

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
December 14, 2020

I. CALL TO ORDER @ 5:03 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Tom Mitchell (President)	x	
Mrs. Stephanie DePinto (Vice President)	x	
Mr. Jason Apter	x	
Ms. Anna Burke	x	
Mrs. Lesa McGuinness		x
Mr. Louis Ruggiero	x	

V. APPROVAL OF MINUTES

Ms. Burke made a motion to approve the following minutes, seconded by Ms. DePinto and carried by a unanimous vote.

Regular Meeting Minutes of November 9, 2020

VI. CORRESPONDENCE None

VII. COMMENTS

- A. President's Comments-
Mr. Mitchell continues to commend the staff and administration for the great job they are doing with everything.
- B. Committee Reports
Curriculum & Policy: Charter will avoid having snow days and will hold classes virtually on those days. The school is providing study hall and tutoring to assist students with structured time to complete assignments and get additional help.
Public Relations: The committee is currently working on developing a new mascot and logo for the Charter School.
- C. Board Member Comments
- D. Faculty/ Staff Comments - none
- E. Student Liaison Comments - none
- F. PTO Comments - none
- G. Presentations: none

VIII. SUPERINTENDENT'S INFORMATION

Mrs. Lazariuk spoke about the two new hires on the agenda and what they have to bring and share with Charter. She informed the Board that she meets at a minimum of once a week with the lead teachers and daily with the school guidance counselor.

Enrollment for the month of November, 2020, was 225 students.

A fire drill was conducted in accordance with the NJDOE requirements on November 30, 2020 at 9 AM

A Lockdown drill was held on November 30, 2020 at 10:10 AM

IX. BUSINESS ADMINISTRATOR'S INFORMATION

Last week, Dr. Schwartz and Mrs. Wettstein applied for a grant through the New Charter Schools Association to assist with funding for additional chromebooks and hotspots for our students.

X. PUBLIC PARTICIPATION None

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Ms. DePinto made a motion to approve the following minutes, seconded by Ms. Burke and carried by a unanimous vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending October, 2020.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending October, 2020.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of October 31, 2020, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of October 31, 2020, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending October 31, 2020 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of October, 2020 in the amount of \$1,133.77 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending November, 2020 in the amount of \$354,083.92 inclusive of the Payroll for November, 2020 in the amount of \$205,650.15.
7. RESOLVED, that the Board of Trustees approve the decommission of the following:

Chromebook

4RSTKB2	
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DELL Chromebook

6RMMYF2	B5KO5H2
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EDUCATION

Ms. DePinto made a motion to approve the following minutes, seconded by Mr. Ruggerio and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for November, 2020 and Investigations for October, 2020.

PERSONNEL

Ms. DePinto made a motion to approve the following minutes, seconded by Mr. Apter and carried by a unanimous vote.

1. RESOLVED, that the Board of Trustees approve Michael Bell to enroll in the NJL2L residency/mentoring program at a fee of \$850.
2. RESOLVED, that the Board of Trustees approve the revision of Michael Schwartz to serve as Social Media Advisor for the 2020-2021 school year at a stipend of \$1,000. (This position is being split with F. DeVito)
3. RESOLVED, that the Board of Trustees approve Francesca DeVito to serve as Social Media Advisor for the 2020-2021 school year at a stipend of \$1000. (This position is being split with M. Schwartz)
4. RESOLVED, that the Board of Trustees approve Peter Manero as Head Custodian at a pro-rated salary of \$52,052.00 for the 2020-2021 school year.
5. RESOLVED, that the Board of Trustees approve Corinne Scott as a Math Teacher (replacing F. DeVito) on Step 10 at \$58,887 (pro-rated) for the 2020-2021 school year.
6. RESOLVED, that the Board of Trustees approve Kerry Mulligan and Nicole Anderson to teach an additional class for the 2020-2021 school year at \$6,500 each (pro-rated).

XII. NEW BUSINESS None

XIII. CLOSED SESSION None

XV. PUBLIC PARTICIPATION None

XVI. BOARD MEMBER COMMENTS None

XVII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Ms. DePinto and seconded by Mr. Ruggerio to adjourn the meeting at 5:20 PM.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Kimberly Wettstein
Board Secretary