

**SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY**  
**REGULAR MEETING MINUTES**  
*February 11, 2019*

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**I. CALL TO ORDER**

**II. DECLARATION OF OPEN PUBLIC MEETINGS ACT**

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Dr. Selby</b>		√
<b>Dr. Mary Rapuano (President)</b>	√	
<b>Ms. Stephanie DePinto (Vice President)</b>	√	
<b>Ms. Lesa McGuinness</b>		√
<b>Mr. Jason Apter arrived at 5:13</b>	√	
<b>Mr. Tom Mitchell</b>	√	
<b>Mr. Louis Ruggiero</b>	√	

**V. APPROVAL OF MINUTES**

Mrs. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggiero and carried by a unanimous voice vote.

Regular Meeting Minutes of January 14th, 2019.  
Executive Meeting Minutes of January 14th, 2019

**VI. CORRESPONDENCE**

Department of Education: Expansion

**VII. COMMENTS**

- A. President’s Comments      Mrs. Lazariuk informed the Board of the denial by the State, regarding the application to expand the Charter School
- B. Committee Reports.
  - Curriculum and Policy: The Committee was updated on the plan to search for an Interim Principal

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- Building & Grounds: Mr. Michell updated the Board with upcoming projects: Alarm System, Greenhouse, New Snow Removal Company, Water update.
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations

**VIII. EXECUTIVE DIRECTOR'S INFORMATION**

Enrollment for the month of January 2019, was 225 students.

For the month of January 2019, a Fire Drill was held on January 3, 2019 at 11:54am.

For the month of January 2019, a Lockdown was held on January 28, 2019 at 11:18am.

**IX. BUSINESS ADMINISTRATOR'S INFORMATION**

- X. PUBLIC PARTICIPATION**                      None

**XI. BOARD ACTION ON AGENDA ITEMS**

**BUSINESS RECOMMENDATIONS**

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Ruggiero and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending December 2018.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending December 2018.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of December 31, 2018, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of December 31, 2018, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending December 31, 2018 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in

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violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.

5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of December 31,2018 in the amount of \$13,300.00 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending January 2019 in the amount of \$361,497.20 , inclusive of the Payroll for October in the amount of \$207,859.11.
7. RESOLVED, that the Board of Trustees approve the submission of an application to the County Department of Education to request a waiver of the requirements of the Special Education Medicaid Initiative program, due to the low number of students who qualify to be part of the program, .
8. RESOLVED, that the Board of Trustees accept the Comprehensive Annual Financial Report for the 2017-2018 school year with no Corrective Action findings.

**EDUCATION**

Mrs. DePinto made a motion to approve the following items, seconded by Mr. Mitchell and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for January 2019 and (HIB) investigations for December 2018.
2. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for James Baldini to attend 101 Best strategies for teaching social studies grade 6-12. Issues on March 28<sup>th</sup> for a cost of \$269.00.
3. RESOLVED, that the Board of Trustees approve the Science Bowl on February 22<sup>nd</sup>, 2019 at Princeton with Dr. Schwartz & ??.
4. RESOLVED, that the Board of Trustees approve the PTO holding a Spring Dance on May 3<sup>rd</sup> in the gymnasium, 7:00pm -9:00pm.
5. RESOLVED, that the Board of Trustees approve Powerzone Volleyball to use the SCCST gym for volleyball classes (elementary school level) in return for advertising on their website and posting a SCCST in their facility. Classes will be starting in March – May and be held on Monday and Wednesday evenings and possibly Sunday afternoons.

**PERSONNEL**

None

**POLICY**

None

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**XII. NEW BUSINESS**

**XIII. CLOSED SESSION**

Mrs. DePinto made a motion at 5:29, to enter into closed session for the purpose of discussing personnel matters. Mr. Ruggiero seconded the motion and the motion passed by unanimous voice vote.

**XIV. RETURN TO OPEN SESSION**

Mrs. DePinto made a motion at 5:50, to enter back into open session.  
Mr. Mitchell seconded the motion and the motion passed by unanimous voice vote.

**XV. PUBLIC PARTICIPATION**

**XVI. BOARD MEMBER COMMENTS**

Mrs. DePinto inquired if any Board members would like to be on the panel to interview the new Board Member.

**XVII. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Mitchell to adjourn the meeting at 5:30 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes  
Board Secretary