

SUSSEX COUNTY CHARTER SCHOOL FOR TECHNOLOGY
REGULAR MEETING MINUTES
May 9, 2016 7:00pm

I. CALL TO ORDER

The meeting was called to order by Dr. Selby at 7:00

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

“Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent’s Office and the County Administrator.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

	PRESENT	ABSENT
Dr. Edwin Selby (Board President)	√	
Mr. Charles Teufert (Vice President)	√	
Ms. Wendie Blanchard	√	
Mr. Michael Nelms	√	
Dr. Mary Rapuano	√	
Ms. Michelle Syre	√	
Mr. Jason Apter arrived at 7:07	√	

V. APPROVAL OF MINUTES

Ms. Blanchard made a motion to approve the following meeting minutes, seconded by Mr. Teufert and carried by unanimous voice vote.

Reorganizaion Meeting Minutes of April 11th, 2016
Regular Meeting Minutes of April 11th, 2016.
Executive Meeting Minutes of April 11th, 2016

VI. CORRESPONDENCE

None heard

VII. COMMENTS

A. President’s Comments

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Dr. Selby complemented the musical as a job well done. He described a training session that he attended regarding Governance. Other topics included Board Member rules, Chapter 78 and negotiations. Long range planning will be discussed during the summer

- B. Committee Reports
 - Building and Grounds
 - Personnel & Negotiations
 - Curriculum & Policy
 - Finance
 - Public Relations
 - Technology
- C. Board Member Comments

Ms. Blanchard suggested a staff appreciation lunch at the end of the year.
- D. Faculty/ Staff Comments
- E. Student Liaison Comments
- F. PTO Comments

The PTO is planning for graduation. A literacy program was reviewed. Year books are being funded in full by the PTO
- G. Presentations

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of April, 2016, was 225 students.

For the month of April 2016, a Fire Drill was held on April 25th, and a Shelter-in-Place Drill was held on April 29th.

IX. MOBILITY UNDER ENROLLMENT

There were 2 transfer students exiting SCCST for the month of April, 2016.

X. BUSINESS ADMINISTRATOR'S INFORMATION

Mr. Kepnes stated that the roof bid opening will take place on May 10. The audit is being planned for August.

XI. PUBLIC PARTICIPATION

An HIB concern was expressed and will be discussed in closed session

XII. BOARD ACTION ON AGENDA ITEMS

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BUSINESS RECOMMENDATIONS

Mr. Teufert made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Mrs. Syre, yes; Mr. Apter, yes; Dr. Rapuano, yes.

1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending April 30, 2016, as attached.
2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending April 30, 2016, as attached.
3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of April 30, 2016, no line item account has been over expended in violation of NJSA 18A:19-2.
4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of April 30, 2016, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending April 30, 2016, upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of April 30, 2016 in the amount of \$58,700.75 to ensure that no line items are over expended, as attached.
6. RESOLVED, that the Board of Trustees approve the bill list for the month ending April 30, 2016 in the amount of \$364,121.26 inclusive of April 2016 payroll in the amount of \$206,146.19 as attached.
7. RESOLVED, that the following Fusions, units used for English and Math computer games with no internet access, be removed from inventory and decommissioned:

001	101
002	103
003	104
004	105
005	107
006	108
007	
008	

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009
010
011

8. RESOLVED, that the following non-repairable Acer Chromebooks be removed from inventory and decommissioned:

Acer Chrome- serial # AA0064140DD717600
Acer Chrome- serial #AA0064140DAB17600
Acer Chrome- serial #AA0064140DD6E7600
Acer Chrome- serial #AA0064140DB527600
Acer Chrome- serial #AA0064140DB937600
Acer Chrome- serial #AA0064140DB5F7600

EDUCATION

Mr. Teufert made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by a roll call vote.

Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Mrs. Syre, yes; Mr. Apter, yes; Dr. Rapuano, yes.

1. RESOLVED, that the Board of Trustees acknowledge that there were no Discipline Reports for April, 2016.
2. RESOLVED, that the Board of Trustees acknowledge there were 2 Harassment, Intimidation, and Bullying (HIB) Reports for April, 2016.
3. RESOLVED, that the Board of Trustees approve the following upcoming field trip:

Date	Event	Grade	Location	Chaperones	Cost
5/17/2016	Adventure Aquarium (Project Altitude)	8 th grade	Camden, NJ	Elise Tooker; Nick Fialcowitz; Parent Chaperones	SCCST responsible to pay ½ of total cost = \$719; Frankford Twp. Clean Communities paying remaining ½ of cost

PERSONNEL

Mr. Teufert made a motion for the following resolutions to be approved, seconded by Dr. Rapuano and carried by a roll call vote.

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Dr. Selby, yes; Mr. Teufert, yes; Ms. Blanchard, yes; Mr. Nelms, yes; Mrs. Syre, yes; Mr. Apter, yes; Dr. Rapuano, yes.

1. RESOLVED, that the Board of Trustees approve the 2016-2017 stipend for Elyse Heine, in the amount of \$1,000, for scheduling, student information support, and Google classroom support.
2. RESOLVED, that the Board of Trustees approve the hiring of Francesca Cruciata, Special Education Teacher/Math Teacher, at the salary of \$55,107, Step 12.
3. RESOLVED, that the Board of Trustees approve the following corrections to employee titles omitted from the April 11th, 2016, agenda:

Sevean, Jeanne	English Teacher MA*	(*MA added)
Sokolewicz, Kim	School Nurse*	(*Title added)

POLICY

XIII. NEW BUSINESS

None heard

XIV. CLOSED SESSION

Ms. Blanchard made a motion at 7:24, to enter into closed session for the purpose of discussing Legal matters and to entertain a hearing requested by parents in reference to the recent HIB report. Mr. Teufert seconded the motion and the motion passed by unanimous voice vote.

XV. RETURN TO OPEN SESSION

Mr. Teufert made a motion at 8:08, to enter back into open session. Mr. Nelms seconded the motion and the motion passed by unanimous voice vote.

Mr. Teufert made a motion for the following resolutions to be tabled, seconded by Mr. Nelms and carried by a unanimous voice vote.

RESOLVED, that the Board of Trustees vote to affirm, modify or reject the decision(s) regarding one (1) HIB incident reported to the Board on April 11, 2016, for March 2016, and as per attached for second review.

XVI. PUBLIC PARTICIPATION

None heard

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XVII. BOARD MEMBER COMMENTS

None Heard

XVIII. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mt. Teufert and seconded by Ms. Blanchard to adjourn the meeting at 8:10 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes
Board Secretary

Attachments

March 2016 HIB Report for Review

April 2016 HIB Report