

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
June 13, 2022

I. CALL TO ORDER@ 5:02 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)		x
Ms. Stephanie DePinto (Vice President)	x	
Ms. Anna Burke	x	
Mr. Mike Busniak	x	
Ms. Lesa McGuinness		x
Mr. Garrett Perconti	x	
Mr. Lou Ruggiero	x	

V. APPROVAL OF MINUTES

A motion was made by Mr. Ruggiero to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

Regular Meeting Minutes of May 9, 2022

VI. CORRESPONDENCE

VII. COMMENTS

- A. President's Comments - none
- B. Committee Reports
 - Policy - Policy committee finished reviewing all the policies and will be a first read at July Board of Trustee meeting.
 - Finance - Finance committee meet to hear a presentation regarding light fixture upgrade and HVAC replacement.
- C. Board Member Comments - Mrs. DePinto thanked Mrs. Wettstein for leading the Policy Subcommittee through the recent review process.
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations -none

VIII. SUPERINTENDENT'S REPORT

Mrs. Lazaruik informed the Board of upcoming graduation and end of year Events.

Enrollment for the month of May, 2022, was 225 students.

For the month of May 2022, a Fire Drill was held on May 26, 2022 at 12:55 PM.

For the month of May 2022, a Shelter In Place Drill was held on May 31, 2022 at 12:30 PM.

IX. BUSINESS ADMINISTRATOR'S REPORT

X. PUBLIC PARTICIPATION (Agenda Items Only)

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

A motion was made by Mr. Ruggiero to approve the following item, seconded by Ms. Burke and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary’s Report for the month ending April, 2022.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending April, 2022.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of April 30, 2022, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of April 30, 2022, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending April 30, 2022 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of April, 2022 in the amount of \$0.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Dell Chromebook 9QWTK82	Dell Chromebook BHMLLF2
Dell Chromebook CSFT 881	Dell Chromebook CSFT 869
Dell Chrombeook 8MMLLF2	Dell Chromebook (no serial #)
Lenovo Laptop PF2Q4B17	

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7. RESOLVED, that the Board of Trustees rescind the approval for VanGuard as an offered 403(b).
8. RESOLVED, that the Board of Trustees approve Connor, Strong, and Buckelew Property & Casualty Insurance Proposal for the 2022-2023 school year.
9. RESOLVED, that the Board of Trustees accept the \$20,000 Pre School & Charter School Security Grant.
10. RESOLVED, that the Board of Trustees approve the submission of the ESEA Grant for the 2022-2023 school year as follows:

Title I:	\$ 24,374
Title II:	\$ 4,865
Title IV:	\$ 10,000

A motion was made by Mr. Ruggerio to approve the following item, seconded by Mr. Perconti and carried by a unanimous voice vote.

11. RESOLVED, that the Board of Trustees approve the Lighting and HVAC Installation Contract to WillDan Direct Install.

EDUCATION

A motion was made by Mr. Busniak to approve the following item, seconded by Mr. Ruggerio and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for May, 2022 and Investigations for April, 2022.
2. RESOLED, that the Board of Trustees approve the 2022-2023 School Year calendar with modifications.
3. RESOLVED, that the Board of Trustees approve the NJDOE 2020-2021 District & School HIB Grade Report.

PERSONNEL

A motion was made by Mr. Ruggerio to approve the following item, seconded by Ms. Burke and carried by a unanimous voice vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Donald Covert's last day of employment as March 31, 2022.
2. RESOLVED, that the Board of Trustees retroactively approve an increase in daily substitute pay from \$90 to \$100 effective April 1, 2022.
3. RESOLVED, that the Board of Trustees approve Katelyn Chadwick as a full time physical education/health teacher for the 2022-2023 school year at a salary of \$54,187 (BA, Step 2).
4. RESOLVED, that the Board of Trustees approve J and B Therapy, LLC to provide related services for the 2022-2023 school year.
5. RESOLVED, that the Board of Trustees approve Raquel Cordero as Math Prep Teacher - Pre Algebra (2 days per week) for 5 weeks at a rate of \$500 per week.
6. RESOLVED, that the Board of Trustees approve Raquel Cordero as Math Prep Teacher - Algebra 1 (2 days per week) for 5 weeks at a rate of \$500 per week.
7. RESOLVED, that the Board of Trustees approve the following teachers for the Summer 2022 Workshop (pending minimum number of students who enrolled) Monday - Thursday at \$1,000 per week.

