

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*July 12, 2021*

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**I. CALL TO ORDER @ 5:03 PM**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Mr. Jason Apter (President)</b>		<b>x</b>
<b>Ms. Stephanie DePinto (Vice President)</b>	<b>x</b>	
<b>Ms. Anna Burke</b>	<b>x</b>	
<b>Mr. Louis Ruggiero</b>	<b>x</b>	
<b>Ms. Lesa McGuinness</b>	<b>x</b>	
<b>VACANCY</b>		
<b>VACANCY</b>		

**V. APPROVAL OF MINUTES**

A motion was made by Ms. Burke to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous vote.

Regular Meeting Minutes of June 14, 2021

**VI. CORRESPONDENCE - none**

**VII. COMMENTS**

- A. President's Comments - Ms. DePinto thanked the administration for a productive Board Retreat earlier in the day.
- B. Committee Reports
  - Curriculum & Policy -
  - Finance - Reviewed projects which were started at the end of June.
  - Building & Grounds - Discussed improvements made to interior and exterior of the buildings.
- C. Board Member Comments - none
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

**VIII. SUPERINTENDENT'S REPORT**

\_\_\_\_\_ Mrs. Lazariuk thanked the Board for all their hard work at the Board Retreat for supporting the administration goals for this year and the upcoming years. Mrs. Lazariuk also commented on the summer program which has a record number of students participating this year - approximately 150 students!

Enrollment for the month of June, 2021, was 224 students.

For the month of June 2021, a Fire Drill was held on June 7, 2021 at 9:05 am.

For the month of June 2021, a Lock Down Drill was held on June 23, 2021 at 8:43 am.

**IX. BUSINESS ADMINISTRATOR'S REPORT - none**

**X. PUBLIC PARTICIPATION (Agenda Items Only) - none**

**XI. BOARD ACTIONS ON AGENDA ITEMS**

## **BUSINESS RECOMMENDATIONS**

A motion was made by Ms. Burke to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending May, 2021
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending May, 2021
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of May 31, 2021, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of May 31, 2021, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending May 31, 2021 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of May, 2021 in the amount of \$34,679.57 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending May, 2021 in the amount of \$467,116.33 inclusive of the Payroll for June, 2021 in the amount of \$258,337.95.
7. RESOLVED, that the Board of Trustees approve the submission of the Elementary & Secondary Education Act (ESSA) grant with the following allocations:

Title I:	\$18,336
Title II:	\$ 4,256
Title IV:	\$10,000
8. RESOLVED, that the Board of Trustees approve the submission of the IDEA grant with the following allocation:

IDEA: \$61,202

9. RESOLVED, that the Board of Trustees approve the receipt of the following REAP allocation:

REAP: \$22,281

10. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Dell: J10WKD2- C.S.F.T. 1008	Dell: GROG5H2 - C.S.F.T. 1115
Dell: 3LKZ8B2 - C.S.F.T. 1095	Dell: 41SYKD2 - C.S.F.T. 1038
Monitor- C.S.F.T.- 673	Printer-C.S.F.T.-788

## **EDUCATION**

A motion was made by Mr. Ruggerio to approve the following items, seconded by Ms. Burket and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for June, 2021 and Investigations for May, 2021.
2. RESOLVED, that the Board of Trustees approve the Middle School Career Awareness and Exploration Competitive Grant application submitted on June 17, 2021.
3. RESOLVED, that the Board of Trustees approve the Charlotte Danielson Evaluation System for teacher evaluations for the 2021-2022 school year.
4. RESOLVED, that the Board of Trustees approve the NJ School Boards Evaluation for Superintendents as the administrators evaluation model for the 2021-2022 school year.
5. RESOLVED, that the Board of Trustees approve the Charter School Annual Report.

## **PERSONNEL**

A motion was made by Mr. Ruggerio to approve the following items, seconded by Ms. McGuinness and carried by a unanimous vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees retroactively approve Thomas Niedjiewick as a substitute custodian effective June 3, 2021 for the 2020-2021 school year at the rate of \$15 per hour.
2. RESOLVED, that the Board of Trustees approve Thomas Niedjiewick as a substitute custodian for the 2021-2022 school year at the rate of \$15 per hour.
3. RESOLVED, that the Board of Trustees retroactively approve Mary Rowe for summer cleaning at a rate of \$15 per hour starting June 16, 2020.
4. RESOLVED, that the Board of Trustees approve Bayada Pediatrics to provide substitute nursing services for the 2021-2022 school year.
5. RESOLVED, that the Board of Trustees retroactively approve Cindy Papa as a full time School Psychologist at \$82,783 for the 2021-2022 school year.
6. RESOLVED, that the Board of Trustees approve Michelle Kuperus as a full time mathematics teacher for the 2021-2022 school year at \$55,644 (BA, Step 7 pending ratification of new contract).
7. RESOLVED, that the Board of Trustees approve Selena Rokeach-Brown as a part time school guidance counselor for the 2021-2022 school year at \$25,794 (BA, Step 1 part time pending ratification of new contract).
8. RESOLVED, that the Board of Trustees approve Michael Schwartz as the Summer Camp Director with a stipend for \$5,000.

## **POLICY**

A motion was made by Ms. McGuinness to approve the following items, seconded by Mr. Ruggerio and carried by a unanimous vote.

1. RESOLVED, the Board of Trustees approve the second reading of the following policies:
  - a. 3421.13 Postnatal Accommodations - Teachers
  - b. 4421.13 Postnatal Accommodations - Support Staff

**XII. NEW BUSINESS**

**XIII. EXECUTIVE SESSION**

**XV. PUBLIC PARTICIPATION (Non- Agenda Items)**

**XVI. BOARD MEMBER COMMENTS**

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Ms. McGuinness and seconded by Ms. Burke to adjourn the meeting at 5:14 PM.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein  
Board Secretary