

MINUTES
BOARD OF TRUSTEES
of the
SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REORGANIZATION/REGULAR BOARD MEETING
April 14, 2014

I. CALL TO ORDER

This Reorganization/ Regular Meeting of the Board of Trustees of the Sussex County Charter School for Technology was held on April 14, 2014 in room 112 of the Sussex County Charter School for Technology, 385 North Church Road, Sparta, New Jersey. The meeting was called to order by Mrs. Estrella Molinet, Board Secretary, at 4:10 p.m. Mrs. Molinet advised that the meeting had been called in accordance with the Open Public Meetings Act and requested that it be set forth in the minutes.

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975, in the New Jersey Herald, the County Superintendent’s Office, and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

All persons present participated in the Pledge of Allegiance.

IV. ROLL CALL

The following roll call was taken:

<u>Present</u>	<u>Absent</u>	<u>Term</u>
Mrs. Wendie Blanchard	arrived at 4:20	2013-2017
Mr. Michael Nelms		2012-2015
Dr. Mary Rapuano		2014-2016
Dr. Ed Selby		2013-2016
Mr. Charles Teufert		2014-2016

Also in attendance were; Estrella Molinet, Business Administrator/Board Secretary; Barbara Zappile, Supervisor of Curriculum; Jim Baldini, Vice Principal/Discipline

Reading of Code of Ethics for School Board Members, Title 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

V. ADMINISTRATION OF OATH AND ELECTION OF OFFICERS

Oath of Office was administered by Mrs. Molinet to:
 Dr. Mary Rapuano
 Mr. Charles Teufert

VI. ELECTION OF OFFICERS

A. NOMINATION AND VOTE FOR THE POSITION OF BOARD PRESIDENT

A motion was made by Mr. Teufert to nominate Dr. Ed Selby to the position of Board President. Mr. Nelms seconded the nominations.

The nominations were closed.

Mr. Nelms made a motion to approve Dr. Selby as President of the Board of Trustees. The motion was seconded by Mr. Teufert and unanimously approved by a voice vote.

Dr. Selby accepted the position of Board President and thanked the Board for nominating him.

B. NOMINATION AND VOTE FOR THE POSITION OF BOARD VICE PRESIDENT

A motion was made by Dr. Selby to nominate Mr. Charles Teufert to the position of Board Vice-President. Mr. Nelms seconded the nominations.

The nominations were closed.

Mr. Nelms made a motion to approve Mr. Teufert as Vice -President of the Board of Trustees. The motion was seconded by Dr. Selby and unanimously approved by a voice vote.

Mr. Teufert thanked the Board.

Newly elected President assumes chair.

VII. APPOINTMENT OF COMMITTEES BY PRESIDENT

Building & Grounds – Mr. Nelms and Mr. Teufert
Personnel & Negotiations – Mrs. Blanchard and Dr. Selby
Finance - Mr. Nelms and Mr. Teufert
Curriculum & Policy – Dr. Rapuano and Mr. Nelms
Public Relations – Dr. Rapuano and Dr. Selby

Dr. Selby suggested that a Technology Committee needed to be added due to the nature of the school being a Technology based school.

Mr. Teufert made a motion to add an Administrative Technology Committee.

Mr. Nelms seconded the motion and the motion was approved by a voice vote of all except for Mrs. Blanchard who had not arrived yet.

Dr. Selby appointed Mr. Teufert and Mrs. Blanchard to the Technology Committee.

VIII. ACTION ON MATTERS PERTAINING TO REORGANIZATION

Mr. Teufert made a motion for all items pertaining to reorganization to be approved.

