

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
June 10, 2019

I. CALL TO ORDER The meeting was called to order at 5:00

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)		√
Ms. Stephanie DePinto (Vice President)	√	
Ms. Lesa McGuinness	√	
Ms. Anna Burke arrived at 5:41	√	
Mr. Tom Mitchell	√	
Mr. Louis Ruggiero	√	
Mr. Jason Apter	√	

V. APPROVAL OF MINUTES

Mr. Apter made a motion to approve the following minutes, seconded by Mr. Ruggiero and carried by a unanimous voice vote.

Regular Meeting Minutes of May 13th, 2019

VI. CORRESPONDENCE

Letter from Congress to Team Shark

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.
 - Personnel
 - Finance
- C. Board Member Comments

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- D. Faculty/ Staff Comments Mrs. Martin spoke very positively about the 8th grade Dance
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations : MaryLou DeCaprio

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of May 2019, was 224 students.

For the month of May 2019, a Fire Drill was held on May 24, 2019 at 9:30am.

For the month of May 2019, a Shelter In Place was held on May 28, 2019 at 1:47pm. Mrs. Lazariuk updated the Board regarding the end of the year events.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

- X. **PUBLIC PARTICIPATION** None

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. McGuiness made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending April 2019.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending April 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of April 30, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of April 30, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending April 30, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of April,2019 in the amount of \$21,500.00 to ensure that no line items are over expended.

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6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending May 2019 in the amount of \$359,764.48, inclusive of the Payroll for May in the amount of \$207,347.42.

EDUCATION

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for May 2019 and (HIB) investigations for April 2019.
2. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Hilary Kotlarz to attend Dyslexia, Deescalating & Dysgraphia conference at a cost of \$199.99 on June 13.
3. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

DELL	6FFY962
DELL	6069B52
DELL	CSWTK82
DELL	B069B52
DELL	HHQV242
DELL	GWM6L82
DELL	4VWTK82
DELL	BOXTK82
DELL	BLM6L82
DELL	C4TYKD2
DELL	DXN6L82
ACER	677600

PERSONNEL

Ms. McGuinness made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the following Clubs Teachers for the following stipends:

Teacher	Club	Stipend
Sue Kopycinski	FaceBook Page	\$2,000
Francesca DeVito	NJHS	\$2,000
Nick Fialcowitz	Soccer	\$2,300
Nick Fialcowitz	Boys Basketball	\$2,300
Jeanne Sevean	Peace Pals	\$2,000
Courtney Graziano	Cross Country	\$2,300
Courtney Graziano	Ski Club	\$2,300

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Kaitlin Goetchius	Girls Basketball	\$2,300
Jaime Reader	Student Council	\$2,000
Hilary Kotlarz	Pet Rescue	\$2,000
Imogene Myslinski	INK Magazine	\$2,000
Imogene Myslinski	GSA	\$2,000
Britt Andersen-Francesca D	Yearbook/Art & Photography	\$3,000
MaryLou DeCaprio	SWE	\$2,000
Michael Schwartz	Science & Academic Bowl	\$2,000
Jillian Schoonover	Play-Drama	\$2,800

2. RESOLVED, that the Board of Trustees approve renewal of the employment contract for Noreen Lazariuk as Superintendent for the 2019-2020 school year at a salary of \$130,429.
3. RESOLVED, that the Board of Trustees approve renewal of the employment contract for Steven Kepnes as Business Administrator for the 2019-2020 school year at a salary of \$33,990 until transition to the new BA upon Certificate of Eligibility.
4. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Nancy Baty for the 2019-2020 school year \$120.00 per day.
5. RESOLVED, that the Board of Trustees approve the hiring of substitute nurse Carrie Loewrigkeit for the 2019-2020 school year \$120.00 per day.
6. RESOLVED, that the Board of Trustees approve Mary Rowe for part-time summer maintenance \$11.33 per hour.
7. RESOLVED, that the Board of Trustees approve Pegeen Harper for part-time summer maintenance \$11.33 per hour.
8. RESOLVED, that the Board of Trustees approve the hiring of substitute Administrator Pamela Brillante for the 2019-2020 school year.
9. RESOLVED, that the Board of Trustees approve the school nurse, Lillian MacRae for summer camp aide \$2,000.
10. RESOLVED, that the Board of Trustees approve the following teachers as teachers for the Summer Foundations program, for the hours of 9:00 am – 1:00 pm (Mon-Thurs) at the rate of \$40.00/hr.

Hilary Kotarz	ELA
Imogen Myslinski	ELA
Courtney Graziano	MATH
Mike Bell	MATH

11. RESOLVED, that the Board of Trustees approve renewal of LEAD teacher Stipends for the 2019-2020 school year:

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Michael Bell	Math	\$2,500
Courtney Graziano	Math	\$2,500
Hilary Kotlarz	ELA	\$5,000
Imogen Myslinski	ELA	\$5,000
Michael Schwartz	STEM	\$5,000

POLICY None

XII. NEW BUSINESS Mrs. DePinto reminded the Board of the July 8th retreat. An agenda will be shared

XIII. CLOSED SESSION
Ds. McGuinness made a motion at 5:26, to enter into closed session for the purpose of discussing student matters. Mr. Apter seconded the motion and the motion passed by unanimous voice vote.

XIV. RETURN TO OPEN SESSION
Ms. McGuinness made a motion at 5:47, to enter back into open session. Mrs. Burke seconded the motion and the motion passed by unanimous voice vote.

XV. PUBLIC PARTICIPATION Ms. Corliss spoke very highly about the Charter School. She appreciates the time given by the Board members. She stated that accessing the policies has been difficult due to her work schedule. She said only 8 out of 115 are on the website. She spoke about policy 5020 and stated that she is being discouraged. She is also unable to access the student handbook on-line.

XVI. BOARD MEMBER COMMENTS None

XVII. ADJOURNMENT
There being no further business to come before the Board, it was moved by Ms. McGuinness and seconded by Mr. Mitchell to adjourn the meeting at 5:55 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes