

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
July 11, 2022

I. CALL TO ORDER @ 5:07 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)	x	
Ms. Stephanie DePinto (Vice President)	x	
Ms. Anna Burke		x
Mr. Mike Busniak	x	
Ms. Lesa McGuinness		x
Mr. Garrett Perconti		x
Mr. Lou Ruggiero	x	

V. APPROVAL OF MINUTES

A motion was made by Mr. Ruggerio to approve the following item, seconded by Ms. DePinto and carried by a unanimous voice vote.

Regular Meeting Minutes of June 13, 2022

VI. CORRESPONDENCE

None

VII. COMMENTS

- A. President's Comments - none
- B. Committee Reports - none
- C. Board Member Comments - none
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

VIII. SUPERINTENDENT'S REPORT

Mrs. Lazariuk explained how the school was getting ready for September with a variety of projects. The Summer Workshop Classes started today. The administration has been busy preparing teacher professional development and goals for the upcoming school year.

Enrollment for the month of June, 2022, was 224 students.

For the month of June 2022, a Fire Drill was held on June 13, 2022 at 12:30 PM.

For the month of June 2022, a Lock Down Drill was held on June 16, 2022 at 10:02 AM.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Wettstein reviewed a variety of the projects which were recently completed (painting the exterior of the 300 building and window installation). She informed the Board of some upcoming projects (sealing the parking lot, installing new floors).

X. PUBLIC PARTICIPATION (Agenda Items Only) - none

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

A motion was made by Ms. DePinto to approve the following item, seconded by Mr. Ruggerio and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending May, 2022.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending May, 2022.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of May 31, 2022, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of May 31, 2022, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending May 31, 2022 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of May, 2022 in the amount of \$26,873.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending May, 2022 in the amount of \$ 230,761.31 inclusive of the Payroll for May, 2022 in the amount of \$384,475.90
7. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Samsung Chromebook (no serial #)	Acer Chromebook 02907128776
HP Laser Printer 433	

8. RESOLVED, that the Board of Trustees reimburse Kimberly Wettstein \$3,980.25 for the purchase of the admission tickets - 8th grade Great Adventure trip.
9. RESOLVED, that the Board of Trustees approve the submission of the IDEA grant in the amount of \$60,283.
10. RESOLVED, that the Board of Trustees approve a petty cash order in the amount of \$195.53.

EDUCATION

A motion was made by Ms. DePinto to approve the following item, seconded by Mr. Rugeiro and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for June, 2022 and Investigations for May, 2022.

PERSONNEL

A motion was made by Ms. DePinto to approve the following item, seconded by Mr. Ruggerio and carried by a unanimous voice vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees retroactively approve Nicole Hayn as the Field Day Coordinator at a stipend of \$1,500 for the 2021-2022 school year.
2. RESOLVED, that the Board of Trustees approve the employment of Courtney Moran as a Science Teacher for the 2022-2023 school year at \$54,187 (BA, Step 4).

3. RESOLVED, that the Board of Trustees approve Cindy Pappa, full time School Psychologist, to receive the following Grant Funds to offset her salary (\$85,225 / 5.8% of salary), IDEA Professional Services Salary in the amount of \$5,000.
4. RESOLVED, that the Board of Trustees approve Kerry Mulligan, full time Special Education Teacher, to receive the following Grant Funds to offset her salary (\$55,687/ 28% of salary), Title I Salaries in the amount of \$15,000.
5. RESOLVED, that the Board of Trustees approve Katelyn Chadwick, full time Physical Education Teacher, to receive the following Grant Funds to offset her salary (\$54,187/ 9.1% of salary), Title IV Salaries in the amount of \$4,636.
6. RESOLVED, that the Board of Trustees approve Roy Henderson as part time evening custodian for the 2022-2023 school year at a rate of \$15.44 per hour for 20 hours weekly. (11-000-262-100-000-000).
7. RESOLVED, that the Board of Trustees approve the resignation of employees #19128 effective June 22, 2022.
8. RESOLVED, that the Board of Trustees approve Kerry Mulligan as Summer Workshop Director at \$5,000 (includes teaching one class).
9. RESOLVED, that the Board of Trustees approve Nicole Hayn and Courtney Graziano for summer math curriculum writing at a rate of \$1,000 each.

POLICY

A motion was made by Mr. Ruggiero to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve the first reading from the policy revision:

Series 0000- Bylaws

Policy Series 1000 - Administration

Regulation Series 1000 - Administration

Policy Series 2000 - Program
Regulation Series 2000 - Program
Policy Series 3000 - Teaching Staff Members
Regulation Series 3000 - Teaching Staff Members
Policy Series 4000 - Support Staff Members
Regulation Series 4000 - Support Staff Members
Policy Series 5000 - Students
Regulation Series 5000 - Students
Policy Series 6000 - Finances
Regulation Series 6000 - Finances
Policy Series 7000 - Property
Regulation Series 7000 - Property
Policy Series 8000 - Operations
Regulation Series 8000 - Operations
Policy Series 9000 - Community
Regulation Series 9000 - Community

XII. NEW BUSINESS - none

XIII. EXECUTIVE SESSION -none

XV. PUBLIC PARTICIPATION (Non- Agenda Items) - none

XVI. BOARD MEMBER COMMENTS - none

XVII. ADJOURNMENT

Their being no further business to come before the Board, it was moved by Mr. Ruggiero and seconded by Ms. DePinto to adjourn the meeting at 5:20 PM.

The motion was unanimously approved by a voice vote.

**Next Board Meeting:
Monday, August 8, 2022 @ 5 PM**

Respectfully Submitted,

Kimberly Wettstein

Kimberly Wettstein
Board Secretary