WHEREAS, the Board Bylaws outline the procedures to be used in the Reorganization Meeting, and

WHEREAS, the insurance agent has been appointed at the Reorganization Meeting by past practice,

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Sussex County Charter School for Technology that all existing bylaws and policies and regulations,

contracts and agreements as established by act and practice of previous Boards of Trustees and courses of study are to remain in force and effect until such time as the present Board necessitates change by way of resolution, and, be it further

RESOLVED, that the Board establish use of State Contracts for purchasing throughout the school year whenever possible, and be it further

RESOLVED, that the quote threshold be established at \$5,400 and the bid threshold at \$36,000, and be it further

RESOLVED, that the Board approve the continued participation in the E-rate program; Alliance for Competitive Energy Services (ACES), and be it further

RESOLVED, that the following appointments be made for the period April 1, 2014 through March 31, 2015, or until a replacement is named:

<u>Title</u>	<u>Name of Organization</u>	<u>Amount</u>
Board Attorney	Weiner Lesniak LLP	Fee
Public School Accountant	Nisivoccia LLP	As Negotiated
Insurance Agent of Record	Connor Strong Ins. Co. Barbara Travis	As per policies in Force
Medical Inspector	Dr.David Markel	\$500 per year
Health Insurance <u>Title</u>	NJ State Health Benefits <u>Name of Organization</u>	Per Enrollment <u>Amount</u>
Depository for School Funds Any bank having branches in Sussex County	PNC Bank	Financial School Funds
Depository for School Funds Any bank having branches in Sussex County	Sussex Bank	Financial School Funds
Board Newspaper	New Jersey Herald/ New Jersey Sunday Herald	Fee

and, be it further

RESOLVED, that the following appointments be made through June 30, 2015:

<u>Title</u>	<u>Name</u>
Board Secretary	Estrella M. Molinet
Purchasing Agent	Estrella M. Molinet, QPA

ERIC West Health & Safety	Estrella M. Molinet
Public Agency Compliance Officer	Estrella M. Molinet
Treasurer of School Monies	Candace Leatham
Affirmative Action Officer	Carolyn Sior
“504” Officer	Jill A. Eckel
Title IX Coordinator	Jill A. Eckel
Indoor Air Quality	Patrick Kane
Integrated Pest Management Coord	Patrick Kane

and, be it further

RESOLVED, that the following Petty Cash Funds be established:

Main Office Petty Cash	\$200.00
(Business Office)	

and, be it further

RESOLVED, that the following Tax Shelter/Disability providers be approved:

AFLAC; AXA Equitable; First Investors; Horizon.

and be it further

RESOLVED, that the Board approve the following schedule of meetings to be held by the Board of Trustees of the Sussex County Charter School for Technology, at the Sussex County Charter School for Technology, 385 North Church Road, Sparta, NJ 07871:

<u>Day and Date</u>	<u>Time</u>
Monday, May 12, 2014	4:00 p.m.
Monday, June 9, 2014	4:00 p.m.
Monday, August 11, 2014	4:00 p.m.
Monday, September 8, 2014	7:00 p.m.
Monday, October 13, 2014	4:00 p.m.
Monday, November 10, 2014	4:00 p.m.
Monday, December 8, 2014	4:00 p.m.
Monday, January 12, 2015	4:00 p.m.
Monday, February 9, 2015	4:00 p.m.
Monday, March 9, 2015	4:00 p.m.
Monday, April 13, 2015 - Reorganization Meeting	4:00 p.m.

and, be it further

RESOLVED, that the following Order of Business (Agenda) be approved:

REGULAR BUSINESS AGENDA

- I. Call to Order
- II. Declaration of Open Public Meetings Act
- III. Pledge of Allegiance

- IV. Roll Call
- V. Approval of Minutes
- VI. Correspondence
- VII. Comments
 - A. President's Comments
 - B. Committee Reports
 - C. Board Member Comments
 - D. Student Liaison Comments
 - E. PTO Liaison Comments
 - F. Faculty Comments
 - G. Alumni Liaison Comments
- VIII. Principal's Information
- IX. Business Administrator's Information
- X. Public Participation (Agenda Items Only)
- XI. Board Action on Agenda Items
- XII. Closed Session (If Required)
- XIII. Return to Open Session to Act on Closed Session Matters as Required
- XIV. Public Participation
- XV. Board Members Comments
- XVI. Adjournment

