

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*February 8, 2021*

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**I. CALL TO ORDER** - started at 5:03 PM

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Mr. Tom Mitchell (President)</b>	<b>x</b>	
<b>Mrs. Stephanie DePinto (Vice President)</b>	<b>x</b>	
<b>Mr. Jason Apter</b> <b>(via phone)</b>	<b>x</b>	
<b>Ms. Anna Burke</b> <b>(via phone)</b>	<b>x</b>	
<b>Mrs. Lesa McGuinness</b>	<b>x</b>	
<b>Mr. Louis Ruggiero</b>		<b>x</b>

**V. APPROVAL OF MINUTES**

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of January 11, 2021

## **VI. CORRESPONDENCE**

The Charter school received a letter from the NJDOE indicating they were renewed for another five years.

## **VII. COMMENTS**

- A. President's Comments: Mr. Mitchell expressed his gratitude towards the administration and staff for the excellent job they did with the five year renewal process. Mr. Mitchell also announced that after three years serving on the Board of Trustees, that he would be stepping down from the Board as of April, 2021.
- B. Committee Reports - none
- C. Board Member Comments - Mrs. DePinto expressed her gratitude towards Mr. Mitchell and his time with the Board. He was a strong team player and would be welcomed back to the Board at any time. The other Board members agreed.
- D. Faculty/ Staff Comments - Mr. Bell reported that Charter opened back up for Hybrid learning on February 3rd. The reopening went well. There is a modified schedule due to lunches.
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations - none

## **VIII. SUPERINTENDENT'S INFORMATION**

Mrs. Lazariuk discussed the renewal letter and the reopening. She provided the Board with an updated enrollment for September, 2021. Charter is also in the process of getting a new motor in the HVAC for the gymnasium.

Enrollment for the month of January, 2021, was 226 students.

A fire drill was conducted in accordance with the NJDOE requirements on January 12, 2021 at 9:15 am.

A Lockdown drill was held on January 7, 2021 at 11:40 am.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

**X. PUBLIC PARTICIPATION** - none

**XI. BOARD ACTIONS ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Apter and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending December, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending December, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of December 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of December 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending December 31, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A:19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of December, 2020 in the amount of \$1825 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending January, 2021 in the amount of \$355,182.12 inclusive of the Payroll for January, 2021 in the amount of \$206,159.13.
8. RESOLVED, that the Board of Trustees approve the decommission of the following:

Chromebooks:

DELL J6CHB52	
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## **EDUCATION**

Mrs. DePinto made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for January, 2021 and Investigations for December, 2020.
2. RESOLVED, that the Board of Trustees approve the submission of an application to the County Department of Education to request a waiver of the requirements of the Special Education Medicaid Initiative Program, due to the low number of students who qualify for the program.

## **PERSONNEL**

- XII. NEW BUSINESS - none**
- XIII. CLOSED SESSION - none**
- XV. PUBLIC PARTICIPATION -none**
- XVI. BOARD MEMBER COMMENTS - none**
- XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Ms. McGuinness and seconded by Mrs. DePinto to adjourn the meeting at 5:27 PM.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein  
Board Secretary