \$11.33 per hour.
3. RESOLVED, that the Board of Trustees approve teachers as needed for the Summer Instruction at a rate of \$40 per hour.
4. RESOLVED, that the Board of Trustees approve for 2020-2021 school year a 12 month position for the Director of Instruction and Programming.

**XII. NEW BUSINESS None**

**XIII. CLOSED SESSION None**

**XV. PUBLIC PARTICIPATION None**

**XVI. BOARD MEMBER COMMENTS** None

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Ms. McGuinness and seconded by Mr. Ruggiero to adjourn the meeting at 5:30 pm.

The motion was carried by a unanimous vote.

Respectfully submitted,

Kimberly Wettstein  
Board Secretary