REORGANIZATION/REGULAR MEETING

- I. Call to Order (Board Secretary)
- II. Declaration of Open Public Meetings Act
- III. Pledge of Allegiance
- IV. Roll Call
- V. Administration of Oath of Office
- VI. Election of Officers
 - A. Call for the Nomination for the Position of Board President
 - Vote to Close Nominations
 - Vote for Position of Board President
 - Statement by Board President
 - B. Call for the Nomination for the Position of Board Vice President
 - Vote to Close Nominations
 - Vote for Position of Board Vice President
 - Statement by Board Vice President
- VII. Appointment of Committees by the President
- VIII. Action on Matters Pertaining to Reorganization
- IX. Approval of Minutes
- X. Correspondence
- XI. Comments
 - A. President's Comments
 - B. Committee Reports
 - C. Board Member Comments
 - D. Student Liaison Comments
 - E. PTO Liaison Comments
 - F. Faculty Comments
 - G. Alumni Liaison Comments
 - H. Student Liaison Comments
- XII. Principal's Report
- XIII. Business Administrator's Report
- XIV. Public Participation – Limited to those items on the Agenda.
- XV. Board Action of Agenda Items
- XVI. Closed Session
- XVII. Return to Open Session to Act on Closed Session Matters, as required.
- XVIII. Public Participation
- XIX. Board Members Comments
- XX. Adjournment

*Note 1. The Public is invited to attend all meetings and will be given an opportunity to discuss their concerns with the Board. Formal action will be taken at Regular meetings.

*Note 2. The Order of Business is subject to change at the discretion of the Board President.

Mr. Nelms seconded the motion and all items pertaining to reorganization were approved by a unanimous voice vote.

IX. APPROVAL OF MINUTES

Mr. Teufert made a motion for the minutes to be approved.

- Regular Meeting Minutes of February 11, 2014
- Executive Session Minutes of February 11, 2014
- Special Meeting Minutes of February 28, 2014
- Executive Session Minutes I of February 28, 2014
- Executive Session Minutes II of February 28, 2014
- Regular Meeting Minutes of March 11, 2014

Dr. Rapuano seconded the motion and the minutes were approved by a voice vote. Mrs. Blanchard abstained from voting on the minutes of March 11, 2014.

X. CORRESPONDENCE

- Letter from William McNair
- Letter from State of New Jersey/Dept of Transportation
- Letter from Weiner/Lesniak re: employee #00193
- Letter from Weiner/Lesniak to Gary Kraemer, Esq. - April 4, 2014

XI. COMMENTS

A. President's Comments

Dr. Selby commented on the Strategic Planning session, the meeting calendar and that the CSA evaluation needs to be done.

B. Committee Reports

- Building & Grounds - none
- Personnel & Negotiations - none
- Curriculum & Policy - none
- Finance –

Mr. Teufert said on February 28 the Committee met on the budget. Mr. Teufert spoke on the budget shortfall and the outcome of the meeting.

- Public Relations – none
- Technology Committee - none

C. Board Member Comments –

D. Mr. Teufert contacted the Montague CSA regarding the ability to construct a school for a lower price. They would like to come and tour the facility.

E. Faculty Comments – Mrs. Zappile informed the Board that the HIB policy needs to be updated, she also informed the Board that all observations are done, they went from 30 to 120 and it takes 1 hour to complete each report.

