

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
January 14, 2019

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Selby	√	
Dr. Mary Rapuano (President)	√	
Ms. Stephanie DePinto (Vice President)	√	
Ms. Lesa McGuinness	√	
Mr. Jason Apter	√	via phone
Mr. Tom Mitchell	√	via phone
Mr. Louis Ruggiero	√	arrived at 5:09

V. APPROVAL OF MINUTES

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of December 10, 2018.
Executive Meeting Minutes of December 10, 2018

At 5:05, on a motion by Mrs. DePinto, seconded by Ms. McGuinness, the Board took a brief recess to meet the new school employees

At 5:09, on a motion by Mrs. DePinto seconded by Dr. Selby, the Board came back into session.

VI. CORRESPONDENCE

VII. COMMENTS

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- A. President's Comments
- B. Committee Reports.
 - Finance Mr. Kepnes updated the Board regarding the revised 2018-2019 Budget.
 - Personnel & Negotiations Dr. Rapuano informed the Board of a need for a one-on-one Aide as well as ski-club staffing needs.
- C. Board Member Comments Dr. Selby informed the Board of his future schedule. He also inquired about the new requirements for middle school Financial Literacy.
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations: Lillian MacRae, the School Nurse, was welcomed to the Charter School

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of December 2018, was 225 students.

For the month of December 2018, a Fire Drill was held on December 3, 2018 at 1:21pm.

For the month of December 2018, a Shelter in Place was held on December 21, 2018 at 8:04am.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION None

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Dr. Selby made a motion to approve the following items, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending November 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending November 2018.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of November 30, 2018, no line item account has been

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over-expended in violation of NJSA 18A:19-2.

4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of September 30, 2018, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending November 30, 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of November 30,2018 in the amount of \$9,700.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending December 2018 in the amount of \$457,938.09 , inclusive of the Payroll for October in the amount of \$218,946.17.
7. RESOLVED, that the Board of Trustees approve the updated 2018-2019 budget inclusive of the FY18 Audited Fund Balance.

EDUCATION

Ms. McGuinness made a motion to approve the following items, seconded by Dr. Selby and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for December 2018 and (HIB) investigations for November 2018.
2. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Lauren Palumbo to attend Social Media & Cyberbullying Issues on March 8th for a cost of \$150.00.
3. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Michael Bell to attend Code of Conduct Certificate Program on February 1st, 13th and 26th for a cost of \$405.00
4. RESOLVED, that the Board of Trustees approve a \$400.00 grant for SWE Club from American Association of University Women.
5. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

DELL	7DFY962
DELL	H2CHB52
DELL	HCBNB62
DELL	8HFY962
DELL	HW59B52
DELL	DGBNB62

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DELL	F2WTK82
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PERSONNEL

Ms. McGuinness made a motion to approve the following items, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve Carolyn Sior as Special Ed Substitute Teacher for Francesca DeVito Maternity leave starting March 1st, 2019.
2. RESOLVED, that the Board of Trustees approve the stipend of \$1,000 for Nicole Anderson assisting with Ski Club for the 2018-2019 school year.

POLICY

XII. NEW BUSINESS

XIII. CLOSED SESSION:

Mrs. DePinto made a motion at 5:25, to enter into closed session for the purpose of discussing personnel matters. Ms. McGuinness seconded the motion and the motion passed by unanimous voice vote.

XIV. RETURN TO OPEN SESSION

Mrs. DePinto made a motion at 5:54, to enter back into open session.
Ms. McGuinness seconded the motion and the motion passed by unanimous voice vote.

XV. PUBLIC PARTICIPATION None

XVI. BOARD MEMBER COMMENTS None

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Ms. McGuinness to adjourn the meeting at 5:55 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary