

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*February 21, 2022*

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**I. CALL TO ORDER @ 5:01 PM**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLE CALL**

|   | <b>PRESENT</b> | <b>ABSENT</b> |
|---|----------------|---------------|
| <b>Mr. Jason Apter (President)</b>            | <b>X</b>       |               |
| <b>Ms. Stephanie DePinto (Vice President)</b> | <b>X</b>       |               |
| <b>Ms. Anna Burke</b>                         | <b>X</b>       |               |
| <b>Mr. Michael Busniak</b>                    | <b>X</b>       |               |
| <b>Ms. Lesa McGuinness</b>                    | <b>X</b>       |               |
| <b>Mr. Garrett Perconti</b>                   |                | <b>X</b>      |
| <b>Mr. Louis Ruggiero</b>                     |                | <b>X</b>      |

**V. APPROVAL OF MINUTES**

Ms. DePinto made a motion to approve the following item, seconded by Mr. Busniak and carried by a unanimous roll call vote.

Regular Meeting Minutes of January 10, 2022

**VI. CORRESPONDENCE None Heard**

**VII. COMMENTS**

- A. President's Comments: none
- B. Committee Reports
  - Buildings & Grounds: Shared information regarding the NJSIG Insurance Inspection; Current & Future building repairs; Traffic Study
  - Curriculum & Policy: Policy committee started the 1000 series review
- C. Board Member Comments: none
- D. Faculty/ Staff Comments: none
- E. Student Liaison Comments: none
- F. PTO Comments: none
- G. Presentations: none

**VIII. SUPERINTENDENT'S REPORT**

Mrs. Lazariuk shared information about Wednesday, February 23rd AARIS preparations and who would be attending. Live feed will be starting at 10 am. Press release and filming by NJEA will be taking place.

Enrollment for the month of January 2022, was 225 students.

For the month of January 2022, a Fire Drill was held on January 31, 2022 at 1:12 PM.

For the month of January 2022, a Lockdown Drill was held on January 31, 2022 at 9:09 AM.

**IX. BUSINESS ADMINISTRATOR'S REPORT**

Mrs. Wettstein reminded the Board to complete their Financial Disclosure Statements. Next months meeting might be pushed backed one week due to

**X. PUBLIC PARTICIPATION (Agenda Items Only) - none heard**

**XI. BOARD ACTIONS ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Ms. DePinto made a motion to approve the following item, seconded by Ms. Burke and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending December, 2021.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending December, 2021
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of December 31, 2021, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of December 31, 2021, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending December 31, 2021 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of December, 2021 in the amount of \$29,332.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending January, 2022 in the amount of \$385,242.39 inclusive of the Payroll for January, 2022 in the amount of \$234,818.02.
7. RESOLVED, that the Board of Trustees approve the decommission of the following items:

|                         |                         |
|-------------------------|-------------------------|
| Dell Chromebook J4MRYF2 | Dell Chromebook JLQG5H2 |
| Dell Chromebook DXNMYF2 | Dell Chromebook D7P89L2 |
| Dell Chromebook FVWTK80 | Dell Chromebook JPVMF2  |

|                         |                                    |
|-------------------------|------------------------------------|
| Dell Chromebook 9YQRKD2 | Dell Chromebook (no ID/won't turn) |
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8. RESOLVED, that the Board of Trustees approve the submission of an application to the County Department of Education to request a waiver of the requirements of the Special Education Medicaid Initiative program (SEMI) due to the low number of students who qualify to be part of the program.
9. RESOLVED, that the Board of Trustees accept the Charter and Renaissance School Project and Capital Maintenance Fund Allocation in the amount of \$19,263 to be used towards air conditioning replacement.
10. RESOLVED, that the Board of Trustees reapprove the Safe Return to In Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act.
11. RESOLVED, that the Board of Trustees approve Kittatinny Travel Baseball 13U Team to use the gym for indoor practices. Team will provide proof of insurance.

**EDUCATION**

Ms. DePinto made a motion to approve the following item, seconded by Mr. Busniak and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for January, 2022 and Investigations for December, 2021.
2. RESOLVED, that the Board of Trustees approve Nicole Hayn and Jill Schoonover to attend an IXL Live, professional development in Newark, NJ on March 31, 2022 at a cost of \$75 per person, using Title II funds.
3. RESOLVED, that the Board of Trustees approve Nicole Hayn and Racquel Cordero to attend DESMOS professional development on February 9, 2022 at a cost of \$150 per person, using Title II funds.

## **PERSONNEL**

Ms. DePinto made a motion to approve the following item, seconded by Mr. Busniak and carried by a unanimous roll call vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve Kerry Mulligan as ski club assistant for the 2021-2022 school year - stipend \$1,000 prorated.

## **POLICY**

Ms. DePinto made a motion to approve the following item, seconded by Ms. Burke and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the 2nd reading of the SCCST Student Handbook/Code of Conduct.

**XII. NEW BUSINESS - none heard**

**XIII. EXECUTIVE SESSION - none**

**XV. PUBLIC PARTICIPATION (Non- Agenda Items) - none heard**

**XVI. BOARD MEMBER COMMENTS**

Mr. Apter asked about the possibility of adding additional interscholastic sports teams for the spring. Mrs. Lazariuk shared about lack of playing/practice space at the moment but is looking at a Lacrosse club and will look into surveying students for interest regarding additional sports.

Ms. DePinto asked if 8th grade students who are not interested in attending Sussex Tech if they are in the process of scheduling with their home district high school. Mrs. Lazariuk confirmed this is taking place.

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Ms. DePinto and seconde by Ms. McGuinness to adjourn the meeting at 5:32 PM.

The motion was unanimously approved by a voice vote.

**Next Meeting: Monday, March 14, 2022 @ 5 PM**

Respectfully submitted,

Kimberly Wettstein  
Board Secretary