XII. PRINCIPAL'S REPORT

- Mrs. Eckel reported a fire drill on March 20, 2014 and an Emergency Dismissal on March 31, 2014
- Enrollment for the month of March 2014 was 225 students.
- Fifty 8th grade students took the PARCC Math Field Test on Tuesday. Things went fairly well. Only minor computer glitches that were quickly corrected and a couple calls to the help desk. We believe Chrome books are the right choice for next year given the field test. Students were actively engaged in the test.
- Project Altitude activities are up and running.
- Danielle Weiss, 8th grade, recently won the school's Caring Community award and was invited to attend the county-wide reward ceremony along with her family, Lauren Palumbo, and Kim Sokolewicz.
- Pi day Friday 3-14 was a interdisciplinary day at the Charter School. Mrs. Sior's CPI winners celebrated with a pizza pie party, (except it was a square sicilian pie (how ironic), math classes did many activities including eating numerous pies, there were pi Haikus, birthday digits in pi and a pi scavenger hunt.
- Jeanne Sevean and Elyse Heine, along with several storybook foundations students visited a 2nd grade Green Township classroom to read stories they wrote and illustrated.
- We are planning on using our IDEA carryover money from last year to fit half our classrooms with Oticon Front Row Juno towers - portable digital sound systems that feature voice-activation, automated lesson capture and sharing. This system will not only allow equal access for students with special hearing needs, but it will assist all students in that it helps to filter out background noise from the person speaking. It also allows teachers to post recordings of lessons for later student review.

XIII. BUSINESS ADMINISTRATOR'S REPORT

- Highlights of the 2014-2015 Budget

XIV. PUBLIC PARTICIPATION – Limited to those items on the Agenda.

XV. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Mr. Teufert made a motion for resolutions 1 through 10 to be approved.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending February 28, 2014, as attached.

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2. RESOLVED that the Board of Trustees approve the Treasurer of School Monies Report for the month ending February 28, 2014, as attached.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of February 28, 2014, no line item account has been over-expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant to NJSA 18A:19-2, the Board of Trustees certify that as of February 28, 2014, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending February 28, 2014, upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A:19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending March 31, 2014, as attached.
6. RESOLVED that the Board of Trustees approve the Treasurer of School Monies Report for the month ending March 31, 2014, as attached.
7. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of March 31, 2014, no line item account has been over-expended in violation of NJSA 18A:19-2.
8. RESOLVED, that pursuant to NJSA 18A:19-2, the Board of Trustees certify that as of March 31, 2014, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending March 31, 2014, upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A:19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
9. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of March, 2014 in the amount of \$51,821.95 to ensure that no line items are over expended, as attached.
10. RESOLVED, that the Board of Trustees approve the bill list for the month ending March 31, 2014 in the amount of \$ 388,156.39 inclusive of the March payroll in the amount of \$188,049.75 as attached.

Mrs. Blanchard seconded the motion and resolutions 1 through 10 were approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

Mrs. Blanchard made a motion for resolution 11 to be approved.

11. RESOLVED, that the Board of Trustees approve the proposed 2014-2015 budget:

Total General Fund	\$ 3,363,286
Special Revenue Fund	\$ 84,002
Total Budget	\$ 3,447,288

Mr. Teufert seconded the motion and resolution was approved by a roll call vote.
Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

Mr. Teufert made a motion to table resolution 12 until the next meeting.

12. RESOLVED, that the Board of Trustees approve the 8th grade graduation practice and ceremony to be held at the McNeice Auditorium on June 19, 2014 at a cost of \$ 2,250.

Dr. Rapuano seconded the motion and the resolution was tabled by a voice vote.

Mr. Teufert made a motion for resolutions 13 through 15 to be approved.

13. RESOLVED, that the Board of Trustees approve the following resolution in accordance with **Travel** and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed below, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Chief School Administrator, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable.

14. RESOLVED, that the Board of Trustees approve the Amendment to the 2013-14 IDEA to include \$12,835 carryover from the 2012-13 IDEA.

15. RESOLVED, that the Board of Trustees approve the Lawn Maintenance Contract with

Countryside Landscaping for the period April 2014 through November 2014 for a total cost of \$3988.30, per attached.

Mrs. Blanchard seconded the motion and resolutions 13 through 15 were approved by a roll call vote.

Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

EDUCATION

Mrs. Blanchard made a motion for resolutions 1 through 7 to be approved.

1. **RESOLVED**, that the Board of Trustees approve the March, 2014 Discipline Report, as attached.
2. **RESOLVED**, that the Board of Trustees approve the March 2014 HIB Report, as attached.
3. **RESOLVED**, that the Board of Trustees approve the revised Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (Article 16) for the 2014-2015 school year.
4. **RESOLVED**, that the Board of Trustees acknowledge the Discipline and HIB Reports for March, 2014. There were two HIB, investigations; neither were deemed to be HIB
5. **RESOLVED**, that the Board of Trustees retroactively approve the following Event/Fundraisers

Staff Member	Event	Date	Cost
Lauren Palumbo	Boys Council- Prevention Program	3/24/14, 3/31, 4/7, 4/14	N/C
Lauren Palumbo	School Climate Mtg with Bus Drivers	4/3/14	N/C
Lauren Palumbo	Summit Mtg Planning Meeting	4/17/14	N/C

6. **RESOLVED**, that the Board of Trustees approve the following Event/Fundraisers

Staff Member	Event	Date	Cost
Lauren Palumbo	Boys Council- Prevention Program	4/28, 5/5, 5/12, 5/19, 6/2, 6/9	N/C
PTO	Tricky Tray	6/6/14	N/C
PTO	8 th Grade Operation Graduation	4/27/14	N/C

7. **RESOLVED**, that the Board of Trustees approve retroactively the following Professional Development:

Staff Member	Course	Date	Cost
J. Steffens, J. Sevean, L.LaBarge, L.Esposito,H.Kotlarz, E.Heine	Standard Solutions- Common Core	3/31/14	\$2,000.00

Mr. Teufert seconded the motion and resolutions 1 through 7 were approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

PERSONNEL

Mr. Teufert made a motion for resolutions 1 through 28 to be approved.

1. **RESOLVED**, that the Board of Trustees reappoint Jill A. Eckel as Administrative Principal for the 2014 – 2015 school year at a salary of \$106,553 inclusive of \$1,500 longevity (12 month contract).
2. **RESOLVED**, that the Board of Trustees reappoint Estrella Molinet to the position of Business Administrator/Board Secretary for the 2014 – 2015 school year at a salary of \$31,212 (12 month contract).
3. **RESOLVED**, that the Board of Trustees reappoint James Baldini to the position of Vice-Principal/Technology Coordinator for the 2014 – 2015 school year at a salary of \$81,323 inclusive of \$1,000 longevity (12 month contract).
4. **RESOLVED**, that the Board of Trustees reappoint Barbara Zappile as Supervisor of Curriculum & Instruction for the 2014 – 2015 school year at a salary of \$80,323 (12 month contract).
5. **RESOLVED**, that the Board of Trustees appoint Deirdre Mastandrea as Special Education Supervisor for the 2014-2015 school year at a salary of \$70,000 (10 month contract).
6. **RESOLVED**, that the Board of Trustees reappoint Lauren Palumbo as School Counselor for the 2014 - 2015 school year at a salary of \$58,533 inclusive of \$1,000 longevity (10 month contract).
7. **RESOLVED**, that the Board of Trustees reappoint Janet Langen as the Administrative Principal’s Secretary for the 2014 – 2015 school year at a salary of \$37,957 (12 month contract).
8. **RESOLVED**, that the Board of Trustees reappoint Terri Rocco as the Administrative Assistant for the 2013-2014 school year at a salary of \$31,212 (12 month contract).
9. **RESOLVED**, that the Board of Trustees reappoint Susan Virga to the position of Bookkeeper for the 2014 – 2015 school year at a salary of \$47,940 (12 month contract).

10. **RESOLVED**, that the Board of Trustees reappoint Candace Leatham to the position of Treasurer for the 2014-2015 school year at a salary of \$2,000.
11. **RESOLVED**, that the Board of Trustees reappoint Kimberly Sokolewicz as School Nurse for the 2014 – 2015 school year at a salary of \$51,499 (10 month contract).
12. **RESOLVED**, that the Board of Trustees reappoint Patrick Kane as Facilities Coordinator for the 2014 – 2015 school year at a salary of \$50,867 (12 month contract).
13. **RESOLVED**, that the Board of Trustees reappoint the following tenured instructors for the 2014 – 2015 school year, at the following salaries (10 month contracts):

