

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES**

July 8, 2019

I. CALL TO ORDER The meeting was called to order at 4:00

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)	√	
Ms. Stephanie DePinto (Vice President)	√	
Ms. Lesa McGuinness	√	
Ms. Anna Burke	√	
Mr. Tom Mitchell	√	
Mr. Louis Ruggiero		√
Mr. Jason Apter		√

V. APPROVAL OF MINUTES

Mrs. DePinto made a motion to approve the following minutes, seconded by Mrs. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of June 10th, 2019
Closed Meeting Minutes of June 10th, 2019

VI. CORRESPONDENCE

Letter from Congress to Team Shark

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.
 - Personnel
 - Finance
- C. Board Member Comments
- D. Faculty/ Staff Comments

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- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations : MaryLou DeCaprio and SWE
Mrs. DeCaprio presented experiences from their “Cubes-In-Space” program, The UNICEF Kid Power-Ups program, a Thor Labs field trip and their hydroponics garden.
Mrs. Burke left the meeting at 4:25

VIII. SUPERINTENDENT INFORMATION

Enrollment for the month of June 2019, was 224 students.

For the month of June 2019, a Fire Drill was held on June 4, 2019 at 12:40pm.

For the month of June 2019, a Lockdown was held on June 14, 2019 at 1:48pm.

IX. BUSINESS ADMINISTRATOR’S INFORMATION

X. PUBLIC PARTICIPATION

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. DePinto made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary’s Report for the month ending May 2019.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending May 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of May 31, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of May 31, 2019, after a review of the Board Secretary’s monthly financial report and Treasurer of School Monies Report for the period ending May 31, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School’s financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of May,2019 in the amount of 0.00 to ensure that no line items are over expended.

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6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending May 2019 in the amount of \$418,656.69, inclusive of the Payroll for May in the amount of \$239,828.03
7. RESOLVED, that the Board of Trustees approve submission of the Elementary & Secondary Education Act (ESEA) grant with the following allocations, while rejecting the Title III allocations due to the amount being less than \$10,000:

Title I:	\$19,357.00
Title II:	\$ 4,040.00
Title III:	\$ 185.00 (Reject due to allocation less than \$10,000)
Title IV:	\$10,000.00

EDUCATION

Mrs. DePinto made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for June 2019 and (HIB) investigations for May 2019.
2. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

Aruba Network Switch	CSFT 1134
Printer	CSFT 1044

PERSONNEL

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Mitchell and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the reimbursement of tuition for Nurse Certification, Practicum School Nurse, 3 credits, Fall Semester 2018. Meth/Mat Health TCH, @ Rowan University in the amount of \$2,256.00.
2. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Masters Program at Kean University Public Administration I, 3 credits, Fall Semester 2018, Public Administration II, 3 credits, Fall Semester 2018 @ Kean University, \$2,744.00.
3. RESOLVED, that the Board of Trustees approve the reimbursement of tuition credits for Masters Program at Kean University. Supervisor/Evaluation of Instruction, 3 Credits, Summer Semester 2018 and Learn Instruct Eval. &

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Curriculum Dev., 3 Credit Masters Course, Summer Semester 2018 @ Kean University, \$3,000.00.

4. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Theresa DeNoia for the 2019-2020 school year \$90.00 per day.
5. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Michael Altmann for the 2019-2020 school year \$90.00 per day.
6. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Danae Dotz for the 2019-2020 school year \$90.00 per day.
7. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Lisa Santarpia-Hamler for the 2019-2020 school year \$90.00 per day.
8. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Heidi Lentini for the 2019-2020 school year \$90.00 per day.
9. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Jessica McKeever for the 2019-2020 school year \$90.00 per day.
10. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Mike Sickles for the 2019-2020 school year \$90.00 per day.
11. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Callie Teufert for the 2019-2020 school year \$90.00 per day.
12. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Monica Nolan for the 2019-2020 school year \$90.00 per day.
13. RESOLVED, that the Board of Trustees approve Kim Wettstein in the following capacity beginning 9-1-19:

4/5ths Mathematics Teacher	\$44,660.80
Part-Time Assistant Business Administrator	<u>\$13,398.24</u>
	\$58,059.04

14. RESOLVED, that the Board of Trustees approve the creation of the following stipend positions:

a.	Grant Writing:	\$5,000
b.	Master Schedule Writer	\$3,000
c.	Testing Coordinator	\$3,000
d.	Realtime Admin.	\$3,000
e.	Am/Pm Bus Duty	\$2,500 each
f.	Lunch Duty (2 positions)	\$2,500 each

POLICY

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Mr. Mitchell made a motion to approve the following items, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the 5000 series of Policies and Regulations.

XII. PUBLIC PARTICIPATION

None

XIII. BOARD MEMBER COMMENTS

XIV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Mitchell to adjourn the meeting at 5:04 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes