I. <u>CALL TO ORDER</u>

II. DECLARATION OF OPEN PUBLIC MEETINGS ACT

"Adequate notice of this public meeting has been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975. The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. The Sussex County Charter School for Technology has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, in the New Jersey Herald, the County Superintendent's Office and the County Administrator."

III. <u>PLEDGE OF ALLEGIANCE</u>

IV. <u>ROLL CALL</u>

	PRESENT	ABSENT
Dr. Selby		
Dr. Mary Rapuano (President)		
Ms. Stephanie DePinto (Vice President)	\checkmark	
Ms. Lesa McGuinness		
Mr. Jason Apter		
Mr. Tom Mitchell	via telephone	
Mr. Louis Ruggiero		

V. <u>APPROVAL OF MINUTES</u>

Mrs. DePinto made a motion to approve the following minutes, seconded by Ms. McGuinness and carried by a unanimous voice vote.

Regular Meeting Minutes of February 11th, 2019. Executive Meeting Minutes of February 11th, 2019

VI. <u>CORRESPONDENCE</u> None Heard

VII. <u>COMMENTS</u>

A. President's Comments Dr. Rapuano summarized the NJSBA meeting she attended. She also briefly summarized a work session that was held by NJSBA regarding Robert's Rules

- B. Committee Reports.
 - Personnel Dr. Rapuano informed the Board that they are considering a new board member to fill the vacant seat of Dr. Selby.

C. Board Member Comments Dr. Selby announced that this is his last meeting and that he is proud of the Charter School accomplishments.

D. Faculty/ Staff Comments

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- E. Student Liaison Comments
- F. PTO Comments
- G. Presentations

VIII. EXECUTIVE DIRECTOR'S INFORMATION

Enrollment for the month of February 2019, was 224 students.

For the month of February 2019, a Fire Drill was held on February 5, 2019 at 10:00am.

For the month of February 2019, a Shelter in Place was held on February 28, 2019 at 7:49am.

IX. BUSINESS ADMINISTRATOR'S INFORMATION

X. <u>PUBLIC PARTICIPATION</u>

XI. BOARD ACTION ON AGENDA ITEMS

BUSINESS RECOMMENDATIONS

Dr. Selby made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

- 1. RESOLVED that the Board of Trustees approve the Board Secretary's Report for the month ending January 2019.
- 2. RESOLVED, that the Board of Trustees approve the Treasurer of School Monies Report for the month ending January 2019.
- 3. RESOLVED that the Board of Trustees approve the motion that the Board Secretary certifies that, as of January 31, 2019, no line item account has been over-expended in violation of NJSA 18A:19-2.
- 4. RESOLVED, that pursuant NJSA to NJSA 18A:19-2, the Board of Trustees certify that as of January 31, 2019, after a review of the Board Secretary's monthly financial report and Treasurer of School Monies Report for the period ending January 31, 2019 upon consultation with the appropriate Charter School officials, to the best of our knowledge no major account or fund has been over expended in violation of NJSA 18A: 19-4 and that sufficient funds are available to meet the Charter School's financial obligations for the remainder of the fiscal year.
- 5. RESOLVED, that the Board of Trustees approve the motion, in compliance with NJSA 18A:22-8.1, for the budgetary transfers for the month of January 31,2019 in the amount of \$7,250.00 to ensure that no line items are over expended.

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6. RESOLVED, that the Board of Trustees approve the Check Register for the month ending January 2019 in the amount of \$364,268.85, inclusive of the Payroll for October in the amount of \$212,002.39.

Ms. McGuinness made a motion to approve the following item, seconded by Dr. Selby and carried by a unanimous roll call vote.

7. RESOLVED, that the Board of Trustees approve the draft 2019-2020 budget and submission to the State NJ as follows:

APPROPRIATIONS

TOTAL REVENUE:

General Fund Appropriations:	\$3,750,331.00
Debt Service Appropriations:	\$ 309,277.00
Grants	<u>\$ 90,200.00</u>
TOTAL APPROPRIATIONS:	\$4,149,808.00
REVENUE	
State Charter School Aid:	\$4,033,651.00
Budgeted Fund Balance:	\$ 25,957.00
Grants	\$ 90,200.00

EDUCATION

Mrs. DePinto made a motion to approve the following items, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

\$4,149,808.00

- 1. RESOLVED, that the Board of Trustees acknowledges the Harassment, Intimidation, and Bullying (HIB) Reports for February 2019 and (HIB) investigations for January 2019.
- 2. RESOLVED, that the Board of Trustees retroactively approve the following Professional Development attendance for Lillian MacRae to attend Intervention and Referral Services: The Next Generation on March 5, 2019 for a cost of \$149.00.
- 3. RESOLVED, that the Board of Trustees retroactively approve the following Professional Development attendance for Michael Schwartz to attend a workshop on Grant Writing 101: Innovation on a Lean Budget on March 7, 2019 for a cost of \$149.00.
- 4. RESOLVED, that the Board of Trustees approve the Memorandum of agreement between SCCST & Sparta Police Department (MOA).
- 5. RESOLVED, that the Board of Trustees approve MaryLou DeCaprio and SWE club field trip to Thor Labs on March 19, 2019 with a transportation cost of \$195.00.
- 6. RESOLVED, that the Board of Trustees approve the following non-repairable items be removed from inventory and decommissioned:

DELL	ISM6L82
DELL	J2CHB52
DELL	FGBHB52

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PERSONNEL

Mrs. DePinto made a motion to approve the following item, seconded by Ms. McGuinness and carried by a unanimous roll call vote.

1. RESOLVED, that the Board of Trustees approve the maternity leave for Francesca DeVito starting March 29, 2019.

Dr. Selby made a motion to approve the following resignation, seconded by Mrs. DePinto and carried by a unanimous roll call vote.

2. RESOLVED, that the Board of Trustees accept with regret the resignation of Steven Kepnes, Business Administrator, effective May 1, 2019 or when a replacement is determined.

POLICY

XII. <u>NEW BUSINESS</u>

Mrs. DePinto suggested that new families should be invited to the Board meeting. The Board was in support of the suggestion.

XIII. CLOSED SESSION

Dr. Selby made a motion at 5:27, to enter into closed session for the purpose of discussing personnel matters. Ms. McGuinness seconded the motion and the motion passed by unanimous voice vote.

XIV. <u>RETURN TO OPEN SESSION</u>

Mrs. DePinto made a motion at 5:34, to enter back into open session. Ms. McGuinness seconded the motion and the motion passed by unanimous voice vote

XV. <u>PUBLI C PARTICIPATION</u> None Heard

XVI. BOARD MEMBER COMMENTS

XVII. <u>ADJOURNMENT</u>

There being no further business to come before the Board, it was moved by Mrs. DePinto and seconded by Mr. Mitchell to adjourn the meeting at 5:30 pm.

The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Steven Kepnes Board Secretary