Name	Position	Degree	Step	Base Salary	Longevity	Total Salary
Drake, Laurie	Science Teacher	MA	7	\$51,934		\$51,934
Fialcowitz, Nicholas	Physical Ed/ Health Teacher	BA	7	\$48,934		\$48,934
Hennion, Elisabeth	Spanish Teacher	BA	5	\$47,034		\$47,034
Kopycienski, Sue	PhysicalEd/ Health Teacher	BA	18	\$60,843	\$1,000	\$61,843
Kotlarz, Hillary	Language Arts/ Handicapped Teacher	BA+30	11	\$54,468		\$54,468
Myslinski, Imogen	Language Arts Teacher	BA	10	\$51,930	\$1,000	\$52,930
Myslinski, Ryan	Social Studies Teacher	BA	6	\$47,975		\$47,975
Nadratowski, Donna	Spanish Teacher	BA	18	\$60,843	\$1,000	\$61,843
Reader, Jamie	Social Studies Teacher	BA	6	\$47,975		\$47,975
Sevean, Jeanne	In –Class Resource Teacher	MA	10	\$54,930	\$1,000	\$55,930
Sior, Carolyn	Mathematics Teacher	BA	19	\$62,060	\$1,500	\$63,560
Steffens, Jill	Language Arts Teacher	MA	15	\$60,334	\$1,000	\$61,334
Steinetz, Scott	Teacher of Music	BA	15	\$57,334	\$1,000	\$58,334
Vlahakes, Anthony	Social Studies & Mathematics Teacher	MA	5	\$50,034		\$50,034

14. **RESOLVED**, that the Board of Trustees reappoint the following non-tenured instructors for the 2014 – 2015 school year (10 month contracts):

Name	Position	Degree	Step	Base Salary	Longevity	Total Salary
Heine, Elyse	Language Arts Teacher	BA	3	\$45,207		\$45,207
Staerker, Kim	Mathematics & Special Education Teacher	BA	7	\$48,934		\$48,934
LaBarge, Leo	Teacher of Students with Disabilities & In-Class Support/Language Arts	MA	5	\$50,034		\$50,034
Zangara-Fritts, Jamie	Mathematics Teacher	BA	3	\$45,207		\$45,207
Knutelsky, Laura	Science Teacher	MA	2	\$47,321		\$47,321
Lerch, Jesse	STEM Teacher	BA	1	\$43,452		\$43,452
Esposito, Jillian	Social Studies Teacher	BA	3	\$45,207		\$45,207

Tooker, Elise	Physical Ed/Health Teacher	BA	4	\$46,112		\$46,112
Fritts, Jason	Science Teacher	BA+30	2	\$45,821		\$45,821

15. **RESOLVED**, that the Board of Trustees reappoint Kim Green as a part-time Classroom Aide for the 2014– 2015 school year at a salary of \$18,306 inclusive of \$1,000 longevity (10 month contract).
16. **RESOLVED**, that the Board of Trustees reappoint Ms. Geraldine Czarkowski as a Long Term Substitute for the 2014 – 2015 school year at a salary of \$23,605.
17. **RESOLVED**, that the Board of Trustees reappoint Theresa Kuhn as a full-time Classroom Aide for the 2014-15 school year at a salary of \$19,005 (10 month contract).
18. **RESOLVED**, that the Board of Trustees reappoint Charles Culver as an Assistant Technology Coordinator for the 2014 – 2015 school year at a rate of \$45 per hour not to exceed \$11,220.
19. **RESOLVED**, that the Board of Trustees reappoint Matthew Geary for Substitute Maintenance for the 2014 – 2015 school year at a rate of \$15 per hour not to exceed \$3,000.
20. **RESOLVED**, that the Board of Trustees reappoint Matthew Geary as Base Electrician for the 2014-2015 school year at a rate of \$30 per hour.
21. **RESOLVED**, that the Board of Trustees reappoint William Henry as a part-time Custodian for the 2014 – 2015 school year at a salary of \$12.50 per hour (12 month contract).
22. **RESOLVED**, that the Board of Trustees reappoint Maria Serafin as a part-time Custodian for the 2014 – 2015 school year at a salary of \$13.15 per hour (12 month contract).
23. **RESOLVED**, that the Board of Trustees appoint Susan Kopycienski as a Substitute Custodian for the 2014-2015 school year at a salary of \$11.00 per hour.
24. **RESOLVED**, that the Board of Trustees approve the following student activity/athletic stipends for the 2014 – 2015 school year, at the following amounts:

