

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*June 12, 2017*

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**I. CALL TO ORDER** The meeting was called to order at 5:00pm

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Dr. Edwin Selby (Board President)</b>		√
<b>Mr. Charles Teufert (Vice President)</b>	√	
<b>Mr. Michael Nelms</b>	√	
<b>Dr. Mary Rapuano</b>	√	
<b>Ms. Michelle Syre</b>	√	
<b>Mr. Jason Apter</b>	√	
<b>Ms. Stephanie DePinto</b>	√	

**V. APPROVAL OF MINUTES**

Mrs. Syre made a motion to approve the meeting minutes, seconded by Mrs. DePinto and carried by a unanimous voice vote.

Reorganization/Regular Meeting Minutes of May 8<sup>th</sup> 2017.  
Executive Session Meeting Minutes of May 8<sup>th</sup>, 2017

**VI. CORRESPONDENCE**

**VII. COMMENTS**

- A. President’s Comments
- B. Committee Reports

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- Building and Grounds Ms. Syre updated the Board regarding the gate installation project. She also referenced the need for a summer list of projects
  - Personnel & Negotiations
  - Curriculum & Policy
  - Finance
  - Public Relations
  - Technology
- C. Board Member Comments
  - D. Faculty/ Staff Comments
  - E. Student Liaison Comments
  - F. PTO Comments
  - G. Presentations

**VIII. EXECUTIVE DIRECTOR'S INFORMATION**

Enrollment for the month of May 2017, was 217 students.

For the month of May 2017, a Fire Drill was held on May 30, 2017, at 11:39 am. Shelter in Place Drill was held on May 31, 2017 at 2:05 pm.

Mrs. Lazariuk updated the Board regarding the students' first academic bowl.

**X. BUSINESS ADMINISTRATOR'S INFORMATION**

**XI. PUBLIC PARTICIPATION**

**XII. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Dr. Rapuano made a motion for the following resolutions to be approved, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending April 2017, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending April 2017, as attached.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of April 30, 2017, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify

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that as of April 30, 2017, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending April 2017, upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of May 31, 2017 in the amount of \$11,200 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the bill list for the month ending May 31, 2017 in the amount of \$324,895.21 inclusive of May 2017 payroll in the amount of \$205,026.45 as attached.

**EDUCATION**

Dr. Rapuano made a motion for the following resolutions to be approved, seconded by Mrs. Syre and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledge that there were 3 Discipline Reports for May, 2017.
2. RESOLVED, that the Board of Trustees acknowledge there was 1 Harassment, Intimidation, and Bullying (HIB) Reports for May, 2017. 1 was found to be HIB
3. RESOLVED, that the Board of Trustees confirm the 5 HIB reports from the month of April and that 4 were found to be peer conflicts and 1 HIB.
4. RESOLVED, that the Board of Trustees approve the following events for the 2017-18 School Year:

Date	Event
09/29/2017	Nitroball
10/21/2017	Color Run
11/17/2017	Omnikin Ball
12/15/2017	Umbo Four Square
01/12/2018	Infection
02/12/2018	Movie & Pizza
03/23/2018	Pin Guard Tournament
04/TBD/2018	APEX Fun Run
05/18/2018	Dr. Dodge

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**PERSONNEL**

Dr. Rapuano made a motion for the following resolution to be approved, seconded by Mrs. Syre and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the termination of Employee #132-960-42640946.

Mrs. Syre made a motion for the following resolution to be approved, seconded by Dr. Rapuano and carried by a unanimous roll call vote.

2. RESOLVED, that the Board of Trustees approve the resignation of Jesse Lerch,, teacher of Art and STEM.

**POLICY**

Dr. Rapuano made a motion for the following resolution to be approved, seconded by Mr. Apter carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the second reading of the revised Dress Code policy, as per attached.

Mr. Apter made a motion for the following resolution to be approved, seconded by Mrs. Syre and carried by a unanimous roll call vote.

2. RESOLVED, that the Board of Trustees adopt the second reading of a new grading scale for the 2017-2018 school year, as per attached.

Mrs. Syre made a motion for the following resolution to be approved, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

3. RESOLVED, Resolution to Approve the Policy and Procedures for Eligibility Under Part B for the IDEA Statement of Assurance for 2016-2017. See Attached.

**XIII. NEW BUSINESS**

**XIV. CLOSED SESSION:**

Dr. Rapuano made a motion at 5:53, to enter into closed session for the purpose of discussing contractual matters and a student discipline issue. Mrs. DePinto seconded the motion and the motion passed by unanimous voice vote.

**XV. RETURN TO OPEN SESSION**

Mr. Nelms made a motion at 6:35, to enter back into open session.

Mrs. Syre seconded the motion and the motion passed by unanimous voice vote.

Dr. Rapuano made a motion to accept the evaluation of the Executive Director, seconded by Mr. Apter carried by a unanimous roll call vote.

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**XVI. PUBLIC PARTICIPATION**

**XVII. BOARD MEMBER COMMENTS**

**XVIII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mrs. Syre to adjourn the meeting at 6:37 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes  
Board Secretary