Date	Workshop	Teacher
July 11-14	Engineering	Mrs. Kuperus
July 18 - 21	Art	Mr. Tencza
July 25 - 28	Food from the Earth	Ms. Jackson
August 1 - 4	Making Connections: The role of energy in communication	Mrs. DeCaprio
August 1 - 4	Crafts	Ms. McLaughlin

August 8 - 11	STEM	TBD
August 8 -11	Math in Sports	Ms. Mulligan
August 15 - 18	Nature's Services	Ms. Jackson
August 15 -18	Game Theory	Mrs. Kuperus

8. RESOLVED, that the Board of Trustees approve Nicole Hayn and Courtney Graziano for summer math curriculum writing at a rate of \$1,000 split.
9. RESOLVED, that the Board of Trustees approve Hilliary Kotlarz and Imogen Myslinski for summer ELA curriculum writing at a rate of \$1,000 split.
10. RESOLVED, that the Board of Trustees approve Hillary Kotlarz and Imogen Myslinski for summer RTi/New Student ELA Data review at a rate of \$500 split.
11. RESOLVED, that the Board of Trustees approve Nicole Hayn for summer RTi/New Student Math Data review at a rate of \$500.
12. RESOLVED, that the Board of Trustees approve Jill Schoonover as Math Summer School Teacher for two weeks (4 days a week; 4 hours daily) at a rate of \$1,000 per week.
13. RESOLVED, that the Board of Trustees approve Imogen Myslinski as ELA Summer School Teacher for two weeks (4 days a week; 4 hours daily) at a rate of \$1,000 per week.
14. RESOLVED, that the Board of Trustees approve Jill Schoonover, Dana Romash and Kerry Mulligan for General Summer Work (as needed) at \$30 per hour and not to exceed \$1,500 total combined.
15. RESOLVED, that the Board of Trustees approve Kerry Mulligan and Racquel Cordero as New Student Orientation Leaders for August 29, 2022 and August 30, 2022 from 8 am to 1 pm at a rate of \$30 per hour.

16. RESOLVED, that the Board of Trustees approve Jill Schoonover as Extended School Year Math Teacher from July 5, 2022 to July 28, 2022 5 hours weekly at a rate of \$60 per hour.
17. RESOLVED, that the Board of Trustees approve Hillary Kotlarz as the Extended School Year ELA Teacher from July 5, 2022 to July 20, 2022 5 hours weekly at a rate of \$60 per hour.
18. RESOLVED, that the Board of Trustees approve Corinne McLaughin as an Assistant Teacher for the Summer Workshop Program (as needed) at a rate of \$500 per week.
19. RESOLVED, that the Board of Trustees approve Kerry Mulligan as an Assistant Teacher for the Summer Workshop Program (as needed) at a rate of \$500 per week.
20. RESOLVED, that the Board of Trustees approve Jaime Reader for summer Social Studies curriculum writing and revisions at a rate of \$2,500.
21. RESOLVED, that the Board of Trustees approve Lauren Palumbo and Selena Rokeach-Brown as summer Guidance Data Review at a rate of \$500 (split).
22. RESOLVED, that the Board of Trustees approve Mary Rowe as a part time summer custodian at a rate of \$15 per hour.
23. RESOLVED, that the Board of Trustees approve the resignation of employee #19111 effective June 30, 2022.

POLICY

- XII. **NEW BUSINESS** - Ms. DePinto inquired about the start time and agenda for the Board Retreat. Mrs. Lazariuk informed the Board an agenda would be forthcoming this week.
- XIII. **EXECUTIVE SESSION** - none

XV. PUBLIC PARTICIPATION (Non- Agenda Items) - none

XVI. BOARD MEMBER COMMENTS - none

XVII. ADJOURNMENT

Their being no further business to come before the Board, it was moved by Mr. Ruggiero and seconded by Mr. Busniak to adjourn the meeting at 5:24 PM.

The motion was unanimously approved by a voice vote.

**Next Board Meeting:
Monday, July 11, 2022
Board Retreat**

Respectfully submitted,

Kimberly Wettstein

Kimberly Wettstein
Board Secretary