

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
August 12, 2019

I. CALL TO ORDER

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Mary Rapuano (President)		√
Ms. Stephanie DePinto (Vice President)		√
Ms. Lesa McGuinness	√	
Ms. Anna Burke via cell phone	√	
Mr. Tom Mitchell	√	
Mr. Louis Ruggiero via cell phone	√	
Mr. Jason Apter via cell phone	√	

V. APPROVAL OF MINUTES

Mrs. McGuinness made a motion to approve the following minutes, seconded by Mr. Ruggiero and carried by a unanimous voice vote.

Regular Meeting Minutes of July 8th, 2019

VI. CORRESPONDENCE

VII. COMMENTS

- A. President’s Comments
- B. Committee Reports.
- C. Board Member Comments
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments

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G. Presentations: None

VIII. SUPERINTENDENT INFORMATION

Mrs. Lazariuk described the training that she attended for School Resource Officers.

Enrollment for the month of July 2019, was 225 students.

For the month of July 2019, a Fire Drill was held on July 23, 2019 at 7:39am.

For the month of July 2019, a Lockdown was held on July 23, 2019 at 7:48am.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. PUBLIC PARTICIPATION None

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mrs. McGuinness made a motion to approve the following items, seconded by Mrs. Burke and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending June 2019.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending June 2019.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of June 30, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of June 30, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending June 30, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of June,2019 in the amount of \$17,922.00 to ensure that no line items are over expended.

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6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending July 2019 in the amount of \$195,441.82 inclusive of the Payroll for July in the amount of \$35,637.40.

EDUCATION

Mrs. McGuinness made a motion to approve the following items, seconded by Mrs. Burke and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for July 2019 and (HIB) investigations for June 2019.
2. RESOLVED, that the Board of Trustees approve the following Professional Development attendance for Noreen Lazariuk to attend Safe Schools Resource Officer/School Liaison Training 8/12-/816 @ Morris County Police Academy Morristown, NJ at a cost of \$395.00.
3. RESOLVED, that the Board of Trustees approve Belle Lazariuk, Ruby Lazariuk and Eugene Weingartner as Emotional Support Dogs to visit the school during the 2019-2020 school year.
4. RESOLVED, that the Board of Trustees approve the CEP (Comprehensive Equity Plan) for the 2019-2020 school year. (attached)
5. RESOLVED, that the Board of Trustees approve the installation of new phones and software from Jive.
6. RESOLVED, that the Board of Trustees approve the 2019-2020 Employee Holiday Calendar. (attached)
7. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

DELL	94N6L82
DELL	5069B52
DELL	9J59B52
DELL	6RN6L82
DELL	DBNLLF2
Printer	VND3R53017/ CSFT 811

PERSONNEL

Mrs. Burke made a motion to approve the following items, seconded by Mrs. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher Ania Rosser for the 2019-2020 school year \$90.00 per day.

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2. RESOLVED, that the Board of Trustees approve the hiring of substitute teacher/guidance counselor Dominick Demsak for the 2019-2020 school year \$90.00 per day.
3. RESOLVED, that the Board of Trustees reappoint Cindy Pappa as Part-Time School Psychologist for the 2019-2020 school year at a revised salary of \$47,023.00 (12 month contract).
4. RESOLVED, that the Board of Trustees approve Lead Teacher Meetings at \$40.00 per hour on July 10th, July 15th and July 25th.
5. RESOLVED, that the Board of Trustees approve the following camps & teachers for the following salaries:

Come Aboard	Jen Duncan	\$1000.00
Kids in the Kitchen	Nicole Anderson	\$500.00
3D Design	Danea Dotz	\$500.00
STEM Week 1/Week 2	Dr. Michael Schwartz	\$1000.00 (\$500 ea)
Mediums of Art	Britt Andersen	
Robotic Greenhouse	Mary Lou Decaprio	
Forensic Science	Dr. Michael Schwartz	

6. RESOLVED that the Board of Trustees approve the following Clubs Teachers for the following stipends:

Mike Bell	Master Schedule Builder	\$3,000.00
Mike Bell	Test Coordinator	\$3,000.00
Mike Bell	Realtime Administrator	\$3,000.00
Mike Schwartz	Grant Writer/Administrator	\$5,000.00

7. RESOLVED that the Board of Trustees approve Kim Wettstein in the following capacity:

4/5ths Mathematics Teacher	\$55,826.00
Part-Time Assistant Business Administrator	<u>\$16,748.00</u>
	\$72,574.00

POLICY

Mrs. McGuinness made a motion to approve the following items, seconded by Mrs. Burke and carried by a unanimous roll call vote.

1. RESOLVED that the Board of Trustees approve as a second reading the 5000 series of all policies.

XII. NEW BUSINESS

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XIII. PUBLIC PARTICIPATION None

XIV. BOARD MEMBER COMMENTS None

XV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Burke and seconded by Mrs. McGuinness to adjourn the meeting at 5:27 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes