

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
June 14, 2021

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)	x	
Ms. Stephanie DePinto (Vice President)	x (left at 5:15 pm)	
Ms. Anna Burke	x	
Mr. Louis Ruggiero (arrived at 5:05 pm)	x	
Ms. Lesa McGuinness	x	

V. APPROVAL OF MINUTES

A motion was made by Ms. DePinto to approve the following items, seconded by Ms. McGuinness and carried by a unanimous vote.

Regular Meeting Minutes of April 12, 2021

VI. CORRESPONDENCE -None

VII. COMMENTS

- A. President's Comments - None
- B. Committee Reports
Buildings & Grounds: Mrs. Lazariuk and Mr. Bell shared a presentation about the depression in the parking lot which occurred last month.
- C. Board Member Comments - Mrs. DePinto thanked everyone for how quickly the depression in the parking lot was taken care of.
- D. Faculty/ Staff Comments - None
- E. Student Liaison Comments - None
- F. PTO Comments - None
- G. Presentations - None

VIII. SUPERINTENDENT'S REPORT

_____ Mrs. Lazariuk informed the Board of Trustees about the 8th grade dance which was taking place tonight from 5 - 7 pm, upcoming graduation for 8th grade was the following evening. A summer camp both academic and enrichment will be starting the end of June.

Enrollment for the month of May, 2021, was 224 students.

For the month of May 2021, a Fire Drill was held on May 27, 2021 at 1:00 pm.

For the month of May 2021, a Lock Down Drill was held on May 25, 2021 at 12:45 pm.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Wettstein read through, discussed, and commented on "Safe Return to In Person Instruction and Continuity of Service" for the American Rescue Plan (ESSER III) and asked Board Members for any feedback. She also advised that the public could also comment on the document and their feedback would be taken into account.

X. PUBLIC PARTICIPATION (Agenda Items Only)

1. Mrs. Bostdorff spoke regarding the mask policy Charter currently has in place

and if there would be a time where masks were optional. She also questioned if a waiver could be put into place for students to not wear masks and how students with disabilities would be handled wearing masks.

2. Mrs. Walsh questioned about masks being taken off in common areas.

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

A motion was made by Ms. Burke to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending April, 2021
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending April, 2021
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of April 30, 2021, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of April 30, 2021, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending April 30, 2021 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of April, 2021 in the amount of \$16,500 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending May, 2021 in the amount of \$374,804.37 inclusive of the Payroll for May, 2021 in the amount of \$216,640.43.
7. RESOLVED, that the Board of Trustees approve a refund from Verizon Wireless for cancelled phone service in the amount of \$27.39.

8. RESOLVED, that the Board of Trustees approve NJSIG as the school provider for the 2021-2022 school year.
9. RESOLVED, that the Board of Trustees approve the Sussex County Educational Services Commission for the 2021-2022 school year.
10. RESOLVED, that the Board of Trustees approve a donation from the Sussex County Charter School for Technology PTO in the amount of \$877.80 to be used for purchasing Class of 2021 shirts for the 8th grade students.
11. RESOLVED, that the Board of Trustees approve the decommission of the following items:

C85GYF2	8JBN62
3LLSKD2 - C.S.F.T. 1110	8RWRKD2
42M6L82	JACHB52 C.S.F.T. 908

EDUCATION

A motion was made by Ms. McGuinness to approve the following items, seconded by Ms. Burke and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for May, 2021 and Investigations for April, 2021.

PERSONNEL

A motion was made by Ms. McGuinness to approve the following items, seconded by Mr. Apter and carried by a unanimous vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Noreen Lazariuk, Chief School Administrator/Lead Person, five year contract effective July 1, 2021 to July 1, 2026.
2. RESOLVED, that the Board of Trustees approve Michael Bell, Principal, three year contract effective July 1, 2021 to June 30, 2024.
3. RESOLVED, that the Board of Trustees approve the increase in hourly rate for summer school teacher rate to \$40 per hour.
4. RESOLVED, that the Board of Trustees approve the resignation of Kim Greene (paraprofessional) due to retirement effective June 3, 2021.
5. RESOLVED, that the Board of Trustees reappoint Robert Schofield as Part-Time Custodian for the 2021-2022 school year at an hourly rate of \$15 per hour (12 month contract).
6. RESOLVED, that the Board of Trustees approve Dominick Demsak to provide counseling services during the summer at a rate of \$40 per hour.
7. RESOLVED, that the Board of Trustees approve teachers as needed for Summer Instruction/Enrichment at a rate of \$40
8. RESOLVED, that the Board of Trustees approve the renewal of the LEAD teacher stipends for the 2021-2022 school year:

Courtney Graziano	Math	\$5,000
Hillary Kotlarz	ELA	\$5,000
Imogen Myslinski	ELA	\$5,000
Michael Schwartz	STEM	\$5,000

9. RESOLVED, that the Board of Trustees approve Robert Sedlock, Teacher of Physical Education/ Health, to receive the following Grant Funds to offset his salary (\$52,087 / 12% of salary), Title IV Instructional Salaries in the amount of \$6,206.00.

