

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING AGENDA
December 12, 2022

I. CALL TO ORDER @ 5:05 PM

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, and the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLE CALL

	PRESENT	ABSENT
Mr. Jason Apter (President)	x	
Ms. Stephanie DePinto (Vice President)	x	
Ms. Anna Burke		x
Mr. Mike Busniak	x	
Ms. Lesa McGuinness		x
Mr. Garrett Perconti	x	
Mr. Lou Ruggiero (arrived at 5:08 PM)	x	

V. APPROVAL OF MINUTES

A motion was made by Ms. DePinto to approve the following item, seconded by Mr. Ruggerio and carried by a unanimous voice vote.

Regular Meeting Minutes of November 11, 2022

VI. CORRESPONDENCE - none

VII. COMMENTS

- A. President's Comments: no comments
- B. Committee Reports: none
- C. Board Member Comments: Ms. DePinto expressed how the Facebook postings and social media look great.
- D. Faculty/ Staff Comments: none
- E. Student Liaison Comments: none
- F. PTO Comments: none
- G. Presentations : none

VIII. SUPERINTENDENT'S REPORT

Mrs. Lazariuk explained the Charter School had a successful Open House and it was well attended. As a result of the Open House, we have several more students starting between now and January. There has been a new landing page added to the website. We have had students go out into the community and volunteer. This was shared on our Social Media page as well.

Enrollment for the month of November, 2022, was 222 students.

For the month of November 2022, a Fire Drill was held on November 14, 2022 at 9:15 AM.

For the month of November 2022, a Lockdown was held on November 23, 2022 at 9:10 AM.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Wettstein informed the Board that the revised 2022-2023 would be presented at the January Board of Trustees meeting.

X. PUBLIC PARTICIPATION (Agenda Items Only) - none heard

XI. BOARD ACTIONS ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

A motion was made by Mr. Ruggerio to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending October, 2022.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending October, 2022.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that as of October 31, 2022, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of October 31, 2022, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending October 31, 2022 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of October, 2022 in the amount of \$0 to ensure that no line items are over expended.
6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending November, 2022 in the amount of \$234,570.44 inclusive of the Payroll for November, 2022 in the amount of \$384,866.60.
7. RESOLVED, that the Board of Trustees approve the decommission of the following items:

Dell Chromebook 3100 No serial number seen	
Metal Cart 01153/C.S.F.T 25	
Dell Latitude JS9V5Y2	

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8. RESOLVED, that the Board of Trustees approve the mileage reimbursement (per state) at \$0.47 per mile for the 2022-2023 school year.
9. RESOLVED, that the Board of Trustees approve the Safe Return to Instruction and Continuity Plan as per American Rescue Plan (ARP).
10. RESOLVED, that the Board of Trustees approve petty cash in the amount of \$180.96.

EDUCATION

A motion was made by Mr. Ruggerio to approve the following item, seconded by Mr. Perconti and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees accept, modify or reject the Harassment, Intimidation, and Bullying (HIB) Reports for November, 2022 and Investigations for October, 2022.
2. RESOLVED, that the Board of Trustees approve Mr. Baldini to chaperone a field trip for students to volunteer on Monday, December 5, 2022 to The Weekend Bag Program in Andover and Ginny’s House in Newton.

PERSONNEL

A motion was made by Mr. Ruggerio to approve the following item, seconded by Mr. Busniak and carried by a unanimous voice vote.

Upon the recommendation of the Chief School Administrator (Lead Person), to approve the following resolutions:

1. RESOLVED, that the Board of Trustees approve the following Professional Development Workshops:

Staff	Date	Workshop	Cost	Est. Mileage
M. DeCaprio	12/7 & 12/8/22	Next Generation Science Standards Conference - Live Online	\$469	N/A
C. Moran	12/7 & 12/8/22	Next Generation Science Standards Conference - Live Online	\$469	N/A

D. Romash	12/7 & 12/8/22	Next Generation Science Standards Conference - Live Online	\$469	N/A
A. Tencza	12/1/22	Dealing Effectively with Disruptive Students - West Orange, NJ	\$270	88 miles @ \$0.47 = \$41.36

2. RESOLVED, that the Board of Trustees approve Maureen Moles as a daily substitute nurse (as needed) at a rate of \$275 per day.
3. RESOLVED, that the Board of Trustees approve Andrea Pagliaro as a part time Paraprofessional at a rate of \$20 per hour for 5.75 hours daily.
4. RESOLVED, that the Board of Trustees approve Bella and Ruby Lazariuk as emotional support dogs pending insurance approval and the acquisition of emotional support dog certification.

POLICY

A motion was made by Mr. Busniak to approve the following item, seconded by Mr. Ruggerio and carried by a unanimous voice vote.

1. RESOLVED, that the Board of Trustees approve the following revisions to Bylaws/ Policies/Regulations:
 - Bylaw 163: Quorum (second reading)
 - Policy 1511: Board of Education Website Accessibility (second reading)
 - Policy 2415: Every Student Succeeds Act (second reading)
 - Policy 2432: School Sponsored Publications (abolished)
 - Regulation 2432: School Sponsored Publications (abolished)
 - Policy 3216: Dress and Grooming (second reading)
 - Policy 3270: Professional Responsibilities (second reading)
 - Regulation 3270: Lesson Plans and Plan Books (second reading)
 - Policy 4216: Dress and Grooming (second reading)
 - Policy 5513: Care of School Property (second reading)
 - Regulation 5513: Care of School Property (second reading)
 - Policy 5517: School District Issued Student Identification Cards (second reading)
 - Policy 5722: Student Journalism (second reading)

XII. NEW BUSINESS -none heard

XIII. EXECUTIVE SESSION - none

XV. PUBLIC PARTICIPATION (Non- Agenda Items) -none

XVI. BOARD MEMBER COMMENTS -none

XVII. ADJOURNMENT

A motion was made by Mr. Ruggerio to approve the following item, seconded by Ms. DePinto and carried by a unanimous voice vote.

The motion was unanimously approved by a voice vote.

Respectfully submitted,

Kimberly Wettstein

Kimberly Wettstein
Business Administrator/Board Secretary

**Next Board Meeting:
Monday, January 9, 2023 @ 5 PM**