NAME	POSITION	AMOUNT
Fritts, Jason	Science Club	\$2,000
Fialcowitz, Nicholas	Soccer Coach	\$1,600
Fialcowitz, Nicholas	Winter Sports	\$1,600
Nadratowski, Donna	Yearbook Advisor	\$2,000
Nadratowski, Donna	Mandatory HW Advisor	\$2,000
Roberts, Amy	Scheduling Assistant	\$2,000
Roberts, Amy	Drama Club Moderator (1 Production)	\$1,600
Steffens, Jill	Student Council Advisory	\$2,000
Sevean, Jeanne	Anti-Bullying Club	\$2,000
Tooker, Elyse	Project Altitude Coordinator	\$2,000

25. RESOLVED, that the Board of Trustees approve the following stipends for the 2014 – 2015 school year, at the following amounts:

Palumbo, Lauren	I&RS Coordinator	\$2,000
Sior, Carolyn	Community Liason Spec/ Spec Activity Co-ord	\$4,000
Knutelsky, Laura	Public Publicity Co-ord	\$2,000
Rocco, Terri	Sub Calling	\$400
Drake, Laurie	Ski Club Coach	\$1,600
Vlahakes, Anthony	Robotics Club	\$2,000
Palumbo, Lauren	Anti-Bullying Specialist	\$2,000
Tooker, Elyse	Cross-Country Coach	\$1,600

26. RESOLVED, that the Board of Trustees approve the following waiver of benefits stipends for the 2014 – 2015 school year:

Jim Baldini	\$3,000
Laurie Drake	\$4,000
Jill Eckel	\$3,000
Theresa Kuhn	\$4,000
Barbara Zappile	\$3,000

27. RESOLVED, that the Board of Trustees approve \$10,500 for Summer Enrichment stipends for the 2014 – 2015 school year.
28. RESOLVED, that the Board of Trustees approve Geraldine Czarkowski to utilize the Sick Leave Donation Policy upon depletion of her accrued sick days as per policy.

Dr. Rapuano seconded the motion and resolutions 1 through 28 were approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

Mrs. Blanchard made a motion for resolution 29 to be approved.

29. RESOLVED, that the Board of Trustees amend Mr. Baldini’s contract to read at a salary of \$78,748 for the 2013-2014 school year.

Mr. Teufert seconded the motion and resolution 29 was approved by a roll call vote. Mrs. Blanchard, yes; Mr. Nelms, yes; Dr. Rapuano, yes; Dr. Selby, yes; Mr. Teufert, yes.

POLICY

XVI. CLOSED SESSION

A motion was made by Mr. Nelms and seconded by Mr. Teufert that the Board of Education adopts the following resolution:

BE IT RESOLVED, by the Sussex County Charter School for Technology on this 14h day of April, 2014 at 5:35 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.
4. Action may be taken after closed session.

XVII. RETURN TO OPEN SESSION

The meeting was called to public session at 6:05 PM.

Dr.Selby made a motion for the following resolution to be approved

RESOLVED, that the Board of Trustees allow Mrs. Molinet to place an ad for an anticipated opening for a Business Administrator/ Board Secretary for 3 days a week.

Mr. Teufert seconded the motion and the resolution was approved by a unanimous voice vote.

XVIII. PUBLIC PARTICIPATION

XIX. BOARD MEMBER COMMENTS

XX. ADJOURMENT

There being no further business to come before the Board, it was moved by Mr. Nelms and seconded by Mr. Teufert to adjourn at 6:10 p.m.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Estrella M. Molinet
Board Secretary