

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*January 10, 2022*

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**I. CALL TO ORDER**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Mr. Jason Apter (President)</b>		
<b>Ms. Stephanie DePinto (Vice President)</b>		
<b>Ms. Anna Burke</b>		
<b>Mr. Michael Busniak</b>		
<b>Ms. Lesa McGuinness</b>		
<b>Mr. Garrett Perconti</b>		
<b>Mr. Louis Ruggiero</b>		

**V. APPROVAL OF MINUTES**

Regular Meeting Minutes of December 6, 2021

**VI. CORRESPONDENCE**

**VII. COMMENTS**

- A. President's Comments
- B. Committee Reports
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations
  - Start Strong Presentation by Mr. Bell
  - HIB Self Assessment by Mrs. Lazaruik

**VIII. SUPERINTENDENT'S REPORT**

Enrollment for the month of December 2021, was 224 students.

For the month of December 2021, a Fire Drill was held on December 2, 2021 at 8:00 am.

For the month of December 2021, a LockDown was held on December 16, 2021 at 10:15 AM.

**IX. BUSINESS ADMINISTRATOR'S REPORT**

**X. PUBLIC PARTICIPATION (Agenda Items Only)**

**XI. BOARD ACTIONS ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending November, 2021.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending November, 2021

3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of November 30, 2021, no line item account has been over-expended in violation of NJSA 18A:19-2.
  
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of November 30, 2021, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending November 30, 2021 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
  
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of November, 2021 in the amount of \$5,105 to ensure that no line items are over expended.
  
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending December, 2021 in the amount of \$395,883.37 inclusive of the Payroll for December, 2021 in the amount of \$240,173.84.
  
7. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Dell Chromebook 93CHB52	Dell Chromebook CGP89L2
Dell Chromebook 7MM6L82	Dell Chromebook CKMLLF2
Dell Chromebook 6LLLLF2	Dell Chromebook 1HNG5H2
Dell Chromebook COXTK82	Dell Chromebook HJXG5H2
Dell Chromebook DDMLLF2	Dell Chromebook 31CP7H2
Dell Chromebook H3LFYF2	Dell Chromebook DXNMYF2
Dell Chromebook (cannot obtain #)	Dell Chromebook FVWTK82
Acer Laptop 01801536276	Dell Chromebook 898MNB62
Dell Chromebook 6BR6542	Dell Chromebook 51XTK82

8. RESOLVED, that the Board of Trustees accept a \$1,500 grant from The

National Association for Amateu Radio (KD2YAQ) to be used towards the SCCST Amateur Radio Club.

9. RESOLVED, that the Board of Trustees approve the Health and Safety Evaluation of School Buildings 2021-2022 school year.
10. RESOLVED, that the Board of Trustees approve the 2021-2022 budget to include the audited fund balance of \$1,322,590 and submit to the State of New Jersey as follows:

**APPROPRIATIONS:**

General Fund Appropriations:	\$4,200,273.49
Debt Service Appropriations:	\$ 288,470.00
Grants:	<u>\$ 263,790.00</u>

**TOTAL APPROPRIATIONS:** \$4,752,533.49  
(\*the total appropriations includes \$85,219.49 from the 6/30/21 encumbrances)

**REVENUE**

State Charter School Aide:	\$4,403,524.00
Budgeted Fund Balance:	\$ 0.00
Grants:	<u>\$ 263,790.00</u>

**TOTAL REVENUE:** \$4,667,314.00

11. RESOLVED, that the Board of Trustees approve a resolution for member participation in a cooperative pricing system.

A RESOLUTION AUTHORIZING THE SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY  
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 10, 2011the governing body of the Sussex County Charter School for Technology of Sparta, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Sussex County Charter School for Technology

#### **AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, Noreen Lazaruk, Superintendent, hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

#### **CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

#### **EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

#### **EDUCATION**

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for December, 2021 and Investigations for November, 2021.
2. RESOLVED, that the Board of Trustees approve Nicole Hayn and Racquel Cordero to attend the following workshop: Accelerating Your Students' Math Learning and Engagement with Desmos Activity Builder on February 9, 2022.

#### **PERSONNEL**

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Elizabeth Jackson as deep cleaning custodian at a rate of \$15 per hour, using ESSER II funds.
2. RESOLVED, that the Board of Trustees approve Andrew Tencza, as a contracted full time Art Teacher for the 2021-2022 school year effective 12/20/21 at \$52,791 (BA, Step 1 prorated).
3. RESOLVED, that the Board of Trustees approve Kerry Mulligan, as substitute girls basketball coach for the 2021-2022 season, at a rate of \$32 per hour.

**POLICY**

1. RESOLVED, that the Board of Trustees approve the 1st reading of the SCCST Student Handbook/Code of Conduct.

**XII. NEW BUSINESS**

**XIII. EXECUTIVE SESSION**

**XV. PUBLIC PARTICIPATION (Non- Agenda Items)**

**XVI. BOARD MEMBER COMMENTS**

**XVII. ADJOURNMENT**