10. RESOLVED, that the Board of Trustees approve Cinda Pappa, part time School Psychologist, to receive the following Grant Funds to offset her salary (\$37,023 / 27% of salary), IDEA Professional Services Salary in the amount of \$10,000.
11. RESOLVED, that the Board of Trustees approve Francesca DeVito, Teacher of Mathematics/Teacher of Students with Disabilities, to receive the following Grant Funds to offset her salary (\$60,967/ 22% of salary), Title I Salaries in the amount of \$13,400.00.
12. RESOLVED, that the Board of Trustees approve the following camps and teachers on the following dates from 9:00 - 3:00 PM, salaries TBD:

June 28- July 2	Nature's Services	Liz Jackson
July 5- July 9	Forensic Science	Mary Lou DeCaprio Dr. Michael Schwartz
July 12 - July 16	Defying Physics	Michelle Kuperus
July 19 - July 23	Food from the Earth	Liz Jackson
July 26 - July 30	STEM Week 1	Dr. Michael Schwartz
August 2 - August 6	Making Connections	Mary Lou DeCaprio Dr. Michael Schwartz
August 9 - August 13	STEM Week 2	Dr. Michael Schwartz

# Weeks	Cost
1	\$75
2	\$150
3	\$225
4	\$300
5	\$375
6	\$450
7	\$525

13. RESOLVED, that the Board of Trustees approve the renewal of contracts, for the following teachers, for SY 2021-2022 (current teacher salaries/step - pending ratification of new contract)

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>STEP</u>
Andersen, Britt	Art	\$61,886	Masters Step 10
Anderson, Nicole	Math	\$54,605	BA Step 6
Andresen, Sarah	English	\$53,587	BA Step 4
Baldini, James	Social Studies	\$75,062	Masters Step 20 *longevity \$2,000
Cordero, Raquel	Math	\$51,587	BA Step 1
DeCaprio, MaryLou	Science	\$56,703	BA Step 8
Fialcowitz, Nicholas	Health/Physical Education	\$56,703	BA Step 8 *longevity \$1,000
Goetchius, Kaitlin	ELAL/Disabilities	\$59,703	Masters Step 8
Graziano, Courtney	Math	\$69,852	BA Step 19
Kotlarz, Hilliary	Reading Teacher	\$63,826	BA+30, Step 13, *longevity \$1,000
McLaughlin, Corrine	Special Education/Language Arts	\$55,644	BA Step 7
Mulligan, Kerry	Math	\$53,087	BA+30 Step 1
Myslinski, Imogen	Writing	\$62,326	BA Step 13 *longevity \$1,000
Reader, Jamie	Social Studies	\$55,644	BA Step 7 *longevity \$1,000
Schoonover, Jillian	Science/STEM	\$61,886	Masters Step 10
Schumann, Elisabeth	World Language	\$57,605	Masters Step 6
Schwartz, Micheal	STEM	\$72,852	Masters Step 19
Scott, Corrinne	Math	\$58,887	BA Step 10
Sedlock, Robert	Health/Physical Education	\$52,087	BA Step 2
Sevean, Jeanne	Language Arts/Handicapped	\$63,010	Masters Step 11 *longevity\$1,500
Steffens, Jill	Language Arts Literacy	\$68,977	Masters Step 16 *longevity \$1,500
Lauren Palumbo	School Counselor	\$66,519	Masters Step 14 *longevity \$1,000

Colleen Puhala	School Nurse	\$55,644	BA Step 7
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POLICY

A motion was made by Ms. Burke to approve the following items, seconded by Mr. Apter and carried by a unanimous vote.

1. RESOLVED, the Board of Trustees approve the first reading of the following policies:
 - a. 3421.13 Postnatal Accommodations - Teachers
 - b. 4421.13 Postnatal Accommodations - Support Staff

XII. NEW BUSINESS - None

XIII. EXECUTIVE SESSION - None

XV. PUBLIC PARTICIPATION (Non- Agenda Items)

1. Mrs. Bostdorff questioned curriculum, the timing of the curriculum and where it could be found on the website.

XVI. BOARD MEMBER COMMENTS - None

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Ms. McGuinness and seconded by Mr. Ruggiero to adjourn the meeting at 5:33 PM.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein
Board Secretary

